

MINUTES
RECREATION COMMISSION MEETING
October 21 2024

Recreation board members Sheila Moylan, Kyle Piche, Mitch Katzman, Theresa Ann Laham, Fouad Matar

Recreation Staff members present: Rich Adams, Danielle Sutton, Sue Perry

Call to order: 7:03pm, October 21, 2024

Public Comment: none

Consent Agenda:

- a) Motion to approve the consent agenda: Kyle Piche moved to approve the consent agenda, Mitch Katzman seconded. Unanimously passed.

- b) Motion to approve the minutes: Kyle Piche moved to approve the September 16, 2024 minutes, Mitch Katzman seconded. Minutes approved. Passed unanimously.

Monthly Report:

- a) September Highlights
 - a. Westwood day
 - i. Day was a success, weather played a part in the event. Poured almost all day
 - ii. There was an event that came up at the local church so parking had to be shifted
 - iii. Had about 140 Venders, working out how map out parking and the flow to set up for the Vender Village
 - iv. Creating new actions plans for “things that come up”,
 - v. Over all, operationally one of the best planned and executed WWD’s
 - b. Scoops Lacrosse
 - i. Well attended
 - c. Deerfield
 - i. Space being well used and appreciated
 - ii. There is a committee for the plan of what will come of “Deerfield” school future. Rich Adam sits on the long-term plan committee for the Deerfield property
 - d. Inclusive Sailing
 - i. Very successful!! Great feedback
 - e. Field Hockey
 - i. Doing really well grade 3-4, 5-6 & 7-8 teams all doing well.

Commission Member reports:

- a) None

Director/Staff report:

- a) Westwood Day 2024- Recap
 - a. Recreation Commission member participation
 - i. Thank you for those Members who stepped up and supported the day.
 - ii. Can always look for more support. Ideas how to get that support?
 - 1. Fouad suggested that each member get one volunteer to help with critical jobs (setup, parking lot mgmt and clean up. If Member can't attend, they also find a replacement for themselves.
 - iii. 2023 about 90-100 volunteers
 - iv. 2024 about 80-90 volunteers
 - 1. Looking for 120 each year
 - 2. Also tracking where people volunteer and how to spread out the workforce. Need more volunteers for setup, parking lot mgmt and clean up.
 - b. Ideas to seek for volunteers
 - i. How do we find new volunteers?
 - 1. Incentive programs? i.e. Go to sports and other non-profits and cover booth fees, if they help with clean up?
 - 2. Seek volunteers at other Town board/commissions?
 - 3. Go to faith groups?
 - 4. Go to sports and other non-profits and cover booth fees, if they help with clean up?
 - 5. Have a sign up at town meeting for upcoming Westwood Day support?
 - 6. Consider WWD every other year.
- b) Open Meeting Law Review
 - a. If you have stuff you want to talk about you need to let Rich know before the upcoming meeting
 - b. There are short videos that are "recommended" for board to listen to Mass.gov
 - i. This is for Open meeting laws
 - c. If something comes up over discussion, make a note and email it back for an upcoming meeting
- c) Programming
 - a. Fall Recap
 - i. Very successful so far
 - ii. Short Wednesday Field Trips
 - 1. This is up from past year
 - 2. Have gone to Extreme Craze
 - a. Has been very successful
 - 3. Disc golf is a big success and now has a wait list
 - 4. Look into TopGolf, for half day events

- iii. Swim Team start first week in November
 - 1. November 4th first night
 - 2. Just about at 200-ish
- d) Winter
 - a. Ski Club
 - i. For middle school
 - ii. Looking to go to Nashoba
 - iii. Coach bus to location, lift ticket, working on budgets/pricing
 - iv. Might be short Wednesday
 - v. Possible Friday night program
 - e) NYE fireworks
 - a. WYWC- New Sponsor
 - i. New Sponsor Westwood Young Women's Club
 - ii. Working with previous sponsors
 - f) Courts- Downey/Morrison
 - a. Look at RFP to get the courts done
 - b. This will be happening in the next month or so
 - i. Targeting the Spring of 2025
 - ii. Grind down the courts and resurface them

Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting:

Next meeting: Monday, November 18, 2024 tentative meeting date

Motion to adjourn by Kyle Piche, second by Sheila Moylan, passed unanimously. Recreation Commission October 21, 2024 meeting adjourned at 8:09pm

Submitted by Theresa Ann Laham