



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

2014 MAR -5 P 12: 12
TIME STAMP

ORGANIZATION: Westwood Recreation Commission

MEETING **PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK
TOWN OF WESTWOOD

DATE: March 10, 2014

TIME: 7:00 PM

LOCATION: Recreation Department Office, 240 Nahatan Street

PURPOSE: Meeting

REQUESTED BY: Nicole Banks, Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order 7:00 PM
2. Commission Member reports
3. Public Comment
4. Approval of Minutes – February 10, 2014
5. Director/Staff report
 - Monthly Report
 - March into Summer Open House - March 15, 2014
 - Commission members volunteer schedule
 - Recreation Assistant – hiring process
 - Fields Update
 - Spring / Summer Recreation Brochure
6. Schedule for 2014 Recreation Commission Meetings
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meeting – April 14, 2014
9. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.