



**Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands**

**WPA Form 5 – Order of Conditions**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:  
338-0658

MassDEP File # \_\_\_\_\_

eDEP Transaction # \_\_\_\_\_

**Westwood**

City/Town \_\_\_\_\_

**A. General Information**

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. From: Westwood  
Conservation Commission

2. This issuance is for (check one):  
a.  Order of Conditions b.  Amended Order of Conditions

3. To: Applicant:

Giorgio \_\_\_\_\_ Petruzzello \_\_\_\_\_

a. First Name b. Last Name

Supreme Companies \_\_\_\_\_

c. Organization

21 Eastbrook Road \_\_\_\_\_

d. Mailing Address

Dedham \_\_\_\_\_ MA \_\_\_\_\_ 02026 \_\_\_\_\_

e. City/Town f. State g. Zip Code

4. Property Owner (if different from applicant):

\_\_\_\_\_

a. First Name

b. Last Name

\_\_\_\_\_

c. Organization

\_\_\_\_\_

d. Mailing Address

\_\_\_\_\_

e. City/Town

f. State

g. Zip Code

5. Project Location:

9 School Street (Islington Village) \_\_\_\_\_ Westwood \_\_\_\_\_

a. Street Address

b. City/Town

23 \_\_\_\_\_ 161 \_\_\_\_\_

c. Assessors Map/Plat Number

d. Parcel/Lot Number

Latitude and Longitude, if known: \_\_\_\_\_ d \_\_\_\_\_ m \_\_\_\_\_ s \_\_\_\_\_ d \_\_\_\_\_ m \_\_\_\_\_ s

d. Latitude

e. Longitude



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**A. General Information (cont.)**

6. Property recorded at the Registry of Deeds for (attach additional information if more than one parcel):

Norfolk

a. County

33427

c. Book

b. Certificate Number (if registered land)

352

d. Page

7. Dates: 3/6/18 4/25/18 5/17/18  
a. Date Notice of Intent Filed b. Date Public Hearing Closed c. Date of Issuance

8. Final Approved Plans and Other Documents (attach additional plan or document references as needed):

Islington Village Site Plans Washington, East and School Streets Westwood,  
Massachusetts Sheets C-1 through C-20, L-1, L-2, L-3, P-1 and P-2

GCG Associates Inc.

b. Prepared By

4/25/18

d. Final Revision Date

Michael Carter

c. Signed and Stamped by

see plan

e. Scale

f. Additional Plan or Document Title

g. Date

**B. Findings**

1. Findings pursuant to the Massachusetts Wetlands Protection Act:

Following the review of the above-referenced Notice of Intent and based on the information provided in this application and presented at the public hearing, this Commission finds that the areas in which work is proposed is significant to the following interests of the Wetlands Protection Act (the Act). Check all that apply:

- a.  Public Water Supply
- b.  Land Containing Shellfish
- c.  Prevention of Pollution
- d.  Private Water Supply
- e.  Fisheries
- f.  Protection of Wildlife
- g.  Groundwater Supply
- h.  Storm Damage Prevention
- i.  Flood Control

2. This Commission hereby finds the project, as proposed, is: (check one of the following boxes)

**Approved subject to:**

- a.  the following conditions which are necessary in accordance with the performance standards set forth in the wetlands regulations. This Commission orders that all work shall be performed in accordance with the Notice of Intent referenced above, the following General Conditions, and any other special conditions attached to this Order. To the extent that the following conditions modify or differ from the plans, specifications, or other proposals submitted with the Notice of Intent, these conditions shall control.



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**B. Findings (cont.)**

**Denied because:**

- b.  the proposed work cannot be conditioned to meet the performance standards set forth in the wetland regulations. Therefore, work on this project may not go forward unless and until a new Notice of Intent is submitted which provides measures which are adequate to protect the interests of the Act, and a final Order of Conditions is issued. **A description of the performance standards which the proposed work cannot meet is attached to this Order.**
- c.  the information submitted by the applicant is not sufficient to describe the site, the work, or the effect of the work on the interests identified in the Wetlands Protection Act. Therefore, work on this project may not go forward unless and until a revised Notice of Intent is submitted which provides sufficient information and includes measures which are adequate to protect the Act's interests, and a final Order of Conditions is issued. **A description of the specific information which is lacking and why it is necessary is attached to this Order as per 310 CMR 10.05(6)(c).**

**Inland Resource Area Impacts:** Check all that apply below. (For Approvals Only)

- 3.  Buffer Zone Impacts: Shortest distance between limit of project disturbance and Bank or Bordering Vegetated Wetland boundary (if available) 5  
a. linear feet

Resource Area	Proposed Alteration	Permitted Alteration	Proposed Replacement	Permitted Replacement
4. <input type="checkbox"/> Bank	a. linear feet	b. linear feet	c. linear feet	d. linear feet
5. <input type="checkbox"/> Bordering Vegetated Wetland	a. square feet	b. square feet	c. square feet	d. square feet
6. <input type="checkbox"/> Land Under Waterbodies and Waterways	a. square feet	b. square feet	c. square feet	d. square feet
	e. c/y dredged	f. c/y dredged		
7. <input type="checkbox"/> Bordering Land Subject to Flooding	a. square feet	b. square feet	c. square feet	d. square feet
Cubic Feet Flood Storage	e. cubic feet	f. cubic feet	g. cubic feet	h. cubic feet
8. <input type="checkbox"/> Isolated Land Subject to Flooding	a. square feet	b. square feet		
Cubic Feet Flood Storage	c. cubic feet	d. cubic feet	e. cubic feet	f. cubic feet



