



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

2017 MAR -9 P 1:55

TIME STAMP

TOWN CLERK  
WESTWOOD

**ORGANIZATION:** Westwood Recreation Commission

MEETING

PUBLIC HEARING (Please circle appropriately)

**DATE:** March 16, 2017

**TIME:** 7:00 PM

**LOCATION:** Champagne Meeting Room, 50 Carby Street

**PURPOSE:** Meeting

**REQUESTED BY:** Nicole Banks, Recreation Director

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

### **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

1. Call to order 7:00 PM
2. Consent Agenda
  - Approval of Minutes – February 13, 2017
  - Monthly Report – February
3. Commission Member reports
4. Public Comment
5. Director/Staff Report
  - 2016 Town Report – Recreation Commission Chapter
  - Event Updates
    - Westwood Day
  - Field Facilities Updates
    - Courts project
    - Playgrounds
  - Staffing update
  - Census survey
6. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
7. Next meeting – April 10, 2017 (tentative)
8. Adjourn

*Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*