



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP -3 A 10:27

ORGANIZATION: Westwood Recreation Commission

MEETING PUBLIC HEARING (Please circle appropriately)

TOWN OF WESTWOOD
TO TOWN CLERK

DATE: February 9, 2015

TIME: 6:00 PM

LOCATION: Champagne Meeting Room, 50 Carby Street

PURPOSE: Annual Fields Meeting

REQUESTED BY: Nicole Banks, Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Introduction of Staff
2. New Field/Facility Policy & Procedures
3. Website & Community Calendars
4. DPW Update
5. Westwood Day 2015 and use of fields
6. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.