



WESTWOOD HISTORICAL COMMISSION APPLICATION FOR DEMOLITION AUTHORIZATION

Pursuant to Westwood General Bylaw Chapter 250A
HISTORIC STRUCTURE DEMOLITION

IMPORTANT INSTRUCTIONS AND INFORMATION FOR APPLICANTS

All applications for Westwood Historical Commission review will be acted upon and all information must be complete and correct to the best of the Applicant's knowledge. Incomplete applications may cause delays and may be the basis for rejection of the Application. If you have any questions regarding the Commission's procedure, please contact Administrative Assistant Karyn Flynn at (781) 767-6344.

Your Application Submission shall contain a minimum of seven (7) complete packets, plus a PDF version of the complete submittal and plans. Each packet shall include a copy of all required submission items, including a fully executed Application Form, and any accompanying engineering plans, architectural renderings, photographs, narrative report, or other form of supplemental information relevant to the proposed demolition. ***Please review General Bylaw Chapter 250A and the WHC's Rules and Regulations to ensure that all requirements are met, including the submission of electronic copies of the Application Form and all submittal materials.*** The General Bylaw Chapter 250A and the WHC's Rules and regulations are available for download from the Town's web site (www.townhall.westwood.ma.us).

One complete Application packet must be filed in the Office of the Town Clerk at 580 High Street, and all remaining packets must be stamped by the Town Clerk's office prior to filing with the Department of Community & Economic Development at 50 Carby Street. No Application will be deemed complete until all application requirements are fully satisfied and proof that full payment of the required application fee has been submitted to the Collector's Office.

WESTWOOD HISTORICAL COMMISSION APPLICATION FOR HEARING

1. Address/Location of Property Subject to Hearing:

2. Assessor's Map and Parcel Number(s):

3. Size of Parcel:

4. Name of Applicant:

5. Applicant's Mailing Address:

6. Applicant's Telephone: (H)

_____ (W) _____

7. Applicant's E-Mail Address:

8. Applicant is: Owner Tenant Licensee Prospective Purchaser Other

9. Name of Property Owner(s):

10. Property Owner's Mailing Address:

11. Property Owner's E-Mail Address:

12. Deed Recorded in:

a. County Registry of Deeds, Book _____ Page _____

b. Registry District of the Land Court, Certificate Number _____

Page _____ Book _____

13. Date of Building Commission's Denial of Demolition Permit Application:

14. Has any Application been filed with the Planning Board, Conservation Commission or Zoning Board of Appeals regarding this Property?

Yes, When? _____

No

The Applicant hereby requests a public hearing before the Westwood Historical Commission and consents to pay for the cost of all legal advertisements required by General Bylaw Chapter 250A and/or the Westwood Historical Commission's Rules and Regulations, which will be billed directly to the Applicant by the newspaper at a later date. The Applicant hereby agrees to pay for all costs associated with the transcription of the public hearing, if such transcription is requested by the Applicant or Property Owner.

The Property Owner hereby acknowledges the responsibility for securing each building or structure associated with this Application, to the satisfaction of the Westwood Historical Commission, until such time as a Demolition Permit is issued by the Building Commissioner. **Failure to properly secure such building or structure, which results in the destruction of such building or structure through fire or other cause which could have been prevented by properly securing such building or structure shall be considered a Voluntary Demolition in violation of the Historic Structure Demolition Bylaw.** In such case, no Building Permit shall be issued with respect to the premises upon which the building or structure had been voluntarily demolished for a period of two years after the date of the start or completion of such Demolition.

Signed: _____
Applicant (or Agent) Signature

Printed Name of Applicant

Signed: _____
Property Owner(s) of Record Signature(s)

Printed Name(s) of Property Owner(s) of Record

Date: _____

Payments Received: Application Fee: \$_____