



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

2014 DEC -8 P 2: 05

TIME STAMP

ORGANIZATION: Westwood Recreation Commission

MEETING

PUBLIC HEARING (Please circle appropriately)

DATE: December 11, 2014

TIME: 7:00 PM

LOCATION: Recreation Department Office, 240 Nahatan Street

PURPOSE: General Business

REQUESTED BY: Nicole Banks, Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order
2. Commission Member reports
3. Public Comment
4. Approval of Minutes – November 20, 2014
5. Field Facility Policy – discussion on policy and fee schedule review
6. Director/Staff report
 - Monthly Report
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.