

IMPLEMENTATION

The following Implementation Table summarizes the over 230 implementing actions of the various Plan elements. Listed is a summary of each action from each Plan element, the suggested lead agency to implement the action, and the time period when the action is expected to be initiated. The primary purpose of the table is to provide an easy reference list and a sense of the timing to be used by Town staff, boards, and the responsible entities. This may be used as an annual guide to document progress in implementing the Plan. After reviewing and adopting this Plan, the Planning Board agreed to review the status and execution of these implementing actions, beginning each May and continuing through the summer months as needed depending on timing and workflow.

The columns of the Implementation Table are as follows:

- Action** The identifying number of each implementing action from each element.
- Action Summary** A brief description of the implementing action.
- Lead Agency** The suggested Town department, board, or committee that should take responsibility for implementing the action, listed in order of responsibility.
- Ongoing** The action is already in progress and/or should be done on a regular basis.
- Short Term** Expected to be initiated within two years.
- Mid Term** Expected to be initiated within three to five years.
- Long Term** Expected to be initiated after five years.
- High Priority** A major area of concern that needs implementation as soon as possible.

The challenge of addressing this demanding agenda inevitably falls most heavily on the Select Board and Planning Board and the Planning Division, but others also are called upon to do a great deal. Keeping up with the schedule will call for careful priority setting and coordination among the responsible groups.

To assure sound implementation of this broad agenda, ongoing coordination and direction will be needed. Westwood has a strong tradition of Town organizations working closely together, and now has the staff and organizational structure to make that effort work.

This list of actions reflects not only the judgement of the Comprehensive Plan Steering Committee and the Planning Board, but also the concurrence of the many organizations who reviewed and made suggestions on this Plan. Gaining that concurrence took some time but was worth pursuing. The Plan represents the collective intentions of the boards, agencies, and officials involved, as well as the broad array of citizens who participated.

The responsibility for Plan adoption lies with the Planning Board. The intention is that the Board will annually review the Implementation Table to help guide efforts over the forthcoming year. The Board will also provide each agency with a convenient format to update its progress, and to explain any departures from the implementation schedule. After the current coronavirus pandemic is stabilized the Town and Board will review and evaluate any necessary changes and re-examine priorities as needed.

Regularly plan to set aside time and resources for updates are of critical importance and are recommended for every seven to ten years. An update generally takes two years to complete, therefore, this Plan recommends beginning the update process no later than seven years from adoption or 2027. As noted in the introduction, this plan was finalized during a period of extraordinary disruption and uncertainty about future conditions due to the COVID-19 pandemic. If certain changes brought about by the pandemic become long-term trends, it is possible that the Planning Board will want to revisit some of these measures in a couple years within a shorter timeframe.

COMPREHENSIVE PLAN IMPLEMENTATION TABLE									
Action	Action Summary	Lead Agency	Ongoing	Short Term	Mid Term	Long Term	High Priority	2024 Updates	Future Recommendations
Natural & Cultural Resources									

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Action	Action Summary	Lead Agency	Ongoing	Short Term	Mid Term	Long Term	High Priority	2024 Updates	Future Recommendations
NC6	Collaborate with DWWD to prevent & reduce contamination.	Public Works	X					Recent Actions by DWWD include: 1.) Coordinating with DPW on location to install an Autoflusher on Far Reach Road to improve water quality by flushing stagnant water and helping to reduce the formation of TTHMs. 2.) Discuss annually the importance of proper hydrant use for street sweeper and sewer jetting operations to prevent contamination from backflow or backsiphonage. 3.) Promoted new DEP mandated Lead & Copper Revisions Rule being implimented at Westwood Day.	DWWD will continue communication with the DPW and other Town organizations including periodic meetings with the Select Board to appraise the Town of all aspects of the District including water quality and the prevention of contaminants with the public water supply.
Community Facilities									
CF27	Maintain water rate structure.	DWWD	X					Water rates are reviewed annually in accordance with the District Water rate Setting Policy. The Distirct has also reviewed its rate structure and made changes to better align water usage and revenue between the different rate classes to ensure equity between ratepayers. The Distirct also maintains rate to accomodate low income customers.	The District plans to update the water rate structure prior to our FY 2025 Budget. With upcoming regulatory requirements that require large capital spending (e.g. White Lodge WTP PFAS Treatment Bldg at ~\$12M) it is anticipated that more than a rate increase, but an enitre rate structure overhaul will be required in order to adequately maintain level of service with an increasing operating and capital budget needs.
CF28	Complete DWWD Comprehensive Planning Study.	DWWD	X					DWWD annually updates a 5-Year Plan that chronicles all major projects anticipated in this time period as well as projected costs. Water main projects are also planned in conjunction with the Town's paving schedule to help reduce overall costs and eliminating cutting into newly paved streets.	Projects planned in Westwood in 5-year Plan: 1.) Whitelodge WTP PFAS Treatment Bldg. 2.)New Booster Station (Burgess Ave Zone). 3.)Canton Street water main replacement as part of TIP project. 4.)Fox Hill#1 Tank replacement. 5.) Other water main replacements yet to be determined but in coordination with Town's paving schedule.
Sustainability & Resiliency									

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S2	Consider climate change in all Town decisions.	Town Administrator, Select Board, All Departments	X				X	DWWD is mandated to follow Mass. Water Management Act Registrations and Permits which dictate the withdrawal amounts from both the Charles River Basin the Boston Harbor River Basin. These can restrict nonessential water use during droughts declared by the Sec. of Energy & Environmental Affairs.	DWWD will closely monitor the Massachusetts Drought Management Plan as well the Neponset River & Milton Lower Falls river flows which dictate when our best-producing well on University Ave (Fowl Meadow) must be turned off.
S22	Partner with DWWD to promote water conservation measures.	DWWD, WEAC	X		X			DWWD offers low flow toilet & washing machine rebates. DWWD also enables the purchase of discounted rainbarrels. Water Restriction levels are adhered to including the use of sandwich boards & message boards.	Besides continuing the Rebates, DWWD plans to continue its Outreach to Elementary students by partnering with the Neponset River Watershed Association regarding our most valuable resource.