



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

Provided by MassDEP:

# WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

MassDEP File Number

Document Transaction Number

Westwood

City/Town

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

## A. General Information

1. Project Location (**Note:** electronic filers will click on button to locate project site):

|                              |                       |              |
|------------------------------|-----------------------|--------------|
| 397 Nahatan Street           | Westwood              | 02090        |
| a. Street Address            | b. City/Town          | c. Zip Code  |
| Latitude and Longitude:      | 42-12-33              | 71-12-48     |
|                              | d. Latitude           | e. Longitude |
| Map 29 Lot 74                | Lot A-2               |              |
| f. Assessors Map/Plat Number | g. Parcel /Lot Number |              |

2. Applicant:

|               |              |
|---------------|--------------|
| Paul          | Fitzgerald   |
| a. First Name | b. Last Name |

c. Organization

397 Nahatan Street

d. Street Address

Westwood

e. City/Town

MA

f. State

02090

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

3. Property owner (required if different from applicant):  Check if more than one owner

a. First Name

b. Last Name

c. Organization

d. Street Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email address

4. Representative (if any):

John

a. First Name

Glossa P.E.

b. Last Name

Glossa Engineering Inc

c. Company

46 East Street

d. Street Address

East Walpole

e. City/Town

MA

f. State

02032

g. Zip Code

508-668-4401

h. Phone Number

i. Fax Number

glossaeng@AOL.com

j. Email address

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

\$110.00

a. Total Fee Paid

\$42.50

b. State Fee Paid

\$67.50

c. City/Town Fee Paid



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**A. General Information (continued)**

6. General Project Description:

Installation of a sewer pump station and force main in order to connect the exiting home to the municipal sewer system and abandonment of the existing septic tank and leach field

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- |   |   |
|---|---|
| 1. <input checked="" type="checkbox"/> Single Family Home             | 2. <input type="checkbox"/> Residential Subdivision       |
| 3. <input type="checkbox"/> Commercial/Industrial                     | 4. <input type="checkbox"/> Dock/Pier                     |
| 5. <input type="checkbox"/> Utilities                                 | 6. <input type="checkbox"/> Coastal engineering Structure |
| 7. <input type="checkbox"/> Agriculture (e.g., cranberries, forestry) | 8. <input type="checkbox"/> Transportation                |
| 9. <input type="checkbox"/> Other                                     |   |

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1.  Yes  No      If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR 10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

Norfolk

a. County

36004

c. Book

b. Certificate # (if registered land)

105

d. Page Number

**B. Buffer Zone & Resource Area Impacts (temporary & permanent)**

- Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



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**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

| Resource Area  | Size of Proposed Alteration  | Proposed Replacement (if any) |
|--|------------------------------|-------------------------------|
| a. <input type="checkbox"/> Bank                                 | 1. linear feet _____         | 2. linear feet _____          |
| b. <input type="checkbox"/> Bordering Vegetated Wetland          | 1. square feet _____         | 2. square feet _____          |
| c. <input type="checkbox"/> Land Under Waterbodies and Waterways | 1. square feet _____         | 2. square feet _____          |
|  | 3. cubic yards dredged _____ |                               |

| Resource Area  | Size of Proposed Alteration               | Proposed Replacement (if any) |
|--|---|-------------------------------|
| d. <input type="checkbox"/> Bordering Land Subject to Flooding | 1. square feet _____                      | 2. square feet _____          |
|  | 3. cubic feet of flood storage lost _____ | 4. cubic feet replaced _____  |
| e. <input type="checkbox"/> Isolated Land Subject to Flooding  | 1. square feet _____                      |                               |
|  | 2. cubic feet of flood storage lost _____ | 3. cubic feet replaced _____  |

- f.  Riverfront Area
1. Name of Waterway (if available) - specify coastal or inland \_\_\_\_\_
2. Width of Riverfront Area (check one):
- 25 ft. - Designated Densely Developed Areas only
  - 100 ft. - New agricultural projects only
  - 200 ft. - All other projects
3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet
4. Proposed alteration of the Riverfront Area:
- |                            |                                     |  |
|----------------------------|-------------------------------------|--|
| a. total square feet _____ | b. square feet within 100 ft. _____ | c. square feet between 100 ft. and 200 ft. _____ |
|----------------------------|-------------------------------------|--|

5. Has an alternatives analysis been done and is it attached to this NOI?  Yes  No
6. Was the lot where the activity is proposed created prior to August 1, 1996?  Yes  No

