



Town of Westwood
Commonwealth of Massachusetts
BOARD OF HEALTH

Public Health
Prevent. Promote. Protect.

Jared Orsini, REHS/RS, Health Director
Lorraine Donovan, Administrative Assistant
Margaret M. Sullivan, R.N., M.S.N., Public Health Nurse
Jessica Kent Edwards, Food Inspector/Sanitarian

Roger L. Christian, M.D., Chairperson
Carol Ahearn, R.N., B.S.N
Maureen White, R.N.

Minutes of the Westwood Board of Health meeting held on April 3, 2024

The meeting began at 4:00PM and was held at the Carby Street Municipal Office Building, 50 Carby Street, Westwood.

Members Present: Carol Ahearn, R.N., B.S.N
Maureen White, R.N.

Staff Present: Jared Orsini, REHS/RS, Health Director
Jessica Kent Edwards, Food Inspector/Sanitarian
Margaret M. Sullivan, R.N., M.S.N, Public Health Nurse
Lorraine Donovan, Administrative Assistant

Approval of Minutes: February 28, 2024

Ms. Ahearn moved to approve the minutes, Ms. White seconded, approved 2-0-0.

Inspector's Report:

Ms. Edwards provides the Board with a report of inspections done in March. The new FoodCode Pro software is working out very well and Ms. Edwards shows a copy of the new inspection report generated on her iPad. The report is uploaded to the Health drive and also emailed to the operator. The Health Department will be working on food permit renewals soon and notification is going out to all establishments that their food permit expires on May 31st. Ms. Donovan and Ms. Edwards will be reviewing all applications for approximately 100 permits that are issued yearly.

Public Health Nurse Report:

Ms. Sullivan provides the Board with a report for the past month. There are still some COVID test kits available for residents, however, the demand has dropped significantly in the past 6 months. Ms. Sullivan is following up on a possible TB case, however, it appears the person went back to their country of origin. There was also a case of chickenpox in an infant at a daycare here, which appears to be an isolated case. There were also cases of Hepatitis B and one more case of Dengue Fever reported in MAVEN.

Health Director Report:

Mr. Orsini has been working with the NC8 group to hire an Epidemiologist, the 2 former epi's NC8 employed during COVID have moved on. There will be 4 candidates coming for interviews and this position will be based in Norwood, however, there will be office hours designated to assist each town.

There are opioid grant funds available to assist us in purchasing a new sharps kiosk. The current kiosk is over 15 years old and jams whenever a container too large is placed inside. The new kiosk will replace the one outside the entrance at the Carby St. building and we hope to have this ordered and installed soon.

Bubbling Brook has initiated a plan to have food trucks on site for various dates this summer. They currently only serve ice cream and they would like to also have food available for their customers. We will assist in the permitting process for the food permits, however, other town departments will have to be part of the approval, due to the parking constraints of their lot.

There has been an uptick in animal bites and we are using the part time services of Deni Goldman, who also works as the ACO for the Town of Dedham.

The Health Department will be preparing for camp season in the coming weeks, as well as the permit renewals for funeral directors, food establishments, tobacco, bathing beaches and pools.

Meeting adjourned 4:45PM