



**TOWN OF WESTWOOD  
COMMONWEALTH OF MASSACHUSETTS**

**INVITATION FOR BIDS  
New Westwood Cemetery Expansion -Phase II  
IFB # DPW-24-B-004  
Addendum 01  
November 6, 2023**

**I. GENERAL INFORMATION**

Addendum 01 provides the Sign In list for the Site Visit on November 1, 2023

Addendum 01 provides an updated bid form with the correct number of lawn crypts to be installed and changing the price for the additive alternates to lump sum bids.

This addendum does not change the drawings, bid date or any other terms of the contract.

Addendum 01 provides answers to questions (below).

- Q1** Sect 011000, Alternate #2 list to provide and install 19 lawn crypts. The plan (sheet 5) shows 24 and then the detail (sheet 11, det 20) shows double stacked. Can you please clarify the total quantity of crypts?
- A1** *24 is the correct count -bid form has been edited and is attached. Each lawn crypt holds two (2) caskets and consist of one lower section and a cover.*
- Q2** Sheet 10, detail 15 shows MJ fitting for the water gate valve. The plans show PVC pipe and tees, etc. Can you please confirm valves, fittings and pipe, etc.?
- A2** *Fittings and valves are not MJ pipe and are to be compatible with HDPE pipe.*
- Q3** Sheet 12, detail 25 shows water main (PVC?), ¾" HDPE and then ½" copper. Is this correct using the 3 different materials? Please confirm.
- A3** *The Water main is intended to be HDPE. As long as the faucets are allowed to be joined to the pipe HDPE may be used up to faucet.*
- Q4** Is there a specifications section for the water materials?
- A4** *The water lines are specified in Section 33-19-00 Water Main In Cemetery.*
- Q5** Sheet 12, detail 34 for the hot mix asphalt pavement walkway does not lists thicknesses of binder or top courses of asphalt. Please confirm
- A5** *Add the following notation to detail #34 on sheet 12: 2" binder 1" wearing.*
- Q6** Sheet 12, detail 31 shows 4' from front of step to the next, but the grass strip is listed as 3' and the granite is 18" for a total of 4.5'. What is the correct length of grass and granite?
- A6** *Grass strip should be 2.5 feet wide with dimension from the step face to the step face = 4.0'.*



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- Q7** Sheet 10, detail 7 shows the front view of the bench foundations at 12" (round, square, rectangular, etc.). Can you please detail the foundations, maybe plan view for width and depth? Will there be rebar required for the foundations?
- A7** *Foundations are to be the same width as the bench legs. No rebar is required.*
- Q8** Sheet 11, detail 18 shows the front view of the concrete base for the niche wall foundation. Can this be detailed better for dimensions? Will rebar be required?
- A8** *Each foundation is to be 15 feet long. No rebar is required.*
- Q9** Sheet 11, detail 19 shows the concrete bar foundations. Will rebar be required?
- A9** *No rebar is required.*



# TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

**Q10** For Alternate #1, can you please confirm the work included in the base bid within the Alternate #1 limits?

**A10** *The Add Alt #1 area is shown below with a hatched area. It is the western area of the site and includes the walkway, steps, and cremation burial space as outlined below.*