3.  Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



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**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
 Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

| <u>Resource Area</u>  | <u>Size of Proposed Alteration</u>  | <u>Proposed Replacement (if any)</u>            |
|---|---|---|
| a. <input type="checkbox"/> Designated Port Areas                 | Indicate size under Land Under the Ocean, below   |   |
| b. <input type="checkbox"/> Land Under the Ocean                  | 1. square feet _____  |   |
|   | 2. cubic yards dredged _____  |   |
| c. <input type="checkbox"/> Barrier Beach                         | Indicate size under Coastal Beaches and/or Coastal Dunes below  |   |
| d. <input type="checkbox"/> Coastal Beaches                       | 1. square feet _____  | 2. cubic yards beach nourishment _____          |
| e. <input type="checkbox"/> Coastal Dunes                         | 1. square feet _____  | 2. cubic yards dune nourishment _____           |
|   | <u>Size of Proposed Alteration</u>  | <u>Proposed Replacement (if any)</u>            |
| f. <input type="checkbox"/> Coastal Banks                         | 1. linear feet _____  |   |
| g. <input type="checkbox"/> Rocky Intertidal Shores               | 1. square feet _____  |   |
| h. <input type="checkbox"/> Salt Marshes                          | 1. square feet _____  | 2. sq ft restoration, rehab., creation _____    |
| i. <input type="checkbox"/> Land Under Salt Ponds                 | 1. square feet _____  |   |
|   | 2. cubic yards dredged _____  |   |
| j. <input type="checkbox"/> Land Containing Shellfish             | 1. square feet _____  |   |
| k. <input type="checkbox"/> Fish Runs                             | Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above   |   |
|   | 1. cubic yards dredged _____  |   |
| l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage | 1. square feet _____  |   |
| 4. <input type="checkbox"/> Restoration/Enhancement               | If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here. |   |
|   | a. square feet of BWV _____   | b. square feet of Salt Marsh _____              |
| 5. <input type="checkbox"/> Project Involves Stream Crossings     |   |   |
|   | a. number of new stream crossings _____   | b. number of replacement stream crossings _____ |



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**C. Other Applicable Standards and Requirements**

- This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

**Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review**

- 1. Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

a.  Yes  No **If yes, include proof of mailing or hand delivery of NOI to:**

Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581

Mass GIS \_\_\_\_\_  
b. Date of map \_\_\_\_\_

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI), *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

c. Submit Supplemental Information for Endangered Species Review\*

- 1.  Percentage/acreage of property to be altered:
  - (a) within wetland Resource Area \_\_\_\_\_ percentage/acreage
  - (b) outside Resource Area \_\_\_\_\_ percentage/acreage

2.  Assessor's Map or right-of-way plan of site

- 2.  Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*

- (a)  Project description (including description of impacts outside of wetland resource area & buffer zone)
- (b)  Photographs representative of the site

\* Some projects not in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <http://www.mass.gov/eea/agencies/dfg/dfw/natural-heritage/regulatory-review/>). Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.





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**C. Other Applicable Standards and Requirements (cont'd)**

Online Users:  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

- 4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?  
 a.  Yes  No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.  
 b. ACEC
- 5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?  
 a.  Yes  No
- 6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?  
 a.  Yes  No
- 7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?  
 a.  Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:
  - 1.  Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)
  - 2.  A portion of the site constitutes redevelopment
  - 3.  Proprietary BMPs are included in the Stormwater Management System.
 b.  No. Check why the project is exempt:
  - 1.  Single-family house
  - 2.  Emergency road repair
  - 3.  Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

**D. Additional Information**

- This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

- 1.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
- 2.  Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.



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**D. Additional Information (cont'd)**

3.  Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4.  List the titles and dates for all plans and other materials submitted with this NOI.

397 Nahatan Street Sewer Connection Plan of Land

a. Plan Title

Glossa Engineering Inc

John F. Glossa P.E.

b. Prepared By

c. Signed and Stamped by

June 18, 2018

1" = 30'

d. Final Revision Date

e. Scale

f. Additional Plan or Document Title

g. Date

5.  If there is more than one property owner, please attach a list of these property owners not listed on this form.
6.  Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.
7.  Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.
8.  Attach NOI Wetland Fee Transmittal Form
9.  Attach Stormwater Report, if needed.

