



**PUBLIC NOTICE POSTING REQUEST**  
**TO OFFICE OF THE WESTWOOD TOWN CLERK**

TOWN CLERK  
TOWN OF WESTWOOD

**ORGANIZATION:** **Municipal Facilities Task Force**

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**MEETING**

**DATE:** **Monday, July 24, 2017** **TIME:** **7:30pm**

**LOCATION:** **Selectmen's Meeting Room**

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**PURPOSE:** **Meeting**

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**REQUESTED BY:** **Christine McCarthy, Executive Assistant**

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**NOTE:** *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

- A. **ATTENDANCE AND CALL TO ORDER:** 7:30pm in the Selectmen's Meeting Room, Town Hall
- B. **INTRODUCTIONS / MISSION OF TASK FORCE**
- C. **TIMELINE**
- D. **EVALUATION CRITERIA**
- E. **NEXT STEPS**