



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

ORGANIZATION: **Westwood Recreation
Commission**

2013 SEP -4 A 10:00

TOWN CLERK
TOWN OF WESTWOOD

MEETING **PUBLIC HEARING** (Please circle appropriately)

DATE: **September 16, 2013**

TIME: **6:00 PM**

LOCATION: **Champagne Meeting Room, 50 Carby Street**

PURPOSE: **General Business**

REQUESTED BY: **Peter Hechenbleikner, Interim Recreation Director**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order
2. Report/discussion – Westwood Day
 - Commission members staffing of Recreation Department booth
3. Commission Member reports
4. Director/Staff report
 - Report on Summer Programs
 - Monthly Report – August 2013
 - Report on Capital project – Family Changing Room Project
5. Public Comment
6. Approval of Minutes – August 19, 2013
7. FY 2015 – FY 2019 Capital Project requests
8. Budgets for Revolving Funds
9. 2014.15 Goal setting process
10. Recreation Director hiring process
11. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
12. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.