**E. Fees**

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

11140

6/18/2018

2. Municipal Check Number

3. Check date

11139

6/18/2018

4. State Check Number

5. Check date

Glossa

Engineering

6. Payor name on check: First Name

7. Payor name on check: Last Name





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## F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

*[Handwritten Signature]*

1. Signature of Applicant

6/18/2018

2. Date

3. Signature of Property Owner (if different)

*[Handwritten Signature]*

4. Date

6/18/2018

5. Signature of Representative (if any)

6. Date

### For Conservation Commission:

Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

### For MassDEP:

One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a copy of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

### Other:

If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

397 Nahatan Street

a. Street Address

11139

c. Check number

Westwood

b. City/Town

d. Fee amount

2. Applicant Mailing Address:

Paul

a. First Name

Fitzgerald

b. Last Name

c. Organization

397 Nahatan Street

d. Mailing Address

Westwood

e. City/Town

MA

f. State

02090

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

3. Property Owner (if different):

a. First Name

b. Last Name

c. Organization

d. Mailing Address

e. City/Town

f. State

g. Zip Code

h. Phone Number

i. Fax Number

j. Email Address

**B. Fees**

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

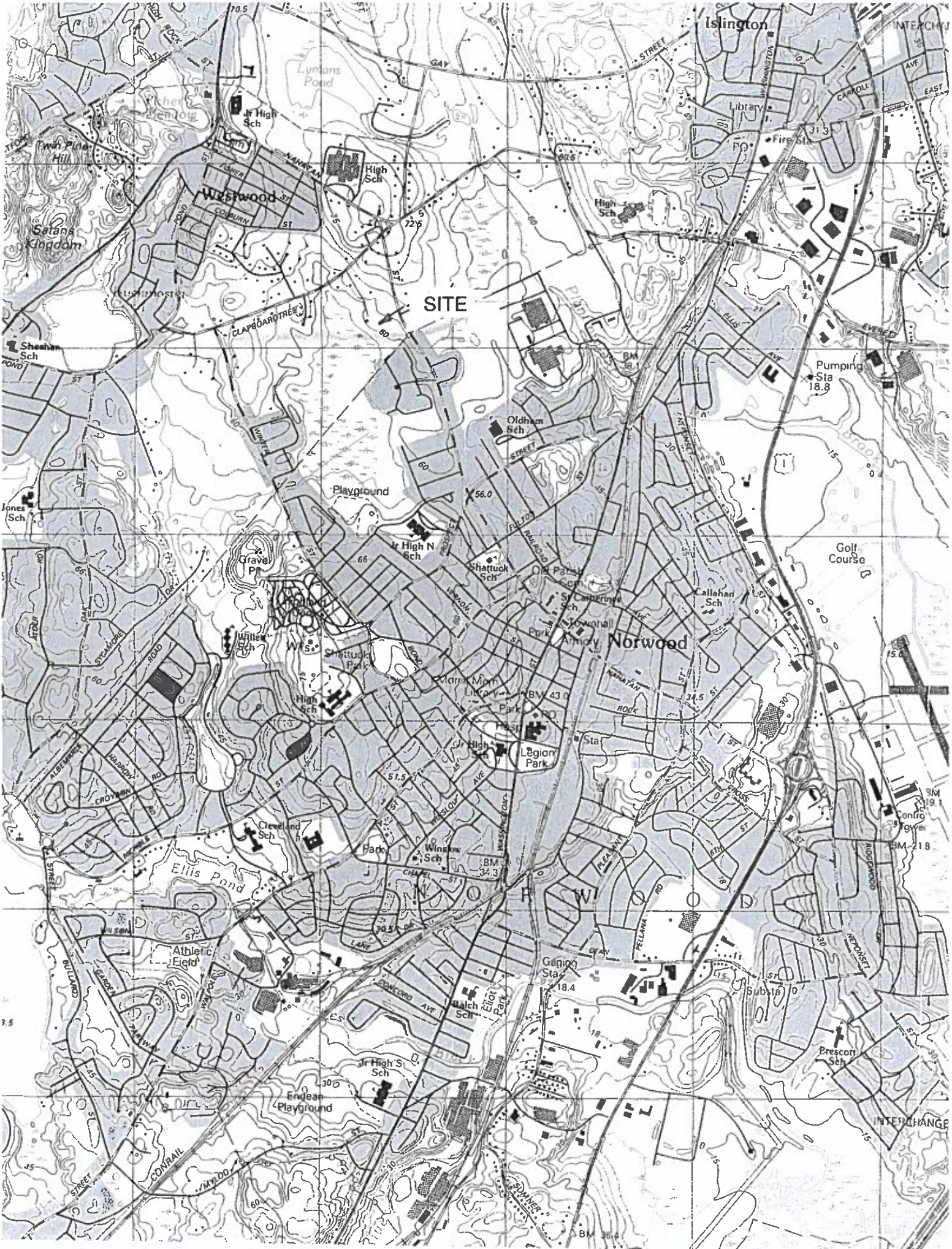
**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).







