



**PUBLIC NOTICE POSTING REQUEST
TO OFFICE OF THE WESTWOOD TOWN CLERK**

ORGANIZATION: Board of Library Trustees

2017 NOV - 1 - A 9: 20

MEETING

PUBLIC HEARING

AMENDED NOTICE:

DATE & TIME OF AMENDMENT: TOWN CLERK
TOWN OF WESTWOOD

DATE: November 7, 2017

TIME: 7:30 p.m.

**LOCATION: Westwood Public Library Conference Room
660 High Street, Westwood, MA 02090**

PURPOSE: Monthly Meeting of Library Trustees

REQUESTED BY: Patricia Malone Perry, Director

NOTE: *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

1. **Approval of Minutes – October 2, 2017**
2. **New Open Meeting Law Regulations from Attorney General's Office effective October 6, 2017**
 1. The Open Meeting Law, G.L.c.30A, §§18-25
 2. The Attorney General's regulations, 940 CMR 29.00-29.11
 3. The Attorney General's Open Meeting Law Guide explaining the Open Meeting Law and its application
 4. Certificate of receipt of open meeting law materials (needs to be signed by all members upon receipt of materials 2-4)
 5. Check list for meeting notice and minutes
3. **Friends of the Library – Update**
4. **FY 2019 Budget Submission Documents**
5. **Action Plan - updating Library's Strategic Plan for FY19 due to MBLC on or before 12/1/17**
6. **Director's Report – unless otherwise requested report will be accepted as submitted**
7. **Approval of Acceptances and Expenditures**
8. **New Business**
9. **Adjournment**

The next meeting of the Board is scheduled for Monday, December 11, 2017

Meeting will be held at the Westwood Public Library at 7:30 pm