

Westwood Board of Library Trustees

March 11, 2024

Islington Branch Library

Westwood, MA 7:00 pm

Trustee Chair, Maureen Von Euw, called the meeting to order at 7:02 pm. No recording devices.

In Attendance :

Library Trustees present: Mary Masi-Phelps, Maureen Von Euw, Maria Ryan, Nancy Donahue, Paul Fitzgerald, Wendy Hickey.

Library Staff: Library Director Elizabeth McGovern and Assistant Director Andy Northrup

Approval of Minutes:

Some revisions to the meeting notes for the February 12, 2024 meeting were reported.

Director's Report:

The Director's report was accepted as submitted. Highlights:

- Liz submitted the Annual Report.
- Liz reported that the library billboard is up Rt1 on the way to Lamberts.
- There was consensus on the board that a one-day beer/wine permits should be explored with the town. The Library administration will return to the board with information on regulations and a presentation on our what the program will be.
- Mary Masi-Phelps commented that the concert held on March 10 was very good.

Meeting Room Policy

- Director McGovern suggested that we compile a list of the regular groups that use the Library Meeting Room so that we could develop some general guidelines on its use.
- Develop a list of the groups for which we should waive the use fee.

Friends of the Library Update

Two sales have netted the following proceeds:

\$980

\$550

Maria Ryan reported that both sales were very busy.

Expenditures and Acceptances

Director McGovern reviewed the report of acceptances and expenditures.

Mary Masi-Phelps moved that the report be accepted as presented.

Next Meeting:

April 8, at 07:00 PM - in person at the main library

Handouts:

- Agenda
- Minutes of February Trustee meeting
- Library Director's Report
- Acceptances and Expenditures

A motion to adjourn was made at 8:04 PM.

Respectfully Submitted: Nancy Donahue