

Accepted 11/13/2024

Charter Review Committee Minutes  
Monday October 7, 2024 - 6:30pm  
Jaillet Meeting Room, 588 High Street  
Westwood, MA 02090

## **Welcome**

## **Call To Order**

The meeting was called to order at approximately 6:36 pm by Co-Chair Paul Fitzgerald.

## **Present**

Paul Fitzgerald-Co-Chair, Peter Cahill-Co-Chair, Nancy Hyde, Dottie Powers & John Loughnane.

Ex-Officio Member: Patrick Ahearn, Town Counsel.

Special Counsel for the Charter Review Committee, Attorney Lauren Goldberg.

Jessica Cole recorded the Minutes.

## **Discussion of preparation of draft Charter Revision Warrant Article for 2025 Annual Town Meeting.**

- Mr. Ahearn will sit down with Attorney Goldberg and check the red-lined and clean copy and make sure that they are the same.
- Attorney Goldberg stated that the 'black-lined' is when you make the changes in the document itself.
- The Committee is concerned about multiple copies of the Charter and wants to make sure that there is no confusion.
- Ask the Finance & Warrant Commission what materials they will need.
- The red-lined version seems to be most liked by the Committee.
- Ms. Hyde moved that the Charter Review Committee remove the black-lined, version and use the red-lined version. All Board members were in agreement.
- Attorney Goldberg will add a key along with the most recent date of October 7, 2024.
- The Committee agreed on one warrant article.

## **Discussion of further outreach to Elected and Appointed Town Officials, Boards and Committees relative to proposed Charter.**

- The Charter Review Committee would like to have an informal discussion and solicit advice from the Finance & Warrant Commission.
- The Charter Review Committee would like the Town Moderator to come to a meeting. Mr. Ahearn will reach out.

## **Discussion of public hearings and other public outreach and education initiatives relative to proposed Charter.**

- Before the Finance & Warrant Commission hearings, the Charter Review Committee would like to do a Westwood Media Center segment and have a write up in Westwood Wire.
- Forum in December and January. Get the questions out early.

- Mr. Fitzgerald will reach out to the Chairs of the Finance & Warrant Commission and go to a Finance & Warrant Committee meeting in December and have a forum afterwards.

**Approval of Minutes: August 28, 2024, September 9, 2024 & September 9, 2024 (Select Board meeting)**

Upon a motion made by Ms. Hyde and seconded by Mr. Loughnane, the Charter Review Committee voted in favor (5-0) to accept the minutes from August 28, 2024 as presented.

Upon a motion made by Mr. Loughnane and seconded by Mr. Cahill, the Charter Review Committee voted in favor (4-0-1-Hyde) to accept the minutes from September 9, 2024 as presented.

Upon a motion made by Ms. Hyde and seconded by Mr. Loughnane, the Charter Review Committee voted in favor (5-0) to accept the minutes from the September 9, 2024 at the Select Board meeting as presented.

**Other Business not previously anticipated by the Chair.**

Mr Cahill will add to the Executive Summary.

Next meeting: November 13, 2024 at 6:30pm

**Public Comment**

None

**Adjournment**

Upon a motion made by Ms. Hyde and seconded by Mr. Loughnane, the Charter Review Committee voted in favor (5-0) to adjourn at 7:23pm.