



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

TIME STAMP

2013 AUG -8 A 9:48

**ORGANIZATION: Westwood Recreation
Commission**

TOWN CLERK
TOWN OF WESTWOOD

MEETING PUBLIC HEARING (Please circle appropriately)

DATE: August 19, 2013

TIME: 6:00 PM

LOCATION: Champagne Meeting Room, Carby Street

PURPOSE: General Business

REQUESTED BY: Peter Hechenbleikner, Interim Recreation Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order
2. Report/discussion – Westwood Day
3. Commission Member reports
4. Director/Staff report
5. Public Comment
6. Approval of Minutes – July 15, 2013
7. Report on Capital project – Family Changing Room Project
8. Report on Summer Programs
9. Report on Fall Programs
10. FY 2015 – FY 2019 Capital Project request process
11. Status of Director hiring process
12. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
13. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.