**TOWN OF WESTWOOD**  
**BOARD OF ASSESSORS**  
580 High St.  
Westwood, MA 02090

Maureen Bleday  
Philip N. Shapiro  
Mark F. Murphy

phone: 781-326-1904  
fax: 781-251-2588

May 16, 2018

Karon Catrone, Conservation Agent  
50 Carby St.  
Westwood, MA 02090

Dear Karon,  
Attached are the list of abutters and abutters to abutters within 300' of the locus,

- *397 Nahatan St. also known as Map 29 Lot 074*

This list reflects owners of record as of January 1, 2018 or current owners, according to our records.

Sincerely

  
Mark Murphy  
Assessor

MM/jb

ABUTTERS FOR 397 NAHATAN STREET



MAP 29 LOT 074

VISION APPRAISAL TECHNOLOGY



ABUTTERS LIST FOR 397 NAHATAN STREET  
WESTWOOD, MA

| MAP & LOT | OWNER                     | CO-OWNER                  | Mailing Address      | City          | St Zip   | Location             |
|-----------|---------------------------|---------------------------|----------------------|---------------|----------|----------------------|
| 29073     | TOWN OF WESTWOOD          | CONSERVATION COMMISSION   | 580 HIGH ST          | WESTWOOD      | MA 02090 | NAHATAN ST           |
| 29074     | PAPARAZZO ROSARIO         |                           | 397 NAHATAN ST       | WESTWOOD      | MA 02090 | 397 NAHATAN ST       |
| 29075     | CUI LIJUN                 | XIN WANG                  | 345 NAHATAN ST       | WESTWOOD      | MA 02090 | 345 NAHATAN ST       |
| 29081     | MASI-PHELPS BRUCE E       | MARY E                    | 295 CLAPBOARDTREE ST | WESTWOOD      | MA 02090 | 295 CLAPBOARDTREE ST |
| 29082     | LAWRENCE JR ROBERT A      | LOUISE F                  | 255 CLAPBOARDTREE ST | WESTWOOD      | MA 02090 | 255 CLAPBOARDTREE ST |
| 29084     | PROPHIL MARIE M           | JUDE M JASON & MARY L JAS | 10 COACH LN          | WESTWOOD      | MA 02090 | 10 COACH LN          |
| 29085     | KRAFT MICHAEL S           | DEBRA M KRAFT             | 30 COACH LN          | WESTWOOD      | MA 02090 | 30 COACH LN          |
| 29086     | MASTBY GEORGE E           | KATHLEEN A                | 44 COACH LN          | WESTWOOD      | MA 02090 | 44 COACH LN          |
| 29087     | TOWN OF WESTWOOD          | CONSERVATION COMMISSION   | 580 HIGH ST          | WESTWOOD      | MA 02090 | REAR COACH LN        |
| 29122     | NW LAND LLC               | C/O CHESTNUT HILL REALTY  | P O BOX 396          | CHESTNUT HILL | MA 02467 | WINTER ST            |
| 29170     | ROSARIO PAPARAZO REVOCABL | ROSARIO PAPARAZZO TRUSTEE | 405 NAHATAN ST       | WESTWOOD      | MA 02090 | 405 NAHATAN ST       |
| 30004     | CURRAN FRANCIS J          | ANN E MASCIA              | 360 NAHATAN ST       | WESTWOOD      | MA 02090 | 360 NAHATAN ST       |
| 30005     | MODI ELLEN S              | BIREN P MODI              | 380 NAHATAN ST       | WESTWOOD      | MA 02090 | 380 NAHATAN ST       |
| 30006     | JARUDI NABIL              | MONA                      | 400 NAHATAN ST       | WESTWOOD      | MA 02090 | 400 NAHATAN ST       |
| 30017     | POWERS THOMAS G           | HEATHER H POWERS          | 21 BAY COLONY DR     | WESTWOOD      | MA 02090 | 21 BAY COLONY DR     |