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**B. Findings (cont.)**

Resource Area	Proposed Alteration	Permitted Alteration	Proposed Replacement	Permitted Replacement
9. <input type="checkbox"/> Riverfront Area	a. total sq. feet	b. total sq. feet		
Sq ft within 100 ft	c. square feet	d. square feet	e. square feet	f. square feet
Sq ft between 100-200 ft	g. square feet	h. square feet	i. square feet	j. square feet

**Coastal Resource Area Impacts:** Check all that apply below. (For Approvals Only)

10. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below			
11. <input type="checkbox"/> Land Under the Ocean	a. square feet	b. square feet		
	c. c/y dredged	d. c/y dredged		
12. <input type="checkbox"/> Barrier Beaches	Indicate size under Coastal Beaches and/or Coastal Dunes below			
13. <input type="checkbox"/> Coastal Beaches	a. square feet	b. square feet	c. nourishment cu yd	d. nourishment cu yd
14. <input type="checkbox"/> Coastal Dunes	a. square feet	b. square feet	c. nourishment cu yd	d. nourishment cu yd
15. <input type="checkbox"/> Coastal Banks	a. linear feet	b. linear feet		
16. <input type="checkbox"/> Rocky Intertidal Shores	a. square feet	b. square feet		
17. <input type="checkbox"/> Salt Marshes	a. square feet	b. square feet	c. square feet	d. square feet
18. <input type="checkbox"/> Land Under Salt Ponds	a. square feet	b. square feet		
	c. c/y dredged	d. c/y dredged		
19. <input type="checkbox"/> Land Containing Shellfish	a. square feet	b. square feet	c. square feet	d. square feet
20. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, Inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above			
	a. c/y dredged	b. c/y dredged		
21. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	a. square feet	b. square feet		



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**B. Findings (cont.)**

22.  Restoration/Enhancement:

a. square feet of BVW

b. square feet of salt marsh

23.  Stream Crossing(s):

a. number of new stream crossings

b. number of replacement stream crossings

**C. General Conditions Under Massachusetts Wetlands Protection Act**

**The following conditions are only applicable to Approved projects.**

1. Failure to comply with all conditions stated herein, and with all related statutes and other regulatory measures, shall be deemed cause to revoke or modify this Order.
2. The Order does not grant any property rights or any exclusive privileges; it does not authorize any injury to private property or invasion of private rights.
3. This Order does not relieve the permittee or any other person of the necessity of complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.
4. The work authorized hereunder shall be completed within three years from the date of this Order unless either of the following apply:
  - a. the work is a maintenance dredging project as provided for in the Act; or
  - b. the time for completion has been extended to a specified date more than three years, but less than five years, from the date of issuance. If this Order is intended to be valid for more than three years, the extension date and the special circumstances warranting the extended time period are set forth as a special condition in this Order.
5. This Order may be extended by the issuing authority for one or more periods of up to three years each upon application to the issuing authority at least 30 days prior to the expiration date of the Order.
6. If this Order constitutes an Amended Order of Conditions, this Amended Order of Conditions does not extend the issuance date of the original Final Order of Conditions and the Order will expire on 5/17/21 unless extended in writing by the Department.
7. Any fill used in connection with this project shall be clean fill. Any fill shall contain no trash, refuse, rubbish, or debris, including but not limited to lumber, bricks, plaster, wire, lath, paper, cardboard, pipe, tires, ashes, refrigerators, motor vehicles, or parts of any of the foregoing.
8. This Order is not final until all administrative appeal periods from this Order have elapsed, or if such an appeal has been taken, until all proceedings before the Department have been completed.



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**C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)**

9. No work shall be undertaken until the Order has become final and then has been recorded in the Registry of Deeds or the Land Court for the district in which the land is located, within the chain of title of the affected property. In the case of recorded land, the Final Order shall also be noted in the Registry's Grantor Index under the name of the owner of the land upon which the proposed work is to be done. In the case of the registered land, the Final Order shall also be noted on the Land Court Certificate of Title of the owner of the land upon which the proposed work is done. The recording information shall be submitted to the Conservation Commission on the form at the end of this Order, which form must be stamped by the Registry of Deeds, prior to the commencement of work.
10. A sign shall be displayed at the site not less than two square feet or more than three square feet in size bearing the words,  

"Massachusetts Department of Environmental Protection" [or, "MassDEP"]  
"File Number 338-0658 "
11. Where the Department of Environmental Protection is requested to issue a Superseding Order, the Conservation Commission shall be a party to all agency proceedings and hearings before MassDEP.
12. Upon completion of the work described herein, the applicant shall submit a Request for Certificate of Compliance (WPA Form 8A) to the Conservation Commission.
13. The work shall conform to the plans and special conditions referenced in this order.
14. Any change to the plans identified in Condition #12 above shall require the applicant to inquire of the Conservation Commission in writing whether the change is significant enough to require the filing of a new Notice of Intent.
15. The Agent or members of the Conservation Commission and the Department of Environmental Protection shall have the right to enter and inspect the area subject to this Order at reasonable hours to evaluate compliance with the conditions stated in this Order, and may require the submittal of any data deemed necessary by the Conservation Commission or Department for that evaluation.
16. This Order of Conditions shall apply to any successor in interest or successor in control of the property subject to this Order and to any contractor or other person performing work conditioned by this Order.
17. Prior to the start of work, and if the project involves work adjacent to a Bordering Vegetated Wetland, the boundary of the wetland in the vicinity of the proposed work area shall be marked by wooden stakes or flagging. Once in place, the wetland boundary markers shall be maintained until a Certificate of Compliance has been issued by the Conservation Commission.



