



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

ORGANIZATION: **Westwood Recreation Commission**

TIME STAMP
2014 APR 24 A 9:16

MEETING

PUBLIC HEARING (Please circle appropriately)

TOWN CLERK
TOWN OF WESTWOOD

DATE: **April 28, 2014**

TIME: **7:00 PM**

LOCATION: **Recreation Department Office, 240 Nahatan Street**

PURPOSE: **Meeting**

REQUESTED BY: **Nicole Banks, Recreation Director**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. Call to order 7:00 PM
2. 2014 Meeting Schedule
3. Commission Member reports
4. Public Comment
5. Approval of Minutes – March 10, 2014
6. Director/Staff report
 - Staff update – Jan Parr hired as Recreation Assistant, start date May 5
 - Westwood Day Updates
 - May 19 meeting update – 6pm Carby St.
 - Outline review – commission member committee areas
 - Hawkers and Peddlers exemption – internal background check process
 - Monthly Report - April
 - Fishing Derby – Saturday May 10, 7am – 11am – volunteers needed
 - Summer employment – interviews for open positions being scheduled
 - Summer Recreation Brochure – available May 8
 - Status of playground report
 - Status of field inventory spreadsheet
7. Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting
8. Next meeting – May 19, 2014
9. Adjourn

Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.