**Worksheet for Fees**  
**Westwood Wetlands Bylaw – Article 18**  
**(in Addition to DEP filing Fees)**

Applicant: Paul Fitzgerald

Address: 397 Nahatan Street, Westwood

Location of Project: 397 Nahatan Street, Westwood

Notice of Intent

- |   |       |  |
|---|-------|--|
| 1. Minor project                        | _____ | \$100.00   |
| 2. Major project                        | _____ | \$250.00 plus \$1.00 additional sq. ft.                              |
| 3. New single family home               | _____ | \$500.00 plus \$1.00 per 10 sq. ft. of disturbance                   |
| 4. Subdivision road and utility         | _____ | \$750.00 plus \$5.00 per road sideline in resource or buffer zone    |
| 5. Drainage detention/retention         | _____ | \$750.00 plus \$1.00 per 10cf. of basin in resource or buffer zone   |
| 6. Multiple Dwelling                    | _____ | \$500.00 plus \$100.00/unit and \$1.00 per 10 sq. ft. of disturbance |
| 7. Commercial institutional, industrial | _____ | \$750.00 plus \$1.00 per 10 sq. ft. of disturbance                   |
| 8. Request for Det. of Applicability    | _____ | @ \$50.00  |
| 9. ANORAD                               | _____ | \$750.00 plus \$1.00 per 10 sq. ft. of disturbance                   |
| 10. Application filed after enforcement | _____ | Double application fees  |
| 11. Amendments                          | _____ | \$100.00   |
| 12. Certificate of Compliance           |       |  |
| Residence                               | _____ | \$100.00   |
| Non Residence                           | _____ | \$100.00   |
| Commercial or subdivision               | _____ | \$200.00   |
| 13. Emergency Certificate               | _____ | \$100.00   |
| 14. Agent Site Visit                    |       |  |
| Resident                                | _____ | \$25.00 per hour   |
| Non Resident                            | _____ | \$45.00 per hour   |

Total \$ \_\_\_\_\_

See Westwood Wetlands Protection Bylaw Regulations for more detail.



# Plans Checklist to Accompany DEP Application for Notice of Intent (NOI)

This is a Bylaw Supplemental form to aid you in submitting complete and appropriate information on your plans.

**THIS PAGE MUST BE INCLUDED WITH YOUR NOI APPLICATION.** All applicable boxes must be marked with  or identified as "N/A"

These details are required on plans to accompany a DEP NOI application<sup>1</sup>:

- north arrow
- locus insert
- bar scale- 1 in. = 40-20 ft
- existing contours (black dashed line- - - -)
- existing structure(s) with natural and man-made features
- existing rights-of-way, easements, ancient ways or other deeded ways
- existing utilities- all locations (use standard engineering symbols/notations)
- name of Wetland Specialist responsible for identifying wetland boundaries
- date wetland was flagged (must be no more than 3 yrs. prior to current date)<sup>2</sup>
- wetland boundaries with flag #'s (highlighted blue)
- notations identifying all wetland types  
(include potential or certified vernal pools w/ 100' habitat area highlighted in green).
- 100 ft Buffer zone to wetlands (solid green line)
- 10 ft no-structure setback to wetlands (dashed green line - - - - -)
- 35 ft no-disturbance setback to wetland (dashed green line - - - - -)
- floodplain (highlighted yellow per FEMA flood plain maps (if applicable))
- Annual MHW line to Riverfront area (purple solid line) labeled w/ name of River
- 200 ft. and 100 ft. Riverfront areas (purple dashed line- - - - -) (if applicable)
- wetland fill and replication areas (yellow for filled area, ~~orange for replication~~)
- shortest distances to all resource areas from closest proposed structure (use arrow)
- shortest distances to all resource areas from closest point of erosion control materials

Title Block with the following information:

- Applicant's Name(s), address and phone
- Property Owner Name(s), address and phone
- Location/Street name and number-  
Must obtain from Assessor's Office if new lot, prior to submission of NOI
- Assessor Map and Lot number(s) (All lots on which there will be activity, be must listed on the plan with appropriate Registry info. - BK/Pg or Cert. #)
- plan preparer's name, title and company/firm name
- date plan prepared

- proposed contours (black solid line)
- proposed structure(s) (including driveway work, septic components, etc.)<sup>3</sup>
- proposed location of utility lines
- erosion-control line (highlighted red) with erosion control material detail
- limit of Work line (solid red line- may be same as erosion control line)
- conservation post locations (solid square symbol to indicate location of posts)
- conservation post detail and plaque detail (copy available on website)
- location of temporary stockpiles w/ notation of content (e.g. excavated soils)<sup>4</sup>
- drywells for stormwater run-off are required for all structures requiring a Building Permit. Certain structures also require drywells for protection to ground water.
- drywall construction detail (copy available on website)
- detail showing the access pathway to work area
- crushed stone apron onto property as per DPW standards
- signature and stamp of licensed surveyor or professional engineer

I certify that the above checked items have been completed and understand that incomplete applications are cause for scheduling delays/continuations of public hearings.