**C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)**

18. All sedimentation barriers shall be maintained in good repair until all disturbed areas have been fully stabilized with vegetation or other means. At no time shall sediments be deposited in a wetland or water body. During construction, the applicant or his/her designee shall inspect the erosion controls on a daily basis and shall remove accumulated sediments as needed. The applicant shall immediately control any erosion problems that occur at the site and shall also immediately notify the Conservation Commission, which reserves the right to require additional erosion and/or damage prevention controls it may deem necessary. Sedimentation barriers shall serve as the limit of work unless another limit of work line has been approved by this Order.

**NOTICE OF STORMWATER CONTROL AND MAINTENANCE REQUIREMENTS**

19. **The work associated with this Order (the “Project”) is (1)  is not (2)  subject to the Massachusetts Stormwater Standards. If the work is subject to the Stormwater Standards, then the project is subject to the following conditions:**

- a) All work, including site preparation, land disturbance, construction and redevelopment, shall be implemented in accordance with the construction period pollution prevention and erosion and sedimentation control plan and, if applicable, the Stormwater Pollution Prevention Plan required by the National Pollution Discharge Elimination System Construction General Permit as required by Stormwater Condition 8. Construction period erosion, sedimentation and pollution control measures and best management practices (BMPs) shall remain in place until the site is fully stabilized.
- b) No stormwater runoff may be discharged to the post-construction stormwater BMPs unless and until a Registered Professional Engineer provides a Certification that:
- i.* all construction period BMPs have been removed or will be removed by a date certain specified in the Certification. For any construction period BMPs intended to be converted to post construction operation for stormwater attenuation, recharge, and/or treatment, the conversion is allowed by the MassDEP Stormwater Handbook BMP specifications and that the BMP has been properly cleaned or prepared for post construction operation, including removal of all construction period sediment trapped in inlet and outlet control structures;
  - ii.* as-built final construction BMP plans are included, signed and stamped by a Registered Professional Engineer, certifying the site is fully stabilized;
  - iii.* any illicit discharges to the stormwater management system have been removed, as per the requirements of Stormwater Standard 10;
  - iv.* all post-construction stormwater BMPs are installed in accordance with the plans (including all planting plans) approved by the issuing authority, and have been inspected to ensure that they are not damaged and that they are in proper working condition;
  - v.* any vegetation associated with post-construction BMPs is suitably established to withstand erosion.



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**C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)**

- c) The landowner is responsible for BMP maintenance until the issuing authority is notified that another party has legally assumed responsibility for BMP maintenance. Prior to requesting a Certificate of Compliance, or Partial Certificate of Compliance, the responsible party (defined in General Condition 18(e)) shall execute and submit to the issuing authority an Operation and Maintenance Compliance Statement ("O&M Statement") for the Stormwater BMPs identifying the party responsible for implementing the stormwater BMP Operation and Maintenance Plan ("O&M Plan") and certifying the following: *i.*) the O&M Plan is complete and will be implemented upon receipt of the Certificate of Compliance, and *ii.*) the future responsible parties shall be notified in writing of their ongoing legal responsibility to operate and maintain the stormwater management BMPs and implement the Stormwater Pollution Prevention Plan.
- d) Post-construction pollution prevention and source control shall be implemented in accordance with the long-term pollution prevention plan section of the approved Stormwater Report and, if applicable, the Stormwater Pollution Prevention Plan required by the National Pollution Discharge Elimination System Multi-Sector General Permit.
- e) Unless and until another party accepts responsibility, the landowner, or owner of any drainage easement, assumes responsibility for maintaining each BMP. To overcome this presumption, the landowner of the property must submit to the issuing authority a legally binding agreement of record, acceptable to the issuing authority, evidencing that another entity has accepted responsibility for maintaining the BMP, and that the proposed responsible party shall be treated as a permittee for purposes of implementing the requirements of Conditions 18(f) through 18(k) with respect to that BMP. Any failure of the proposed responsible party to implement the requirements of Conditions 18(f) through 18(k) with respect to that BMP shall be a violation of the Order of Conditions or Certificate of Compliance. In the case of stormwater BMPs that are serving more than one lot, the legally binding agreement shall also identify the lots that will be serviced by the stormwater BMPs. A plan and easement deed that grants the responsible party access to perform the required operation and maintenance must be submitted along with the legally binding agreement.
- f) The responsible party shall operate and maintain all stormwater BMPs in accordance with the design plans, the O&M Plan, and the requirements of the Massachusetts Stormwater Handbook.





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**C. General Conditions Under Massachusetts Wetlands Protection Act (cont.)**

- g) The responsible party shall:
  - 1. Maintain an operation and maintenance log for the last three (3) consecutive calendar years of inspections, repairs, maintenance and/or replacement of the stormwater management system or any part thereof, and disposal (for disposal the log shall indicate the type of material and the disposal location);
  - 2. Make the maintenance log available to MassDEP and the Conservation Commission ("Commission") upon request; and
  - 3. Allow members and agents of the MassDEP and the Commission to enter and inspect the site to evaluate and ensure that the responsible party is in compliance with the requirements for each BMP established in the O&M Plan approved by the issuing authority.
- h) All sediment or other contaminants removed from stormwater BMPs shall be disposed of in accordance with all applicable federal, state, and local laws and regulations.
- i) Illicit discharges to the stormwater management system as defined in 310 CMR 10.04 are prohibited.
- j) The stormwater management system approved in the Order of Conditions shall not be changed without the prior written approval of the issuing authority.
- k) Areas designated as qualifying pervious areas for the purpose of the Low Impact Site Design Credit (as defined in the MassDEP Stormwater Handbook, Volume 3, Chapter 1, Low Impact Development Site Design Credits) shall not be altered without the prior written approval of the issuing authority.
- l) Access for maintenance, repair, and/or replacement of BMPs shall not be withheld. Any fencing constructed around stormwater BMPs shall include access gates and shall be at least six inches above grade to allow for wildlife passage.

