

### Land Disturbance Permit Application

To Stormwater Authority:

The undersigned wishes to submit a Land Disturbance Permit Application as defined in the Zoning By-Laws of the Town of Westwood Section 350 and requests a review and determination by the Stormwater Authority of said Land Disturbance Plan.

The Land Disturbance Plan involves property where owner’s title to the land is derived under deed from \_\_\_\_\_, dated \_\_\_\_\_, and recorded in the Norfolk County Registry of Deeds, Book \_\_\_\_\_, Page \_\_\_\_\_, or Land Court Certificate of Title No. \_\_\_\_\_, Registered in \_\_\_\_\_ District, Book \_\_\_\_\_, Page \_\_\_\_\_

Give a brief summary of the nature of the project.

The property (building) is described as being located at \_\_\_\_\_; it is currently used as \_\_\_\_\_ and the changes proposed to be made are \_\_\_\_\_.

The project is located on the parcel shown on Assessors Map \_\_\_\_\_, Parcel \_\_\_\_\_.

Applicant’s Signature \_\_\_\_\_ Owner’s Signature(s) \_\_\_\_\_

Applicant’s Name (print) \_\_\_\_\_ Owner’s Names(s) \_\_\_\_\_

Applicant’s Address \_\_\_\_\_ Owner’s Address \_\_\_\_\_

Date Received by Town Clerk: \_\_\_\_\_

Signature \_\_\_\_\_

Please note: 1) An applicant for a Land Disturbance Plan Review must file with the Stormwater Authority a completed Land Disturbance Permit Package (see Land Disturbance Permit Application Checklist) 2) The applicant shall also file a copy of the Land Disturbance Plan and the application with the Town Clerk. The date of receipt by the Town Clerk shall be the official filing date.

### Land Disturbance Permit Application Checklist

The Stormwater Authority shall make a determination as to the completeness of the application and adequacy of the materials submitted. No review shall take place until the application has been found to be complete. The Land Disturbance Permit Application package shall include:

- (1)  A completed Application Form with original signatures of all owners;
- (2)  A certified list of abutters within 300 feet of the property;
- (3)  Payment of the application and review fees; and,
- (4)  One (1) copy each of the Application Form and the list of abutters filed with the Town Clerk.

Stormwater Management Plan (3 copies) shall at a minimum include:

- (1)  Name, address, and telephone number of all persons having a legal interest in the property and the tax reference number and parcel number of the property or properties affected;
- (2)  Narrative describing project
- (3)  Plan(s)
- (4)  Calculations to show compliance with regulations
- (5)  Soil mapping and test data
- (6)  Completed MassDEP Checklist for Stormwater Report

Erosion and Sedimentation Control Plan (3 copies) shall at a minimum include:

- (1)  Names, addresses, and telephone numbers of the owner, applicant, and person(s) or firm(s) preparing the plan;
- (2)  Narrative describing existing and proposed conditions, construction sequencing and phasing and methods to control erosion and sedimentation during construction.
- (3)  Plan(s)
- (4)  Calculations to show compliance with regulations

Operation and Maintenance Plan (3 copies) shall at a minimum include:

- (1)  The name(s) of the owner(s) for all components of the system;
- (2)  A map showing the location of the stormwater systems and facilities;
- (3)  Maintenance Agreement with the Stormwater Authority; and
- (4)  Stormwater Management Easement(s)