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November 16, 2017

John Rogers, Chair  
Westwood Conservation Commission  
Town of Westwood Public Works Facility  
50 Carby Street  
Westwood, MA 02090

Re: Request for Minor Modification for Highland Glen Sign Installation  
1150 Highland Glen Rd, Westwood, Massachusetts  
Negative Determination of Applicability (NDA) issued June 7, 2017

Dear Chair Rogers and Members of the Commission:

We are writing to request a minor modification to the NDA referenced above in order to install a replacement sign. Approval to install this sign was granted by the Westwood Zoning Board of Appeals and filed on May 15, 2017. This approval included other signs that have since been constructed outside of areas subject to Conservation Commission jurisdiction. The sign that is the subject of this request is located adjacent to the wetland creation area required by the previous Order of Conditions.

Installation of the sign will require the installation of a small foundation, three feet deep and a little larger than the 2 foot by 4 foot footprint of the sign itself. The excavation and backfill work will take no more than a week, and a compost filter sock will be placed between the work and the resource area during the work. Attached are the following documents to help explain this request:

- A. Plan of sign location (on excerpt from NDA application plan)
- B. Photo of existing sign to be replaced.
- C. Dimensions of the new sign (from ZBA approved drawing)
- D. Construction drawing of sign with foundation

We thank you for your attention to this request.

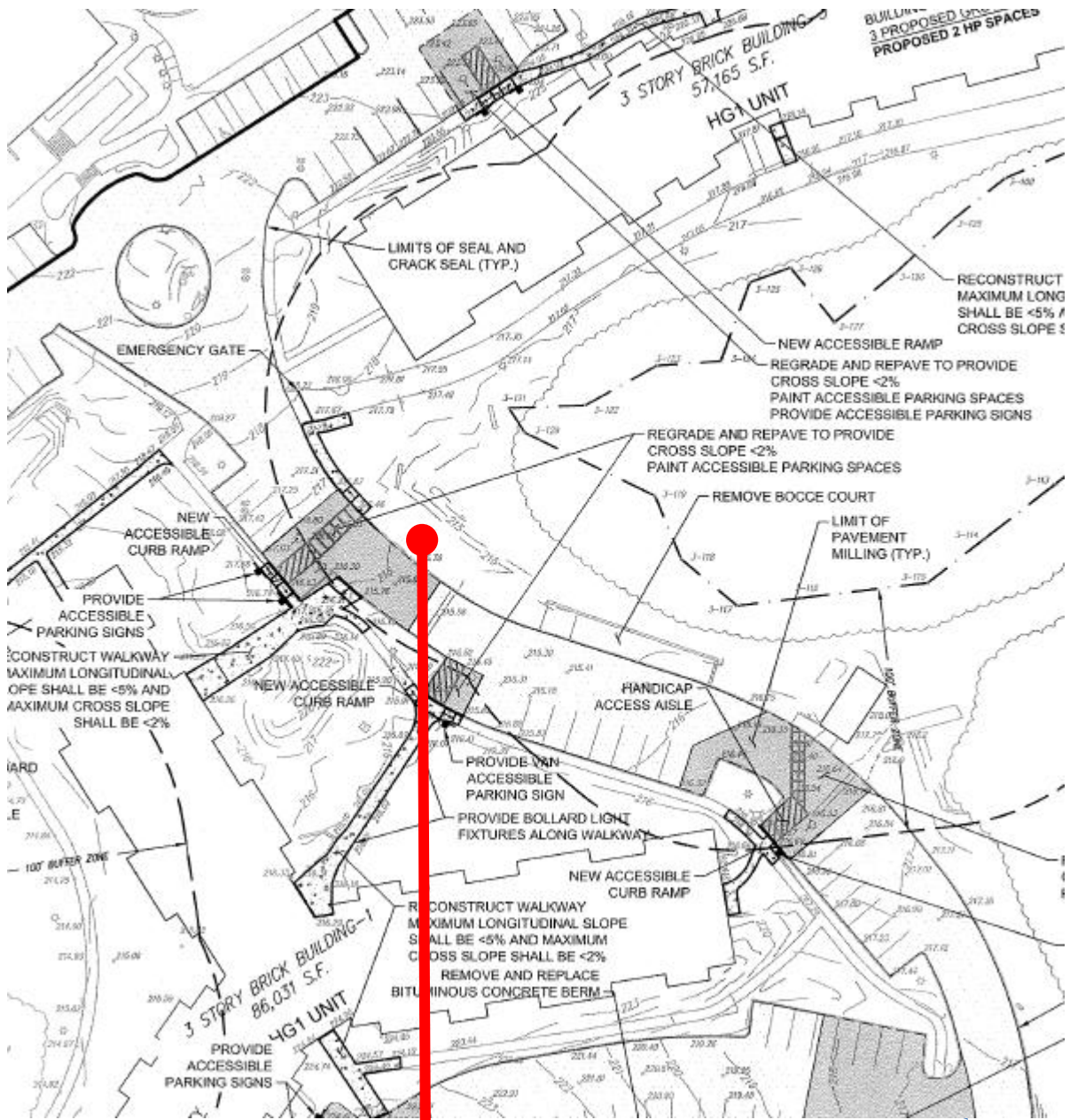
Sincerely,

A handwritten signature in blue ink, appearing to be "Marc Fochielli".

