



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

2014 MAY 15 A 9:20

**ORGANIZATION:** Westwood Recreation Commission

**MEETING**

**PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK  
TOWN OF WESTWOOD

**DATE:** May 19, 2014

**TIME:** 6:00 PM

**LOCATION:** Champagne Meeting Room, 50 Carby Street

**PURPOSE:** Meeting

**REQUESTED BY:** Nicole Banks, Recreation Director

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

### **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

1. Call to order 6:00 PM
2. Westwood Day Updates
3. Commission Member Reports
4. Public Comment
5. Approval of Minutes – April 28, 2014
6. Director/Staff report
  - Fishing Derby –great event thanks for all the help
  - Summer employment – interviews complete; staff training June 14
  - Status of playground report
  - Status of field inventory spreadsheet
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meeting – June 16, 2014
9. Adjourn

*Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*