

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

**March 23, 2023
Zoom Remote Participation**

The meeting was called to order at 9:06am by Chair, Frank MacPherson

Present:

Sewer Commission Members: Frank MacPherson (Chair), David Krumsiek and Diane Hayes

Environmental Partners Group: Ryan Paul

Staff Members: Brendan Ryan, Todd Korchin, Debbie Lodge and Kerry Higgins

Minutes recorded by: Debbie Lodge and Kerry Higgins

A. Sewer Department new hire:

B. Ryan spoke regarding new hire Daniel McLaughlin in early March; Dan comes with a trucking background, is eager to learn and a good fit with the team (back to 3-person department).

B. I & I Update:

R. Paul discussed how we are finishing the final phase of I&I rehab work, closing out the contract and about to begin a new phase of investigation. We are at a reduction of approximately 120,000 gallons per day and looking to continue to reduce (need accurate data from MWRA). In this phase we install 3or 4 meters and then target some areas that we think might have some higher flow and do more testing (project slated for Spring, possibly Fall).

C. 2023 Spring ATM Capital Request Update:

T. Korchin discussed how we will continue with the I&I program, another request for \$500k, as Ryan investigates/formulates a plan (targeting the fall as an actual new lining project). We need to request \$600k for a new backtrack truck (has exceed the 10-year mark and will probably be back ordered). We also need a new F450. All of our obligations are funded through our annual capital requests of \$75k (through the sewer capital), requesting same amount this year. The next pump station upgrade will be Arcadia. We're in a good spot, looking at the pump stations, the infrastructure both in the ground and actually above the ground.

D. Second Meter Update:

R. Paul talked to how they are assessing current town billing numbers (vs 2018 research) to come up with a couple of different ways to remove the meters or reducing the percentage (5000 without is win-win vs 1500 that take advantage of 2nd meter would be a wash) or incorporated a utility for stormwater. Abatement amounts & reasons vary & the calls are constant (need to continue research/options to pursue before presenting to Finance). It's too early to anticipate a water ban for the summer to answer F. MacPherson's question.

E. Approval of December 14, 2022 Meeting Minutes:

Dave Krumsiek moved to approve, Frank MacPherson seconded and Diane Hayes approved. Unanimous vote 3-0. D. Krumsiek, aye. F. MacPherson, aye and D. Hayes, aye
F. MacPherson will drop off approved minutes from 12/14/22

F. Clapboardtree Pump Station Construction:

B. Ryan stated UEL was the awarded bidder for the project and construction is slated to begin the week of April vacation 2023 to install the new force main from the station down to Dela Park with a 2-week timeframe where we're going to have a detour on Clapboardtree Street (road closures, detours and 1-way traffic). There is a lead time for the equipment & electrical components of the switches to the pump station itself. UEL schedule show mobilizing for the force main, then demobilizing from the site until they have all the components for the pump station and the electrical components that go with that. They'll come back when they have that and will update then.
316-end

G. Additional Business:

None

H. Future Communication:

Next meeting will be held virtually/undetermined, Wednesday, June 14th at 9:00am.

I. Adjournment:

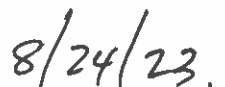
F. MacPherson moved to adjourn the meeting at 9:48am, seconded by D. Hayes, third by D. Krumsiek, Unanimous vote 3-0. D. Krumsiek, aye. D. Hayes, aye. F. MacPherson aye.

Approved:

Date:



Sewer Commission, Chair



Date