BC Highland Glen LLC

cc: Marc Fochielli, CR HGII  
Andrea Kendall, LEC Environmental  
Nate Cheal, Tetra Tech

A. Plan of sign location (on excerpt from NDA application plan)



**Sign**


B. Photo of existing sign



C. Dimensions of the new sign (from ZBA approved drawings)

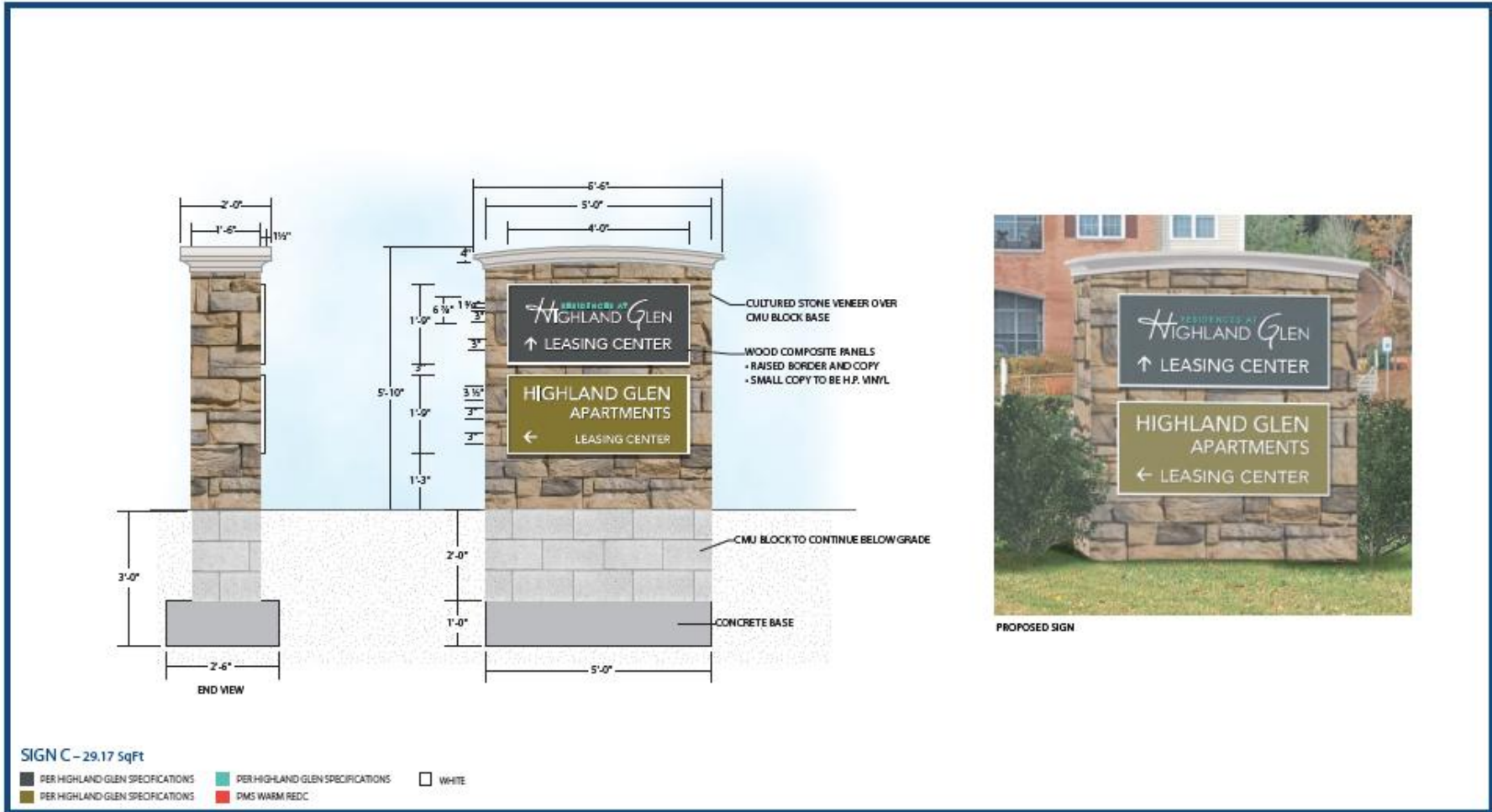


PER HIGHLAND GLEN SPECIFICATIONS
  PER HIGHLAND GLEN SPECIFICATIONS
  WHITE
  PMS WARM REDC
  PER HIGHLAND GLEN SPECIFICATIONS

 <p style="font-size: 8px; margin-top: 5px;">365 Boston Post Rd, Suite 208, Southbury, MA 01776 T: 817,202,2000 C: 817,694,7000 F: 866,448,2833 E: info@genesign.com</p>	Project HIGHLAND GLEN	Rev 1 2.8.17	MN	File Name	Scale 3/4"=1'-0"	Date 2.2.17
	Location	Rev 2	MN	Project No.	Drawn B.S.S.	Sheet 1 OF 1
	Description SINGLE-SIDED DIRECTIONAL SIGN	Revisions	By	This drawing is given in confidence and may not be used or distributed in any way without prior written consent from the Company. All drawings are copyright GenSign and copyright laws are hereby specifically reserved.		Dwg. No. 6240_3



D. Construction drawing of sign with foundation



PROPOSED SIGN

<p><b>GenSign</b> DESIGN • ENGINEERING</p> <p>365 Boston Post Rd. Suite 204 Southbury, MA 01776 T 817.330.2000 C 817.684.7666 F 800.446.2838 S@genesign.com</p>	Project	HIGHLAND GLEN	Rev 1	2.8.17	Rev 4	5.1.17	MN	File Name	Scale	1/2"=1'-0"	Date	2.2.17
	Location		Rev 2	2.10.17			MN	Project No.	Drawn	B.S.S.	Sheet	1 OF 1
	Description	SINGLE-SIDED DIRECTIONAL SIGN	Rev 3	4.28.17				<small>This drawing is given in confidence and may not be used or disseminated in any way without prior written consent from the Company. All material, text and copyright laws are hereby specifically reserved.</small>	Dwg. No.	6240_3		
	Revisions						By					