

**Westwood Planning Board Minutes  
(Planning Board Attendance at Select Board Meeting)  
Monday, December 4, 2023  
6:00 p.m.  
Via Zoom Remote Participation  
Westwood, MA 02090**

Pursuant to Chapter 2 of the Acts of 2023, On March 29, 2023, Governor Maura Healey signed into law, an Act Extending pandemic-related authorizations related to public meetings, allowing remote meeting options for public bodies through March 31, 2025. The December 4, 2023 Planning Board meeting was conducted via remote participation by the Board.

**Call to Order**

The meeting was called to order by the Chair Ellen Larkin Rollings at approximately 6:07 p.m. The remote meeting was video recorded by Westwood Media Center and was available on Comcast channel 6, Verizon channel 42 and on Westwood Media's YouTube channel [https://www.youtube.com/results?search\\_query=westwood+media+center](https://www.youtube.com/results?search_query=westwood+media+center). Chair Rollings explained the meeting procedures, and how the Planning Board process works.

**Present via Remote Participation**

Planning Board members present via Roll Call: Ellen Larkin Rollings, Christopher A. Pfaff and Philip M. Giordano. Staff members present: Elijah Romulus, Town Planner, Nora Loughnane, Director of Community & Economic Development, Amanda Wolfe, Housing & Land Use Planner and Jessica Cole, who recorded the meeting minutes.

Chair Rollings stated that the Planning Board unanimously voted on November 14, 2023 to recommend Mr. Olanoff to serve as an Associate Member of the Planning Board.

Action Taken:

Mr. Giordano made a motion to re-appoint Steven Olanoff as an Associate Member on the Planning Board for a 3-year term, with a term to expire in November 2026.

Mr. Pfaff seconded the motion.

Discussion:

Mr. Gotti: Was Mr. Olanoff the only one expressing an interest? Ms. Loughnane: *It is usually a former member and is used as needed. We have not asked, but he is the only one who expressed an interest in the position.*

Are there still 2 associate members? Yes, Steve Rafsky.

Roll Call Vote:

Ms. Rollings-Yes

Mr. Pfaff-Yes

Mr. Giordano-Yes

The Select Board voted on the same motion.

Roll Call Vote:

Mr. Previterra-Yes

Ms. LeBlanc Cummings-Yes

Mr. Gotti-Yes

Motion to adjourn

Upon a motion made by Mr. Giordano and seconded by Mr. Pfaff, the Planning Board voted in favor (3-0) to adjourn at 6:13 p.m.

Roll Call Vote:

Mr. Giordano-Yes

Mr. Pfaff-Yes

Ms. Rollings-Yes

APPROVED 12/19/2023

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