

Westwood Board of Library Trustees

January 22, 2024

Main Library

Westwood, MA 7:00 pm

Trustee Chair, Maureen Von Euw, called the meeting to order at 7:02 pm. No recording devices.

In Attendance :

Library Trustees present: Mary Masi-Phelps, Maureen Von Euw, Maria Ryan, Nancy Donahue, Paul Fitzgerald, Wendy Hickey.

Library Staff: Library Director Elizabeth McGovern and Assistant Director Andy Northrup

Approval of Minutes:

Approval of the minutes from the December 14 meeting was postponed.

Director's Report:

The Director's report was accepted as submitted. Highlights:

- Maryam Mallick was hired as Adult Services/Reference Librarian
- Many popular Youth Services programs were held in December.
- The Islington branch library is enforcing boundaries, applying state policies.
- The Public Library Association (PLA) will be holding its annual meeting in Columbus Ohio April 3-5. The consensus of the Board was that a staff member should attend and afterwards make a presentation to the Trustees.
- The budget will be presented tonight at the Select Board meeting.

Friends of the Westwood Public Library Update

Maria Ryan reported that the Friends of the Library raised \$6,000 from September to December in Bookstore sales.

21st Century Fund Update

Mary Masi-Phelps reported that the 21st Century Fund members have met twice since the last Trustees meeting. The Annual Appeal is down significantly from last year. Mary is looking into follow-up action.

Expenditures and Acceptances

Director McGovern reviewed the report of acceptances and expenditures. A motion to approve the report was unanimously approved.

Next Meeting:

February 12, at 07:00 PM - in person at the main library

Handouts:

- Agenda
- Minutes of December Trustee meeting
- Library Director's Report
- WPL Action Plan Nov 2023
- Budget Balances
- Acceptances and Expenditures
- Acceptable Behavior Policy

Maureen Von Euw made a motion to adjourn at 7:59 PM.

Respectfully Submitted: Nancy Donahue