Special Conditions (if you need more space for additional conditions, please attach a text document):

**See bylaw conditions**

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# WPA Form 5 – Order of Conditions

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

## D. Findings Under Municipal Wetlands Bylaw or Ordinance

1. Is a municipal wetlands bylaw or ordinance applicable?     Yes     No
2. The Westwood Conservation Commission hereby finds (check one that applies):

- a.  that the proposed work cannot be conditioned to meet the standards set forth in a municipal ordinance or bylaw, specifically:

1. Municipal Ordinance or Bylaw

2. Citation

Therefore, work on this project may not go forward unless and until a revised Notice of Intent is submitted which provides measures which are adequate to meet these standards, and a final Order of Conditions is issued.

- b.  that the following additional conditions are necessary to comply with a municipal ordinance or bylaw:

Westwood Wetlands Bylaw, Chapter 392

1. Municipal Ordinance or Bylaw

2. Citation

3. The Commission orders that all work shall be performed in accordance with the following conditions and with the Notice of Intent referenced above. To the extent that the following conditions modify or differ from the plans, specifications, or other proposals submitted with the Notice of Intent, the conditions shall control.

The special conditions relating to municipal ordinance or bylaw are as follows (if you need more space for additional conditions, attach a text document):

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## FINDINGS

The Commission has reviewed the Notice of Intent plans and has held a Public Hearing on the Project. Based on the information available to the Commission at this time, the Commission has determined that the area on which the proposed work is to be done is significant to the following values set forth in Chapter 392, Westwood Wetlands Protection Bylaw (check as appropriate).

<input checked="" type="checkbox"/> Public water supply	<input checked="" type="checkbox"/> Flood control	<input type="checkbox"/> Fisheries
<input checked="" type="checkbox"/> Private water supply	<input checked="" type="checkbox"/> Storm damage prevention	<input checked="" type="checkbox"/> Wildlife habitat
<input checked="" type="checkbox"/> Groundwater supply and quality	<input checked="" type="checkbox"/> Prevention of pollution	<input checked="" type="checkbox"/> Erosion and sediment control

Furthermore, this Commission finds that the project is approved and that:

1. The site contains the following resource areas subject to protection under the Act and the Local Bylaw, Chapter 392: Bordering Vegetated Wetlands. The project meets performance standards under 310 CMR 10.55(4), respectively.
2. The following conditions which are deemed necessary to protect the interests identified above. This Commission orders that all work shall conform to the approved Notice of Intent plan referenced above, to the General Conditions defined under the State Wetlands Protection Act, and to the special conditions attached to this Order. To the extent that the following conditions modify or differ from the plans, specifications, or other proposals submitted with the Notice of Intent, these conditions shall take precedence.

## Standard Conditions

1. This Order of Conditions (herein referred to as Order) applies to the Applicant. The term "Applicant" as used in this Order shall refer to the owner, any successor in interest or successor in control of the property referenced in the Notice of Intent, supporting documents and this Order. The Westwood Conservation Commission (herein referred to as the Commission) shall be notified in writing within 30 days of any transfer in title to the Land or any change in contractor or developers before the Certificate of Compliance is issued. The notice shall include the name, address, and telephone numbers of the new owner or new contractor or developer, as well as a statement made under the penalties of perjury that the new owner or new contractor or developer has been provided with a copy of this Order.
2. This Order shall be included in all construction contracts with contractors and subcontractors dealing with the work proposed.
3. A copy of this Order of Conditions and applicable plans shall be provided to each company doing work on the site and shall be available on the site at all times during construction.
4. Members of the Commission and/or their designated representatives, shall, at reasonable times, have the right to enter upon and inspect the premises to evaluate compliance with this Order.
5. This Order authorizes only the activity described on the approved plan(s) and approved documents referenced in this Order. Any other or additional activity in areas within the jurisdiction of the Commission will require separate review and approval by the Commission or its agent.
6. The Commission will engage a qualified Environmental Monitor, to oversee project activities as they relate to wetland resource areas, associated buffer zones, sediment and erosion control,

stormwater management, LID, groundwater recharge/infiltration and other aspects of the work. The Environmental Monitor will provide a report of the construction activity to the Commission, which will include photographs, progress, future activities and any outstanding issues. The Applicant shall pay for the Environmental Monitor's services.

7. The Applicant or owner shall be liable for any non-compliance with the Conditions of this Order or with any Condition that may survive the issuance of a Certificate of Compliance. The Commission may assess appropriate penalties for non-compliance with the Order and surviving conditions. This may include a \$300.00 per violation/per day non-criminal penalty issued under the Westwood Wetlands Protection Bylaw, Article 18.

