



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP 2017 AUG 28 P 3:01

**ORGANIZATION:** Westwood Recreation Commission

**MEETING**  **PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK  
TOWN OF WESTWOOD

**DATE:** September 11, 2017

**TIME:** 6:30 PM

**LOCATION:** Library Small Meeting Room, 660 High St.

**PURPOSE:** Meeting

**REQUESTED BY:** Nicole Banks, Recreation Director

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

## **LIST OF TOPICS TO BE DISCUSSED**

(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))

1. Call to order 6:30 PM
2. Westwood Day – planning update (Recreation Staff)
3. Consent Agenda
  - Approval of Minutes – June 19, 2017
  - Monthly Report – June
4. Commission Member reports
5. Public Comment
  - Pickle ball courts
6. Director/Staff report
  - Business update
  - Personnel update
  - Event Updates – Westwood Day
  - Field Facilities Updates
    - Pool update – facility energy improvement projects
    - Courts update
    - Playgrounds update
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meeting – October 16, 2017 (tentative)
9. Adjourn

*Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*