



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

2015 FEB 19 A 9:30  
TIME STAMP

**ORGANIZATION:** Westwood Recreation Commission

**MEETING**     **PUBLIC HEARING** (Please circle appropriately)

**DATE:** February 23, 2015

**TIME:** 6:00 PM

**LOCATION:** Library Community Meeting Room

**PURPOSE:** Meeting

**REQUESTED BY:** Nicole Banks, Recreation Director

***NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

## **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

1. Call to order 6:00 PM
2. Fields Meeting (Mike Griffin)
3. Commission Member reports
  - New associate member interest
  - Review adoption of consent agenda format for meetings
4. Public Comment
5. Approval of Minutes – January 20, 2015
6. Director/Staff report
  - 2014 Town Report – Recreation Chapter
  - Monthly Report – January
  - Event updates – March into Summer, Fishing Derby, Westwood Day
  - Spring / Summer Recreation Brochure – now available
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meeting – March 16, 2015
9. Adjourn

*Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*