## **Pre-Construction Requirements**

8. The applicant shall post an assurance bond by submitting a check to the Conservation Commission made out to the Town of Westwood. Each phase of the project will be bonded separately. The amount of the bond must be approved by the Conservation Commission and received prior to start of work. The purpose of the bond is to ensure that the Certificate of Compliance is issued prior to the expiration date of the Order of Conditions. The funds are returned to the applicant when the Certificate of Compliance is issued. In the event that a Certificate of Compliance is not issued in the prescribed time, the Commission may use the funds to complete the unfinished work.
9. All work shall conform to the plans and other materials that are made part of the Notice of Intent hearing.
10. No work shall commence on site until the following conditions are met.
  - a. All administrative appeal periods have elapsed or if such administrative appeal has been taken, until all proceedings before DEP have been completed.
  - a) The Applicant records the Order at the Registry of Deeds and provides a copy of the recorded Order, stamped by the Norfolk County Registry of Deeds to the Commission.
  - b) The D.E.P. sign is placed in a visible location on the site in accordance with State General Condition #9 and remain visible until the Commission issues a Certificate of Compliance. The sign shall be weather proof, no less than 2 square feet or greater than three square feet in size with language as described in State General Condition #9. The sign shall be mounted on a wooden or metal post acceptable to the commission.
  - c) The Applicant informs the Commission, in writing, of the names, addresses, and business telephone numbers of each person responsible for supervising the project and for onsite compliance with this Order and his/her alternate. The Environmental Monitor in turn will provide his contact information to the Applicant.
  - d) The Applicant installs erosion and sediment control measures at the locations shown on the plan referenced in the Order or as directed by the Conservation Agent in the field. Only vegetation directly in the path of the erosion control work shall be removed at this time.
  - e) A limit of work line shall be staked in the field by means of a four foot high fluorescent orange snow fencing supported eight foot on center with standard wooden posts. The limit of work shall be placed as indicated on the approved plan or as may be determined by the Commission or their agent in the field. Workers shall be informed that no construction activity beyond that conditioned herein is to occur beyond this line at any time.

- f) The Applicant shall notify the Commission in writing of the Applicant's desire to have the erosion control work and limit of work flagging inspected by the Commission.
- g) The Applicant shall receive written approval of the erosion control installation from the Commission.
- h) The Applicant shall arrange a pre-construction meeting between the Applicant, the General Contractor's site superintendent, and the Commission. The purpose of this meeting is to review all aspects of the Order, in detail. The Project Supervisor in charge of day-to-day operations on site shall read and sign each page of a copy of the recorded Order. The purpose of this exercise is to insure that each and every Condition has been read and is understood. Questions relative to the meaning or intent of any Condition shall be clarified during the pre-construction meeting. At this meeting, the Applicant shall provide a sequential outline and schedule of the work included in Phase.
- i) The Applicant shall submit electronic copies of ALL plans to be used by the Town of Westwood's Information Systems Department. Submissions will be used in conjunction with the town's current GIS system. For submission, CAD drawings (.dwg) preferably georeference to match the GIS. Projection should be in "real world" rather than just x,y. The projection to be submitted shall be the Massachusetts State Plane, NAD 83 feet. If additional clarification is needed, the Applicant is advised to contact Westwood Information Systems Department.

Only after the Applicant has satisfied the procedural requirements above shall the Applicant be allowed to begin construction.

## **Erosion Control and Pollution Prevention Measures**

- 11. All erosion and sediment control measures and orange snow fence shall be maintained in good condition at all times. Deteriorated erosion and sediment control measures shall be replaced as required, to maintain effectiveness. The Commission reserves the right to require additional erosion and sediment controls and/or damage prevention control at any time they are deemed appropriate. At no time shall any sediment be deposited in the wetland except as authorized in this Order.
- 12. Catch basins shall be equipped with Silt Sacks with performance standards equal to or greater than ACF Environmental Model # SIL T02X02 High Visibility Yellow. Silt Sacks must be colored yellow and inspected and cleaned periodically no less than one time per month or after rainfall of .5 inch or more.
- 13. During all phases of construction, disturbed or exposed soil surfaces shall be brought to final finished grade and stabilized according to the approved plan.
- 14. Standard Condition #7 of the State General Order of Conditions relating to the use of clean fill is modified to prohibit the presence of asphalt in any fill used on site.
- 15. No erosion control measures shall be removed or relocated until such removal or relocation is allowed by the Commission, or if a Certificate of Compliance issues for the work conditioned herein, whichever comes first.
- 16. Dewatering of excavation shall be accomplished in the manner described in the approved plans designed to preclude the discharge of turbid water or sediment into any wetland or undisturbed buffer. No materials excavated from any area on the site shall be dumped into any Resource Area or Buffer Zone thereto.

17. During construction of the project, there shall be no discharge of fuel, oil, or other pollutants onto any part of the site. The Applicant shall take all reasonable precautions to prevent the release of pollutants by ignorance, accident, or vandalism. In the event there is a spill on the site, the Applicant shall immediately notify the Westwood Fire Department, the Commission and the Board of Health.
18. All construction materials, earth stockpiles, landscaping materials, slurry pits, waste products, refuse, debris, stumps, slash, or excavation materials may only be stockpiled or collected in areas as shown and labeled on the approved plan(s), or if no such areas are shown it must be placed or stored outside all resource areas and associated buffer zones under cover and surrounded by a double row of silt socks to prevent contact with rain water.
19. No material of any kind may be buried, placed or dispersed in areas within the jurisdiction of the Commission by activities that are the subject of this Order, except as are expressly permitted by this Order or the plans approved herein.
20. There shall be no underground storage of fuel or other hazardous substance in areas within the jurisdiction of the Commission unless written approval from the Commission has been received in advance.
21. No construction trash dumpsters will be allowed within 100 feet of areas subject to protection under the Massachusetts Wetlands Protection Act or the Town's Bylaw.
22. Equipment fuel storage and refueling operations shall be situated in an upland area at a horizontal distance greater than 100 feet from the boundaries of the wetland resource areas and of the Riverfront Area.
23. Street sweepings, as required, beginning on or before the conclusion of the required pre-construction meeting shall be done on the following roadways: a) Washington Street, in the general area of construction. b) School Street, in the general area of construction. c) East Street, in the general area of construction. d) Additional roadways that need sweeping, as required by the commissions' agent or its representative. The street sweeping schedule can be reduced, amended, or stopped upon written acknowledgement by the Commission.
24. An adequate stockpile of erosion control materials shall be on site at all times for emergency or routine replacement and shall include materials to repair or replace silt fences, silt sock, erosion control blankets, stone riprap, filter berms or any other devices planned for use during construction.
25. The area of construction shall remain in a stable condition at the close of each construction day. Erosion controls should be inspected at this time, and repaired, reinforced or replaced as necessary.
26. Subsequent to seeding, disturbed areas will be covered with an erosion control blanket or netting, or other suitable material in order to provide an adequate surface protection until seed germination. Preference should be given to erosion control netting with biodegradable stitching.
27. Cement trucks shall not be washed out in any wetland resource or buffer zone area, or into any drainage system. Any deposit of cement or concrete products into a buffer zone or wetland resource area shall be immediately removed.
28. A truck demudding apron(s) shall be installed as shown on the NOI Plans and on any other construction site access drive to prevent sediment from being tracked off site with heavy equipment and entering roadway street drainage. All equipment must exit the site via this demudding apron. . The apron shall be graded back onto the site and use a minimum of 3" stone.