Signed: James J. Han Title: Registered Surveyor Date: 6/18/2010

<sup>1</sup> Other documents are required with the application packet- see Submittal Requirements form.  
<sup>2</sup> Wetland delineation more than three years old is not acceptable for plan submission to the Cons. Commission. Call the Cons. Office for further details.  
<sup>3</sup> For Septic upgrades, show location of all features to be abandoned including detail notations. For structure demolition, show existing structural footprint.  
<sup>4</sup> depending on the content and size, stockpiles, even temporary piles, may require erosion control at base

**TOWN OF WESTWOOD**  
Commonwealth of Massachusetts

Joseph P. Peterson, Chairman  
David L. Jones  
William S. Jones  
Thomas J. Jones



Steven Woodworth, Vice Chair  
Michael Ferry  
John C. Morserson

**CONSERVATION COMMISSION**

**Time Waiver Requirement**

Westwood Conservation Commission  
Westwood Town Hall  
50 Carby Street  
Westwood, MA 02090

Dear Commission:

I hereby waive the benefit of the time requirements set forth in Chapter 131 s. 40. (Wetland Protection Act) of the Massachusetts General Laws, 310 CMR. 10.00 Regulations, and the Town of Westwood Wetlands Protection By-Law, which require the Conservation Commission to convene a hearing and issue a Determination or Order within the time periods specified therein.

The public hearing shall be scheduled for the next available time slot on the meeting agenda upon receipt of the filing of a COMPLETE Notice of Intent or Request for Determination of Applicability.

The Order of Conditions or Determination of Applicability shall be issued within 45 days of the close of the public hearing.

Joseph P. Peterson  
Applicant's or Representative's Signature

6/18/2019  
Date

Applicant's Name Paul Fitzgerald

Project Location : 397 Houghton Street

Project Type: Residential - connection to sewer

Westwood Conservation Commission  
50 Carby Street  
Westwood, MA 02090

Phone (781) 251-2580  
Fax (781) 461-6837

**TOWN OF WESTWOOD**  
Commonwealth of Massachusetts

Town Engineer, Planning  
Lee Crowe  
William Stone  
Charles Pine



Steven Woodworth, Vice Chair  
Michael Perry  
John C. Masterson

**CONSERVATION COMMISSION**

**Wetland Permit Application: Town Clerk**

Westwood Conservation Commission  
Westwood Town Hall  
50 Carby Street  
Westwood, MA 02090

Dear Commission:

I here certify that a complete copy of the application and plans submitted to the Westwood Conservation Commission for a permit under the Wetland Protection Act, M.G.L. c. 131, s40 and/or the Westwood Wetlands Protection Bylaw, Article 18 has been filed with the Westwood Town Clerk.

The application was submitted to the Town Clerk on (date) 6/18/2018

John C. Masterson  
Applicant's or Representative's Signature

6/18/2018  
Date

Applicant's Name Paul Fitzgerald

Project Location : 397 Hobsten Street

Project Type: Single Family Home - Connection  
to sewer

Westwood Conservation Commission  
50 Carby Street  
Westwood, MA 02090

Phone (781) 251-2580  
Fax (781) 461-6837

NOTICE TO ABUTTERS  
Under the Massachusetts Wetlands Protection Act  
and  
Westwood Wetland Bylaw

**Notice of Intent**

The Westwood Conservation Commission will hold a public hearing, under M.G.L. Chapter 131, Section 40 and the Westwood Wetland Bylaw on

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A permit is requested by Paul Fitzgerald  
of 397 Nehalem Street, Westwood, MA 02090

The property is located at 397 Nehalem Street

A complete copy of this filing is available to the public at the Westwood Conservation Commission office. Notice of the Conservation Commission meeting is posted in the Town Hall not less than 48 hours in advance as required by Open Meeting Law.

