



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

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**ORGANIZATION:** Westwood Recreation Commission

**MEETING**

TOWN CLERK  
TOWN OF WESTWOOD

**DATE:** March 28, 2016

**TIME:** 7:00 PM

**LOCATION:** Champagne Meeting Room, 50 Carby Street

**PURPOSE:** Meeting

**REQUESTED BY:** Nicole Banks, Recreation Director

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

## **LIST OF TOPICS TO BE DISCUSSED**

(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))

1. Call to order 7:00 PM
2. Consent Agenda
  - Approval of Minutes – February 22, 2016
  - Monthly Report – February
  - Conflict of interest – summary and online training updates due by end March
  - CORI background check – forms due by end March w/ copy license
3. Commission Member reports
  - Deerfield Redevelopment Subcommittee – update grand opening event Sat., April 30<sup>th</sup>
4. Public Comment
5. Director/Staff report
  - 2015 Annual Report – Recreation Chapter
  - Recreation Event Updates
    - Fishing Derby – Saturday, May 7<sup>th</sup> 7am – 11am
    - Westwood Day
  - WWLL State Championship at Morrison Park – event update
  - Fields / Facilities
    - Policy update match animal bylaw
    - Westwood Young Women's Club donation of \$1,700 for School St. Playground
6. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
7. Next meeting – April 25, 2016
8. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.