## Site Specific Conditions

29. Catch basins shall have a stencil, permanent plaque or catch basin marker, with a design approved by the Commission and/or Environmental Monitor. If a stencil is selected, it shall have a profile of a fish or duck, no less than 18 inches in length. The wildlife emblem shall be placed no less than 1 foot from the center arc of the catch basin grate and no greater than 2 feet from the center of the arc. The wording, "DON'T DUMP DRAINS TO WETLAND", no less than 3 inches in height shall be incorporated into the stencil. Permanent plaques or catch basin markers shall have similar wording and be approved by the Commission and/or Environmental Monitor prior to final design and placement. In the same year that the spot grades are verified for the detention basins, these stencils, plaques or markers will be replaced if necessary. A copy of the invoices for this activity will be submitted with the annual maintenance report to the Commission.
30. The Commission and/or the Department of Public Works shall witness the installation of critical BMP elements prior to backfill. Critical elements are considered to be the Stormceptor units, catch basins, recharge (infiltration) systems, rain gardens, permeable pavers, and the foundation drainage systems as described in the approved plans and approved documents.
31. A foundation plan shall be submitted prior to the start of any framing or structural steel installation. The plan shall include the location of the wetland resource areas, the distance between the foundation and the wetland resource areas, foundation drainage systems, and any proximal stormwater management systems if in place at that time.
32. The Applicant shall notify the Commission and/or immediately upon discovery of any matter related to this Order that may affect any wetland resource area or buffer zone within the jurisdiction of the Commission in a manner not anticipated or addressed in this Order.
33. Site grading and construction shall be scheduled to avoid periods of high groundwater. Once begun, grading and construction shall move uninterrupted to completion to avoid erosion and siltation of the wetlands.
34. All equipment shall be inspected regularly for leaks. Any leaking hydraulic lines, cylinders or any other components shall be fixed immediately.
35. The Project Supervisor and/or Environmental Professional shall submit to the Commission written progress reports monthly. Progress reports shall indicate what work has been done in wetland resource areas, associated buffer zones and mitigation areas; Low Impact Development features and any work associated with the stormwater management and recharge systems. This report shall also discuss what work is anticipated to be done over the next reporting period. The reports shall also address the current condition of erosion and sedimentation controls; describe any erosion and sedimentation control repair and/or replacement; and describe any erosion or sedimentation problems and mitigation measures implemented.
36. All construction equipment shall be operated, parked, and maintained so as to limit alterations of wetlands and buffer zones to those areas clearly identified on the approved plans and demarcated in the field by the flagging and construction barriers installed pursuant to Condition #9f. No equipment is to enter or cross wetland resource areas at any time unless the location of disturbance is marked on the approved plans referenced in this Order and flagged in the field.
37. Grading shall be accomplished so that runoff be directed as indicated on the approved plan.
38. The seed stock and plantings to be used to restore disturbed areas shall complement or contain native flora and be of proven value to local wildlife..

39. Riprap material shall be clean and free of trash, tree stumps, roots, and other deleterious material at all times.

## **Wetland Enhancements**

40. All wetland enhancement shall conform to the Wetland Replication Plan shown on plan titled "PROPOSED EROSION CONTROL & CONSERVATION PLAN" Plan No. C-12 of 20 dated December 12, 2017 rev. 3/6/18 and all related supplementary submittals and plans.
41. All work involving preparation and construction of the resource enhancement area shall be overseen by a Wetlands Specialist who will be on-site while the work is being performed. The Wetlands Specialist shall submit written status reports to the Commission at the start of work on all mitigation areas and weekly through to the completion and final stabilization of all mitigation sites.
42. The Applicant will submit to the Commission project monitoring reports for all mitigation areas at the conclusion of the mitigation work and at the end of each of the first two growing seasons. Reports will be prepared according to the approved Wetland Replication Plan.
43. Following construction of enhancement area and prior to other work on the site, the wetland specialist shall certify to the Commission that the area has been constructed in compliance with the Order of Condition. Such certification shall be accompanied by a plan showing the limits of the enhancement area and final grades as surveyed by a licensed land surveyor, which meet grades shown on the plans approved in this Order of Conditions.
44. Following completion of the enhancement area, the associated buffer zone will be identified and clearly marked so as to avoid future resource area impacts from ongoing project activities.
45. Any unauthorized damage caused as a direct result of this project to any wetland resource areas shall be the responsibility of the Applicant and/or owner of the premises to repair, restore and/or replace. Sedimentation or erosion into these areas shall be considered damage to wetland resource areas. If sediment reaches these areas the Commission shall be contacted and a plan for abatement of the problem and proposed restoration/mitigation measures shall be submitted for approval and implementation.
46. The Commission reserves the right to impose additional conditions on portions of this project to mitigate any unapproved impacts which could result from wetland alteration or replication activities.

