

**MINUTES**  
**RECREATION COMMISSION MEETING**  
AUGUST 19, 2024

**Recreation board members present** Sheila Moylan, Mitch Katzman, Kyle Piche, Katie Collins, Theresa Laham

**Recreation Staff members present-** Rich Adams, Sue Perry, Kerrie Francis

Statement: this meeting is being recorded and will be on access on cable and media channels and will be available for later playback.

**Call to Order:** at 7:07 pm, August 19, 2024

**Public Comment:** none

**Consent Agenda:**

- a) Motion to approve the consent agenda: Sheila Moylan moved to approve the consent agenda, Mitch Katzman seconded. Unanimously passed, no nays.
- b) Approval of the minutes, moved to approve the minutes by Sheila Moylan seconded by Mitch Katzman. Unanimously passed, no nays.

**Monthly Report:**

**June Highlights**

- a) There were 20 children who were able to attend camp due to support from both the Westwood Community Chest and Westwood Rec financial support.
- b) Only Westwood Residences can get this support
- c) 110 Season Staff
- d) 967 registrations

**July Highlights**

- a) Keep programs running
- b) Will be debriefing after camp is over August 26
- c) July 10 Firefighters foam successful event

Over the summer there is a mix between 250-500 kids that are in the care of the rec.

**Commission Member reports:** Katie Collins made a motion to re-appoint Mitch Katman to the Recreation Commission, Sheila Moylan seconded. Voted, unanimously passed, no nays.

**Director/Staff Report:**

- a) Event Updates:
  - Westwood Day 2024
    - Volunteer Assignments
      - Commission Chair is the Emcee for the day
      - Working Westwood Day - be ready for your assignments and availability
      - Volunteers will be reached out to soon
    - New Items
      - Dunk Tank (police) looking for people to be dunked
      - Mini Golf Course – on softball field
      - Miss Massachusetts – will have table in Vendor Village

b) Program Updates

- Summer Program Recap
  - 1659 children (Summer 2024) - 1666 children (Summer 2023)
  - There was a field trip each week second grade to 5th (Full day campers)
  - 199 Sunny Days (2024) - 192 Sunny Days (2023)
  - 2023 extend Week 8 (4) programs 146 children; Week 9 (5) programs 134 children
  - 2024 extend Week 8 (5) programs 174 children; Week 9 (8) programs 226 children
  - This is all possible due to the opening of Deerfield and having that space
  - Basketball, Football, golf, and hip hop
  - Tennis - Hard to find "tennis Pros", USTA came in to support lessons
    - o Lessons 9-12, 57 (2024), 117 (2023)
    - o 3:30-4:30 camp extensions: had to sign up for full day camp, 83 (2023), 80 (2024)
    - o Private: 110 (2023), 63 (2024) part time instructor
  - Things have filled sooner than in past years
- Fall Brochure
  - Lots of new programs coming this fall

c) Fields/Facilities

- Fall Fields Calendar
  - Will be done soon, end of week fo Aug 23
- Downey Courts and Morison Basketball Courts
  - Have been looking out for bids. Seal coating is no longer an option, looking to grinding down 2 inches and resurface. Doing this grinding is cheaper than seal coating
  - Need to resend out the "bid" for the courts under the new requirements
  - Hoping to have this completed for the spring Of 2025
  - More information coming for the fall meeting(s)

**Other items not reasonably anticipated:** None

**Next meeting:** Monday, September 16, 2024 (tentative meeting date)

Motioned to adjourn by Katie Collins, seconded by Kyle Piche, passed unanimously; Recreation Commission August 19, 2024, meeting adjourned at 8:05pm.

Submitted by Theresa Laham