PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK

2012 MAY 14 P 3:21
TIME STAMP

ORGANIZATION: **MEMORIAL DAY COMMITTEE**

MEETING **PUBLIC HEARING** (Please circle appropriately)

DATE: **Friday May 18, 2012** **TIME:** **8:30 A.M.**

LOCATION: **Lower Level Conference Room**

PURPOSE: **Memorial Day Events**

REQUESTED BY: **Paula Scoble**

NOTE: *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

LIST OF TOPICS TO BE DISCUSSED

For updates to this notice, please see www.townhall.westwood.ma.us

- Call to Order
- Chairman's Update
- Parade organization
- Ceremony organization
- Adjournment

NOTE: *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*