

Westwood Board of Library Trustees

April 8, 2024

Main Library

Westwood, MA 7:00 pm

Trustee Chair, Maureen Von Euw, called the meeting to order at 7:04 pm. No recording devices.

In Attendance :

Library Trustees present: Maureen Von Euw, Maria Ryan, Nancy Donahue, Paul Fitzgerald, Wendy Hickey.

Library Staff: Library Director Elizabeth McGovern

Approval of Minutes:

Paul Fitzgerald made a motion to approve the minutes of the March 11 Trustees meeting. The meeting minutes were unanimously approved.

Director's Report:

The Director's report was accepted as submitted. Highlights:

- Liz reviewed the process of becoming a Passport Acceptance Agency.
- Liz reported that the library would be getting glasses that enable wearers to view the eclipse.
- Personnel changes – Maryann Mallick and Sean O'Donnell are moving on to new positions.

Meeting Room Policy

- Liz suggested that we compile a list of the groups that use the Library Meeting Room so that we could develop some general guidelines on its use.
- Paul Fitzgerald moved that we continue the discussion of the Meeting Room to the May meeting. The motion was approved.

Friends of the Library Update

Maria Ryan reported that sales from the Friends of the Library Book Sale were \$750.

Expenditures and Acceptances

Director McGovern reviewed the report of acceptances and expenditures.

Paul Fitzgerald moved that the report be accepted as presented. The motion was unanimously approved.

Next Meeting:

May 13, at 07:00 PM - in person at the main library

Handouts:

- Agenda
- Minutes of March Trustee meeting
- Library Director's Report
- Acceptances and Expenditures
- Library Meeting Room Policy

A motion to adjourn was made at 7:38 PM.

Respectfully Submitted: Nancy Donahue