

APPROVED 2/26/2024

MINUTES
RECREATION COMMISSION MEETING
January 22, 2024

Recreation Members: Sheila Moylan, Theresa Ann Latham, Mitch Katzman, Joyce Cannon, Fouad Matar and Kyle Piche

Invited Attendee:

Recreation Staff members present: Rich Adams, Sue Perry

Call to order: 7:03pm, January 22, 2024

Public Comment: none

Consent Agenda:

- a) Motion to approve the consent agenda: Theresa Ann Laham moved to approve the consent agenda, Fouad Matar seconded. Unanimously passed, no nays
- b) Motion to approve the minutes: Theresa Ann Laham moved to approve the December 18, 2023 minutes, Fouad Matar seconded. Minutes approved. Passed unanimously

Monthly Report:

- a) Registration software updates for program registration worked flawlessly and cut the manual updating to seconds vs. many hours (Winter programming) Registration continued to be strong
- b) Returning staff paperwork sent to part time staff for upcoming summer programming to ensure staffing is filled
- c) The commission discussed the success of the NYE fireworks and the large attendance
- d) Rich Adams and Sue Perry reviewed their recent ongoing discussion with town/school administrators about the outlook for Deerfield School site for programing
- e) Posted Camp Director position and began interview processes
- f) Sue Perry discussed Aquatics programming and the continued success of filling programming within days of registration
 - a. High volume registration for Swim Team

Commission Member Report:

- a) Follow-up on Silent Disco costs and research from Dec. 18th meeting
 - a. Initial research indicates the cost could be as high as \$80 per person if this event was capped at 40 kids.
 - i. Rec. Dept and Commission will look into lowering costs to make this more feasible
 - ii. Potential to put out a survey to middle school kids to see how many would be interested in such event
 - iii. Ideal cost would be from \$25-35 dollars a person

Director/Staff report:

- a) Rich discussed that at the next meeting in Feb. that we will be reviewing the annual report for 2023
 - a. Sample report was attached to this meetings agenda to review with new members
- b) Rich provided an update for Spring and Summer program planning
 - a. The goal for this year is to get the program brochures in the mail in order for families to receive before February winter break
- c) Apparel – Sue discussed some options and reached out to the commission for suggestions
 - a. Commission to review options that Sue will provide and if commission members have preferences than we can submit options for review
- d) Facilities
 - a. Pool Chair – Sue discussed the new pool handicap chair that was recently installed
 - b. Pickleball – Rich discussed the ongoing discussions with Chris Coleman to get this off the ground. Locating a suitable location is the largest hurdle
 - c. Sheehan Courts – Rich was approached by the DPW to discuss the Sheehan tennis courts
 - i. Discussion was related to the removal of the courts and plant grass
 - i. Reasoning behind this is to eliminate an eyesore and restore to a more usable space for the time being
 - ii. DPW would do the demo and restoration to grass
 - iii. Commission agreed that this is the right approach as it will provide a blank slate for any future proposals for the site
- e) Meeting with DPW re: Field’s Maintenance:
 - a. The Rec staff (Rich Adams, Sue Perry and Kerrie Francis) had a follow-up meeting with DPW’s James McCarthy & Brendan Ryan to discuss long term improvement projects to fields
 - i. Thurston field will be resodded/refurbished this year due to wear and tear. This is just routine and the field is needing it tremendously due to the amount of use
 - ii. Reviewed better ways to communicate field closings due to weather. This was in order to help streamline notifications to field directors and then onto parents

Other Items no reasonably anticipated by the Chairman 48 Hrs. in advance of the meeting:

- None

Next Meeting: Monday, February 26, 2024

Motion to adjourn by Theresa Ann Laham, second by Mitch Katzman passed unanimously. Recreation Commission January 22, 2024 meeting adjourned at 8:01pm