## **Continuing Conditions**

47. Erosion and sediment control measures and pollution prevention measures shall be implemented, maintained, inspected, and repaired in accordance with the approved plans filed with the Notice of Intent. Any proposed modification must be submitted in writing to the Commission for approval.
48. As a continuing condition of this Order, even after a Certificate of Compliance is issued, a yearly report, sent by certified mail shall be submitted to the Commission by April 15 of each year. The report shall include a tabular-form maintenance schedule that shall list each Stormwater Management System element, the type of maintenance or inspection accomplished, the date of completion, and the cost to complete. The yearly report shall also include copies of invoices for work performed in connection with maintenance of the Stormwater Management System. The Commission shall provide the Applicant or the Applicant's Successor(s), as the case may be, with an example of the required tabular form maintenance schedule.



49. The Commission or their representative shall be notified 72 hours prior to maintenance of any stormwater management system elements to observe the amounts of sediment that have accumulated in the system. This condition shall remain in perpetuity.
50. No landscaped area on any location on the site shall be fertilized without first having received written acceptance from the Commission of both the type and application rate and frequency of application of materials proposed to be used. The use of any inorganic fertilizer containing ammonium nitrate and ammonium phosphate is prohibited. Any fertilizer to be considered by the Commission must be limited to the use of slow release organic fertilizers only. This condition is being imposed to maintain water quality in the Neponset River as well as the public water supply. This condition shall survive the issuance of a Certificate of Compliance.
51. As a continuing condition of this Order, even after a Certificate of Compliance is issued, the use of herbicides and pesticides is prohibited. This condition is being imposed to maintain water quality as well as the public water supply.
52. As a continuing condition of this Order, even after a Certificate of Compliance is issued, no activity, except routine maintenance and landscaping, is permitted within the buffer zone of the existing or replicated wetland resource areas including the removal or cutting of vegetation.
53. As a continuing condition of this Order, even after a Certificate of Compliance is issued, only calcium chloride or other non-sodium based equivalent product approved by the Commission shall be used as a de-icing agent.
54. Stabilized slopes shall be maintained as designed and constructed by the property owner of record, whether "bioengineered" or mechanically-stabilized slopes.
55. Dumping Prohibited: There shall be no dumping of leaves, grass clippings, brush, or other debris into jurisdictional resource areas or buffer zones. This condition shall survive the expiration of this Order, and shall be included as a continuing condition in perpetuity on the Certificate of Compliance.
56. In the event that groundwater or unsuitable soil material is encountered during the installation of the infiltration structures, rain gardens, or permeable pavers rendering the approved design infeasible, the Applicant shall contact the Commission immediately to discuss alternative designs/solutions.

## **Operation & Maintenance**

57. If the stormwater capture, storage and treatment structures are not maintained in accordance with the Operations and Maintenance Plan, such failure shall constitute noncompliance with the Certificate of Compliance and the owner and responsible party may be subject to fines and other administrative penalties per day of noncompliance.
58. All stormwater management practices shall be maintained as specified in the Operation and Maintenance Plan submitted with the Notice of Intent and incorporated in the Order. This condition shall be noted on the Certificate of Compliance and shall continue in perpetuity.
59. The owner and responsible party identified in the Operation and Maintenance Plan shall maintain a copy of the Operation and Maintenance Plan and Emergency Response and Contingency Plan at the following location: on-site. The owner and responsible party identified in the Operation and Maintenance Plan shall permit public inspection of these documents and associated records at reasonable times by the Commission.

60. The owner and responsible party identified in the Operation and Maintenance Plan shall update the emergency contact list specified in these documents, including telephone numbers, addresses and/or email addresses, at least once a year after issuance of this Certificate of Compliance, and submit a copy to the Commission.
61. Drainage channels, water quality swales, extended detention basins and other vegetated stormwater treatment Best Management Practices shall be mowed to the height and frequency specified in the Operations and Maintenance Plan. All mowed vegetation and debris shall be removed during mowing. Any accumulated sediment and debris shall be removed in accordance with the schedule specified in the Operation and Maintenance Plan.
63. Operations and maintenance shall be performed per The Stormwater Long Term Operation & Maintenance Plan (O&M), dated 4/25/18. This includes temporary snow storage and snow removal.

### **Changes in Plans**

64. Significant changes to the approved plans that may impact wetland resource areas, associated buffer zones, sediment and erosion control, stormwater management, LID, and groundwater recharge/infiltration require formal action by the Commission allowing the change. The Applicant must submit a written request to the Commission to make a determination of significance for each change. The request should include an evaluation of the changes by the Environmental Monitor that will assist the Commission in making the determination. If the Commission determines by a majority vote that the changes are significant to wetland resources, the Commission may require a new public hearing, at the expense of the Applicant, to amend the Order, or if necessary, issue a new Order.
65. If the proposed change is determined to be significant, no work involving the change(s) shall be done until a new or amended Order of Conditions has been issued and all appeal periods have expired. It is the responsibility of the Applicant to make sure that all changes accepted by, or required by, the Commission are reflected in the plans held by other Town departments.
66. The Commission reserves the right to amend this Order after a legally advertised public hearing if plans or circumstances are changed or if new conditions or information so warrant.

