



## PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

ORGANIZATION: **Westwood Recreation Commission**

TIME STAMP  
2014 AUG 14 P 3:30

**MEETING**  **PUBLIC HEARING** (Please circle appropriately)

TOWN CLERK  
TOWN OF WESTWOOD

DATE: **August 18, 2014**

TIME: **6:00 PM**

LOCATION: **Champagne Meeting Room, 50 Carby Street**

PURPOSE: **Meeting**

REQUESTED BY: **Nicole Banks, Recreation Director**

*NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

### **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

1. Call to order 6:00 PM
2. Westwood Day Updates – Commission members staffing of Recreation Department booth
3. Commission Member Reports
  - Commission Goals and Objectives FY15
4. Public Comment
5. Approval of Minutes – June 17, 2014
6. Director/Staff report
  - Fields/Facility Scheduling – process and policy review
  - Deerfield school field redevelopment – planning process
  - Playgrounds – maintenance/improvement updates
  - Department seasonal update
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meetings – Monday September 15, 2014; Tuesday October 14, 2014
9. Adjourn

*Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*