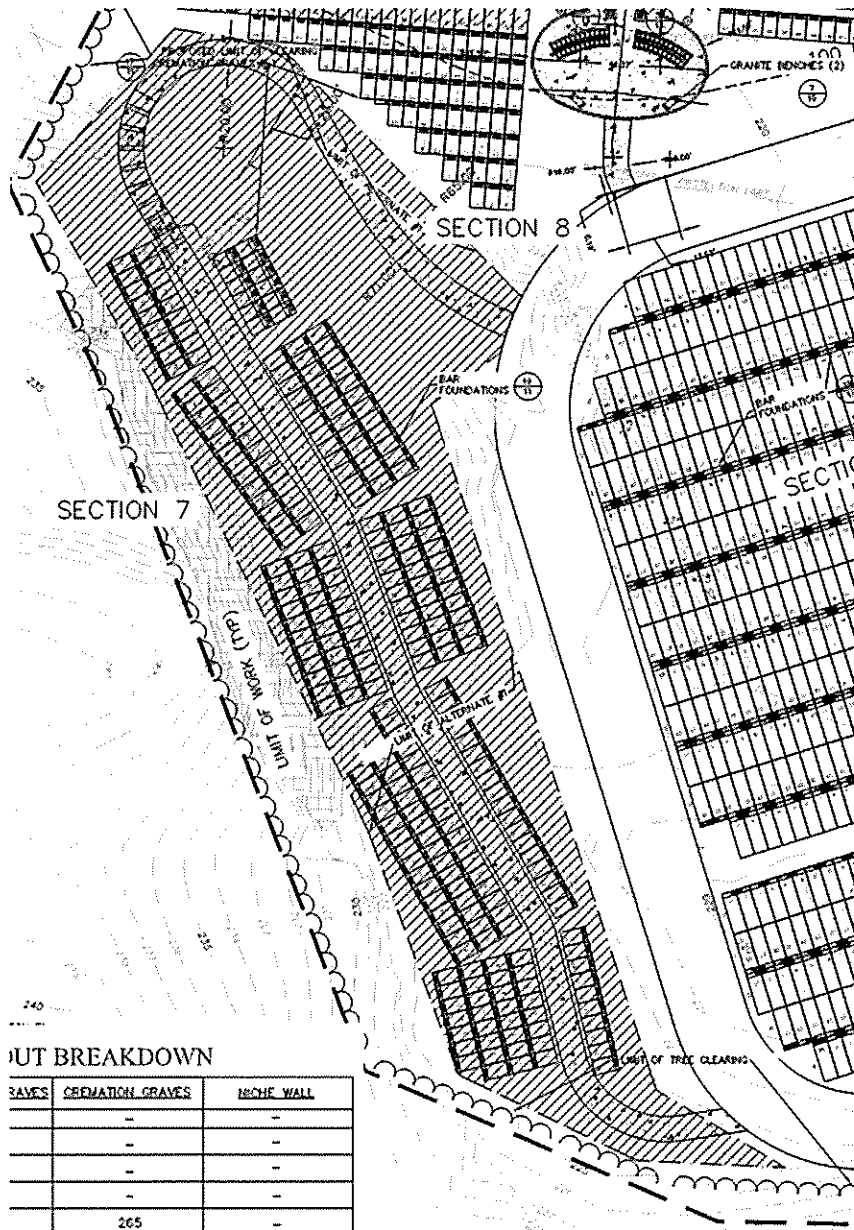


Image of Add Alt 1 area.



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Under the base bid are we to excavate to 3', replace materials, install bar foundation only and leave it without any sidewalk gravel, sidewalks or loam, etc. ?

*Yes, the grave area of Add Alternate 1 is to be screened to 3 feet below finished grade.*

The Alternate #1 description (in section 011000) mentions lawn, granite stone steps, walkway and plantings etc.

*In Section 011000 "Summary of Work". Replace the descriptions with:*

*ALTERNATE #1: The work of this Contract as an Additive Alternate, without limiting the generality thereof, consists of furnishing all labor, materials, and equipment necessary to developed lawns for cremation graves including clearing and grubbing, grading, screening soils, establishing lawn, bar foundations, paved walkway, granite steps, & plantings in cremation garden area.*

*ALTERNATE #2: The work of this Contract as an Additive Alternate, without limiting the generality thereof, consists of furnishing all labor, materials, and equipment necessary to provide and install 24 precast concrete lawn crypts.*

*ALTERNATE #3: The work of this Contract as an Additive Alternate, without limiting the generality thereof, consists of furnishing all labor, materials, and equipment necessary to provide and install two granite Obelisks.*

**II. ADDENDUM 01 RECEIPT ACKNOWLEDGEMENT FORM**

**BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM WITH THE BID SUBMITTAL.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

(Please Print)

Title \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_

**End of Addendum No. 1**

Westwood Cemetery Pre-Bid Meeting 11-1-23			
Company Name	Representative	Email	Phone
WATERVIEW Eng. Corp	Billy Watson	Billy Watson ENGINEERING.COM	781-857-2555
PARTNOR Tree Service	Nice Gulla	Nice.Gulla@yahoo.com	781-227-1615
✓ I W HARDING CONST	Jim Schalck	Schalck I W HARDING.COM	508-958-8092
✓ SUMCO ECP CONTRACTING	ADAM LUNDSTED	alundsted@ sumcoco.com	603-732-8890
✓ Woodall Construction Co Inc	Joe Woodall	Woodall Construction Co @gmail.com	781-603-2058
E.T. & L. CORP	NICK HALL	nhalleetlcorp.com	978-503-8606
✓ G.W. Inc	Dennis Pierce	dpierce@gwinc.com	508-340-2152
✓ Haven Contracting Corp	ET O'Sullivan	Havencontracting@ gmail.com	<del>508-785</del> 617-842-5709
✓ Hemlich Landscaping	Mark Hemlich	Hemlich Landscap @gmail	781-938-8988
✓ RAD SPORTS	BRETT ELLSWORTH	bpe@radsports.com	857 354 3839
✓ IRON TREE	MICHAEL BOWEN	MICHAEL@ IRONTREESERVICE.COM	978-993 2561

SECTION 00 20 10

BID FORM (Revised 11-6-23)

**PHASE II EXPANSION  
IFB DPW-24-B-004  
NEW WESTWOOD CEMETERY  
WESTWOOD, MA**

**Bidders Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Acknowledgement of Addenda #** \_\_\_\_

**BASE BID PRICE**

The Bidder submits this bid proposal to perform all the work (including labor and materials) as described in the solicitation for this Base Bid Price (including the costs for all Allowances, Bonds, and Addenda):

Total Lump Sum Bid in figures \$ \_\_\_\_\_

Total Lump Sum Bid in words \_\_\_\_\_

**Unit Prices**

A. The following unit prices as defined in the specifications are designated for items of work based on quantities estimated by the Designer. These unit prices will be used to add to or deduct from the dollar amounts shown, depending on whether the actual amount is greater or less than the estimated amount.

SECT.	ITEM	ESTIMATED QUANTITY	UNIT MEASURE	UNIT PRICE DOLLARS/CENTS	TOTAL AMOUNT DOLLARS/CENTS
02 20 00	Ledge or rock removal	300	Cubic Yard	\$ _____	\$ _____
02 20 00	Provide and place common borrow	400	Cubic Yard	\$ _____	\$ _____
				TOTAL	\$ _____

The unit prices as requested herein shall include their pro-rata share of all costs for overhead, profit, bond, labor, materials and equipment costs and all other work incidental thereto, including disposal of materials. |

Any unit price proposal that contains a unit price which is unduly high or low may be rejected as unbalanced, and thereby affect the total cost proposal of this contract.

**ALTERNATES** (*Additions to Base Bid Price*)

The Bidder offers to: (i) perform the work described in these Alternates as selected by the Town of Westwood in the order of priority specified below, based on the availability of funds and the best interest of the Town; and (ii) increase the Base Bid Price by the amount set forth below for each Alternate selected. See Location and Scope of Work for descriptions of Alternates.

**ALTERNATE NO. 1**

A) ALTERNATE #1: The work of this Contract as an Additive Alternate, without limiting the generality thereof, consists of furnishing all labor, materials, and equipment necessary to developed lawns for cremation graves including clearing and grubbing, grading, screening soils, establishing lawn, bar foundations, paved walkway, granite steps, & plantings in cremation garden area.

Total Lump Sum Bid in figures \$ \_\_\_\_\_

Total Lump Sum Bid in words \_\_\_\_\_

\_\_\_\_\_

**ALTERNATE NO. 2**

**Provide and install Twenty-four (24) Lawn Crypts**

Total Lump Sum Bid in figures \$ \_\_\_\_\_

Total Lump Sum Bid in words \_\_\_\_\_

\_\_\_\_\_

**ALTERNATE NO. 3**

**Provide and install 2 Stone Obelisks**

Total Lump Bid in figures \$ \_\_\_\_\_

Q Total Lump Sum Bid in words \_\_\_\_\_

\_\_\_\_\_



**SIGNATURE PAGE**

This Bid must bear the written signature of the Bidder or authorized agent of the Bidder. If the Bidder is a corporation or a partnership, the Bid must be signed by a duly authorized officer of such corporation or by a partner; the title of such officer must be stated.

The bidder hereby acknowledges the receipt of, and has included in this BID, the following Addenda:

(To be filled in by Bidder if Addendums are issues.)

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name of Corporation, Company or Individual

\_\_\_\_\_  
Printed Name of Person Authorized to Sign

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email Address

Bid form must be completed in ink or by typewriter. The bid price for each item on the form shall be stated in figures. Discrepancies between indicated sum of any column(s) and the correct sum of any column(s) will be resolved in favor of the correct sum. Please Attach Additional Sheets if necessary

## II. CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid, or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Printed Name of individual submitting bid or proposal

\_\_\_\_\_  
Name of business

**III. CERTIFICATE OF VOTE**  
(Corporations Only)

At a duly authorized meeting of the Board of Directors of the

\_\_\_\_\_

(Name of Corporation)

\_\_\_\_\_ held on \_\_\_\_\_ it was VOTED,

That

Date

\_\_\_\_\_

\_\_\_\_\_

Name

Officer

of this company, be and hereby is authorized to execute contracts and bonds in the name and on behalf of said company and affix its corporate seal hereto; and such execution of any contract or obligation in this company's name on its behalf by such officer under seal of the company, shall be valid and binding upon this company.

I hereby certify that I am the clerk of the above-named corporation and that.

\_\_\_\_\_

(name)

is the duly elected officer as above of said company, and that the above vote has not been amended or rescinded and remains in full force and effect as the date of this contract.

\_\_\_\_\_

Date

\_\_\_\_\_

Clerk

Corporate  
Seal

**IV. REFERENCE FORM**

Bidder: \_\_\_\_\_

**Bidder must submit a complete list of all contracts the past five (5) years of comparable size and scope to this project, with contact names and telephone numbers.**

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Description and date(s) of supplies or services provided:

\_\_\_\_\_  
\_\_\_\_\_

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Description and date(s) of supplies or services provided:

\_\_\_\_\_  
\_\_\_\_\_

Reference: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Description and date(s) of supplies or services provided:

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Reference:

Address:

Contact:

Phone:

Email Address:

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Description and date(s) of supplies or services provided:

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Reference:

Address:

Contact:

Phone:

Email Address:

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Description and date(s) of supplies or services provided:

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**Attach additional sheets if necessary.**

**V. BID BOND FORM**

**KNOW ALL MEN BY THESE PRESENTS, THAT WE, THE UNDERSIGNED**

\_\_\_\_\_ .as Principal, and

\_\_\_\_\_ .as Surety

are hereby held and firmly bound unto the Town of Westwood, MA, as Owner, in the penal sum of  
\$ \_\_\_\_\_

for the payment for which, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the General Contractor, a certain Bid, attached hereto and hereby made a part hereof, to enter a Contract in writing for construction of the Phase I Expansion at the New Westwood Cemetery

NOW, THEREFORE,

1. If said Bid shall be rejected, or in the alternate,
2. If said Bid shall be accepted and the Principal shall execute and deliver a Contract in the Form of Contract attached (properly completed in accordance with said Bid) and shall furnish a bond for his faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all respects perform the Agreement created by acceptance of said Bid.

Then the Condition of this Obligation is such that if the aforesaid principal shall be awarded the contract the said Principal will, within the time required, enter into a formal contract and give a good sufficient bond to secure the performance of the terms and conditions of the contract, then this obligation to void; otherwise the Principal and Surety will pay unto the Oblige the difference in money between the amount of the bid of the said Principal and the amount for which the Oblige legally contracts with another party to perform the work if the later amount be in excess of the former, but in no event shall liability hereunder exceed the penal sum hereof.

The Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

PRINCIPAL \_\_\_\_\_ BY: \_\_\_\_\_

SURETY SEAL \_\_\_\_\_ BY: \_\_\_\_\_

**VI. BIDDER'S CERTIFICATE OF TAX COMPLIANCE**

This certification shall be prepared by a Certified Public Accountant responsible for accounting of the Bidding firm. Pursuant to M.G.L. Chapter 62C, sec. 49A, the undersigned certifies that, to the best of my knowledge and belief, have complied with all the laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

DATED: \_\_\_\_\_

NAME OF BIDDER: \_\_\_\_\_  
(COMPANY NAME)

RESPONDENT CPA's  
COMPANY NAME, (if  
different from Bidder): \_\_\_\_\_  
(CPA COMPANY NAME)

RESPONDENT CPA's  
ADDRESS (If different  
from Bidder): \_\_\_\_\_

RESPONDENT CPA's  
PHONE NUMBER: \_\_\_\_\_

BY  
: \_\_\_\_\_  
(RESPONDENT CPA's NAME)

RESPONDENT'S  
SIGNATURE: \_\_\_\_\_

RESPONDENT'S TITLE:  
  
\_\_\_\_\_

**THIS CERTIFICATION MUST BE COMPLETED AS A CONDITION OF  
CONTRACT EXECUTION.**

**VII. BIDDER'S CERTIFICATE OF LABOR HARMONY AND OSHA COMPLIANCE**

The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work; that all employees to be employed at the worksite will have successfully completed a course in construction safety and health approved by the United States Occupational Safety and Health Administration that is at least 10 hours in duration at the time the employee begins work and who shall furnish documentation of successful completion of said course with the first certified payroll report for each employee; and that he will comply fully with all laws and regulations applicable to awards made subject to Section 44E.

**DATED:** \_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_  
(COMPANY NAME)

**BY:** \_\_\_\_\_  
(OFFICER'S NAME)

**SIGNATURE** \_\_\_\_\_

**This Certification must be completed as a condition of the Contract Execution.**



**VIII. BIDDER'S CERTIFICATE OF PAYMENT OF PREVAILING WAGES**

The undersigned bidder hereby certifies, under the pains and penalties of perjury, that the foregoing bid is based upon the payment to laborers to be employed on the project of wages in an amount no less than the applicable prevailing wage rates established for the project by the Massachusetts Department of Labor and Workforce Development. The undersigned bidder agrees to indemnify the Awarding Authority for, from and against any loss, expense, damages, actions or claims, including any expense incurred in connection with any delay or stoppage of the project work, arising out of or as a result of (1) the failure of the said bid to be based upon the payment of the said applicable prevailing wage rates or (2) the failure of the bidder, if selected as the contractor, to pay laborers employed on the project the said applicable prevailing wage rates.

**DATED:** \_\_\_\_\_

**NAME OF BIDDER:** \_\_\_\_\_

**BY:** \_\_\_\_\_  
(NAME