

**TOWN OF WESTWOOD  
PLANNING BOARD**



**APPLICATION FOR WORK WITHIN A SCENIC ROAD PURSUANT TO  
M.G.L. CHAPTER 40, § 15C  
SCENIC ROADS LAW**

All applications for Planning Board review will be acted upon and all information must be complete and correct to the best of the Applicant's knowledge. Incomplete applications may cause delays and may be the basis for a denial of the application. If you have any questions regarding the Board's procedure, please contact the Town Planner at (781) 251-2581.

Your application submission must contain a minimum of nine (9) complete packets. Each packet shall include a copy of all required submission items, including a fully executed application form, photographs, engineering plans (if applicable), and all required supplemental information and one electronic PDF of full submission. ***It is important to review the Planning Board's Scenic Roads Rules and Regulations, to ensure that all requirements for application submittal are met.*** The Scenic Road's Rules and Regulations are available on the Planning Board section of the Town's web site ([www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us)).

One complete application packet must be filed in the Office of the Town Clerk, and all remaining packets must be stamped by the Town Clerk's office prior to filing with the Planning Department.

## APPLICATION FOR SCENIC ROADS HEARING

1. Address/Location of Property Subject to Hearing:
  
2. Description of Proposed Work Subject to Hearing:
  
3. Assessor's Map and Parcel Number(s):
  
4. Size of Parcel:
  
5. Name of Applicant:
  
6. Applicant's Mailing Address:
  
7. Applicant's Telephone: (C) \_\_\_\_\_ (W) \_\_\_\_\_
  
8. Applicant is: Owner    Tenant    Licensee    Prospective Purchaser    Other
  
9. Name of Property Owner(s):
  
10. Property Owner's Mailing Address:
  
11. Deed Recorded in:
  - a. County Registry of Deeds, Book \_\_\_\_\_ Page \_\_\_\_\_
  - b. Registry District of the Land Court, Certificate Number \_\_\_\_\_  
Page \_\_\_\_\_ Book \_\_\_\_\_
  
12. Has any Application ever been filed with the Planning Board regarding this Property?  
  
No    Yes, When?
  
13. Has the Lot been surveyed by a Registered Land Surveyor?  
  
No    Yes, When?

*I hereby request a public hearing before the Westwood Planning Board with reference to the above noted Application for Work within a Scenic Road pursuant to M.G.L. Chapter 40, § 15C.*

I consent to pay for the cost of advertising of the hearing will be billed as required by the Zoning Bylaw, which will be billed to me directly as the Applicant by the newspaper at a later date. I also consent to pay for all costs incurred in conjunction with the "Reimbursement for Consultants", in addition to any other fees, expenses and costs in connection with the review and evaluation of this Application for Work within a Scenic Road pursuant to M.G.L. Chapter 40, § 15C.

I hereby certify that the information on this Application is correct, and that the Application complies with all applicable provisions of Statutes, Regulations and Bylaws to the best of my knowledge.

Signed: \_\_\_\_\_  
Applicant (or Agent's) Signature

\_\_\_\_\_  
Printed Name of Applicant

Signed: \_\_\_\_\_  
Property Owner(s) of Record Signature(s)

\_\_\_\_\_  
Printed Name(s) of Property Owner(s) of Record

Date: \_\_\_\_\_

Payments Received:            Application Fee:            \$ 100.00 \_\_\_\_\_

Project Review Fees:        \$ \_\_\_\_\_  
(if applicable)

**Town of Westwood**  
**2018 Planning Board Meeting Schedule and Filing Deadlines**

Application Filing Deadline	Meeting Date
<b>Thursdays 4:30 PM</b>	<b>Tuesdays 7:00 PM, 50 Carby Street</b> (may move to other locations if needed)
12/7/2017	1/9/2018
12/28/2017	1/30/2018
1/11/2018	2/13/2018
1/25/2018	2/27/2018
2/8/2018	3/13/2018
2/15/2018	3/20/18 (Tentative, only if needed)
3/8/2018	4/10/2018
3/22/2018	Monday, 4/23/2018
4/12/2018	5/15/2018
4/26/2018	5/29/2018
5/10/2018	6/12/2018
5/24/2018	6/26/2018
6/14/2018	7/17/2018
6/28/2018	7/31/2018
7/19/2018	8/21/2018
8/2/2018	9/4/2018
8/23/2018	9/25/2018
9/6/2018	10/9/2018
9/20/2018	10/23/2018
10/4/2018	Monday, 11/5/2018
10/25/2018	11/27/2018
Tues. 11/8/2018	12/11/2018

Meeting dates, locations and times are subject to change. Please check the final agenda with the Planning Division, the Town Clerk, or on the Town's website on the homepage (scroll down to the meeting calendar) at <http://www.townhall.westwood.ma.us>

The above filing deadlines apply to applications requiring a public hearing and legal advertisement in the newspaper. ANR plans or other items not requiring a public hearing should be submitted 5-10 business days in advance of the meeting. Please contact the Town Planner to get on a meeting agenda.

*While we strive to advertise all items for the meeting date listed, incomplete applications, complex projects that require additional review time such as those needing peer review, and depending on the number of applications received, certain applications may be heard at a subsequent meeting.*

**Contacts:**

Town Planner, Abby McCabe - (781) 251-2581 or [amccabe@townhall.westwood.ma.us](mailto:amccabe@townhall.westwood.ma.us)  
 Land Use Specialist, Janice Barba - (781) 320-1366 or [jbarba@townhall.westwood.ma.us](mailto:jbarba@townhall.westwood.ma.us)

**Planning Division: Carby Street Municipal Office Building**

50 Carby Street, Westwood, MA 02090

Hours: Monday - Thursdays 8:30 AM - 4:30 PM, Fridays 8:30 AM - 1:00 PM