



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

**RECEIVED**

By Town Clerk at 2:43 pm, Feb 07, 2024

**ORGANIZATION:** Board of Library Trustees

**MEETING**

**PUBLIC HEARING**

**AMENDED NOTICE:  
DATE & TIME OF AMENDMENT:**

**DATE: February 12, 2024**

**TIME: 7:00 pm**

**LOCATION:**

Westwood Public Library  
660 High Street, Westwood, MA 02090

**PURPOSE: Monthly Meeting**

**REQUESTED BY: Elizabeth McGovern, Director**

**NOTE:** *Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.*

**\*\*Disclaimer:** *If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or [selectboard@townhall.westwood.ma.us](mailto:selectboard@townhall.westwood.ma.us).*

## **LIST OF TOPICS TO BE DISCUSSED**

*(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))*

## **AGENDA**

1. Approval of Minutes – November 13, December 14, 2023 , and January 22<sup>nd</sup> 2024
2. Director's Report - unless requested otherwise, report will be accepted as submitted
3. Subcommittee on Trustee manual and Trustee onboarding
4. Approval of Acceptances and Expenditures
5. New Business
6. Public Participation
7. Adjournment

**Next Meeting of the Library Trustees is scheduled for Monday March 11, 2024**

**7:00 PM at the Islington Branch Library**

**NOTE:** *Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.*