### **Requirements for a Certificate of Compliance**

67. Upon completion of work covered by this Order, the Applicant shall request in writing that a Certificate of Compliance be issued. The written request shall be accompanied by a statement from a Professional Engineer registered in the State of Massachusetts that all work allowed or required by this Order has been satisfactorily completed. Such request shall also be accompanied by an as-built plan prepared, stamped and signed by a registered P.E. and Land Surveyor.
68. Upon completion of construction and final soil stabilization, the Applicant shall submit the following to the Commission to request a Certificate or a partial Certificate of Compliance (COC):
  - a. A Completed Request for a Certificate of Compliance form (WPA Form 8A or other form if required by the Commission at the time of request).
  - b. A letter from a Registered Professional Engineer certifying compliance of the property with this Order of Conditions, and detailing any deviations that exist, and their potential effect on the project. A statement that the work is in "substantial compliance" with no detailing of the deviations shall not be accepted.

An "As-Built" plan signed and stamped by a Registered Professional Engineer and Land Surveyor showing post-construction conditions within all areas under the jurisdiction of the Massachusetts Wetlands Protection

***Continuing Conditions***

69. As a continuing order of these conditions, even after a Certificate of Compliance is issued, no activity is permitted within the no-disturb buffer to the existing wetland including, but not limited to, the removal or cutting of vegetation.
  
71. As a continuing order of these conditions, if within two (2) years from the issuance of a Certificate of Compliance erosion is evident on any slopes, mitigating measures satisfactory to the Westwood Conservation Commission shall be taken.
  
72. As a continuing order of these conditions, even after a Certificate of Compliance is issued, no by-products of landscaping may be placed within the no disturbance buffer zone, in the wetland area or flood plain.



**Massachusetts Department of Environmental Protection**  
**Bureau of Resource Protection - Wetlands**  
**WPA Form 5 – Order of Conditions**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:  
 338-0658  
 MassDEP File # \_\_\_\_\_  
 eDEP Transaction # \_\_\_\_\_  
 Westwood  
 City/Town

**E. Signatures**

This Order is valid for three years, unless otherwise specified as a special condition pursuant to General Conditions #4, from the date of issuance.

5/17/18  
 1. Date of Issuance

Please indicate the number of members who will sign this form.

6  
 2. Number of Signers

This Order must be signed by a majority of the Conservation Commission.

The Order must be mailed by certified mail (return receipt requested) or hand delivered to the applicant. A copy also must be mailed or hand delivered at the same time to the appropriate Department of Environmental Protection Regional Office, if not filing electronically, and the property owner, if different from applicant.

Signatures:

[Signature] - Charles Pare  
[Signature] - Stephen David  
[Signature] - John Rogers  
[Signature] - Helen Gordon  
[Signature] - Vesna Manek  
[Signature] - RJ Sheer

by hand delivery on

by certified mail, return receipt requested, on

Date

Date 5/17/18

**F. Appeals**

The applicant, the owner, any person aggrieved by this Order, any owner of land abutting the land subject to this Order, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate MassDEP Regional Office to issue a Superseding Order of Conditions. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and a completed Request of Departmental Action Fee Transmittal Form, as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Order. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant, if he/she is not the appellant.

Any appellants seeking to appeal the Department's Superseding Order associated with this appeal will be required to demonstrate prior participation in the review of this project. Previous participation in the permit proceeding means the submission of written information to the Conservation Commission prior to the close of the public hearing, requesting a Superseding Order, or providing written information to the Department prior to issuance of a Superseding Order.

The request shall state clearly and concisely the objections to the Order which is being appealed and how the Order does not contribute to the protection of the interests identified in the Massachusetts Wetlands Protection Act (M.G.L. c. 131, § 40), and is inconsistent with the wetlands regulations (310 CMR 10.00). To the extent that the Order is based on a municipal ordinance or bylaw, and not on the Massachusetts Wetlands Protection Act or regulations, the Department has no appellate jurisdiction.



**Massachusetts Department of Environmental Protection**  
**Bureau of Resource Protection - Wetlands**  
**WPA Form 5 – Order of Conditions**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Provided by MassDEP:  
 338-0658  
 MassDEP File #  
 \_\_\_\_\_  
 eDEP Transaction #  
 Westwood  
 City/Town

**G. Recording Information**

This Order of Conditions must be recorded in the Registry of Deeds or the Land Court for the district in which the land is located, within the chain of title of the affected property. In the case of recorded land, the Final Order shall also be noted in the Registry's Grantor Index under the name of the owner of the land subject to the Order. In the case of registered land, this Order shall also be noted on the Land Court Certificate of Title of the owner of the land subject to the Order of Conditions. The recording information on this page shall be submitted to the Conservation Commission listed below.

Westwood  
 Conservation Commission

Detach on dotted line, have stamped by the Registry of Deeds and submit to the Conservation Commission.

To:

Westwood  
 Conservation Commission

Please be advised that the Order of Conditions for the Project at:

9 School Street (Islington Village)      338-0658  
 Project Location      MassDEP File Number

Has been recorded at the Registry of Deeds of:

Norfolk      \_\_\_\_\_      \_\_\_\_\_  
 County      Book      Page

for: \_\_\_\_\_  
 Property Owner

and has been noted in the chain of title of the affected property in:

\_\_\_\_\_      \_\_\_\_\_  
 Book      Page

In accordance with the Order of Conditions issued on:

\_\_\_\_\_

If recorded land, the instrument number identifying this transaction is:

\_\_\_\_\_

If registered land, the document number identifying this transaction is:

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant