

DRAFT MINUTES
RECREATION COMMISSION MEETING
May 20, 2024

Recreation board member: Sheila Moylan, Fouad Matar, Katie Collins, Paul Tucceri, Theresa Ann Laham, Mitch Katzman, Kyle Piche

Invited Attendee:

Recreation Staff members present: Rich Adams, Kerrie Francis

Call to order: 7:06pm, May 20, 2024

Public Comment: none

Consent Agenda:

- a) Motion to approve the consent agenda: Theresa Ann Latham moved to approve the consent agenda, Kyle Piche seconded. Unanimously passed, no nays.
- b) Motion to approve the minutes: Theresa Ann Latham moved to approve the April 24, 2024 minutes, Sheila Moylan seconded. Minutes approved. Passed unanimously.

Monthly Report:

- a) Theresa reports that parents have missed emails when families have been on the waitlist and is curious to learn more about the waitlist process. Rich will confirm details with Brian tomorrow as to how many times recreation reaches out to families prior to giving up spots
- b) Mitch celebrated the 27 inclusive swim lessons
- c) Rich pointed out production of Annie at Pine Hill as one of the first times Westwood Recreation has run programming at the same time as extended day in the school

Commission Member reports:

- Leadership 2024-2025
 - Chair candidate: Fouad Matar
 - Vice chair candidate: Kyle Piche
 - Secretary candidate: Theresa Ann Laham
 - Paul Tucceri made a motion to vote, Mitch Katzman seconded. Unanimously passed, no nays.

Director/Staff report:

- a) Events Update
 - Fishing Derby
 - Approximately 45 kids at 17 adults
- b) Therapeutic Rec
 - Training

- Consultant worked to create training program for individuals who want to run Westwood Recreation inclusive programs
 - Funding offered through the Foundation for Westwood Education
 - Theresa suggested offering this course during WHS J-Term
 - CRTS - hire & start date
 - Carra Dewing - starting June 2nd
- c) Program updates
 - Summer
 - Registration Stats
 1. Almost at same revenue numbers as last year
 2. Tennis lessons reopened for this summer
 3. Anticipating to exceed last year's registrations
 - Staffing
 1. Fully staffed for summer programming
 2. Paul requested updated Westwood Recreation organization chart
- d) Aquatics Update - Presentation to MRPA Aquatics Academy
 - Sue presents annually. Holly joined this year.
- e) Field/Facilities
 - Playground Inspection
 - Not urgent repairs
 - Theresa suggested replacing the bench at the School Street field.

Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting:

- none

Next meeting: Monday, June 17, 2024 tentative meeting date

Motion to adjourn by Paul Tucceri second by Mitch Katzman passed unanimously. Recreation Commission May 20, 2024 meeting adjourned at 7:58pm

Submitted by Katie Collins