



# PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

**RECEIVED**

By Town Clerk at 1:27 pm, Aug 31, 2023

**ORGANIZATION: Finance and Warrant Commission**

**MEETING**

**PUBLIC HEARING**

**AMENDED NOTICE:  
DATE & TIME OF AMENDMENT:**

(Please circle one that applies)

**DATE: Wednesday, September 06, 2023**

**TIME: 7:00PM**

**LOCATION: IN PERSON - WPL - Community Meeting Room**

**PURPOSE: FinCom Sept 2023 Kickoff Meeting**

**REQUESTED BY: Victoria Wong, Administrator**

**NOTE:** Notices and agendas are to be posted at least 48 hours in advance of the meetings *excluding Saturday, Sundays, and legal holidays*. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

**\*\*Disclaimer:** If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or [selectboard@townhall.westwood.ma.us](mailto:selectboard@townhall.westwood.ma.us).

## **LIST OF TOPICS TO BE DISCUSSED**

(For updates to this notice, please see [www.townhall.westwood.ma.us](http://www.townhall.westwood.ma.us))

- A. **ATTENDANCE AND CALL TO ORDER: 7:00PM**
  - Grant Permission to Westwood Media Center and anyone wishes to record the meeting.
  - Welcome all participants including members, presenters, and members of the public and press.
  - Announce Member Roll-Call.**
  - Pledge of Allegiance.
- B. **CHAIR'S INTRODUCTORY COMMENTS**
  - Welcome New Member
- C. **PRESENTER(S):** Dottie Powers [Town Clerk]- Open Meeting Law & Ethics Training
- D. **CHAIR'S UPDATE -**
  - Subcommittee Participation Preferences
  - Financial Analysis of Capital/Borrowing Articles
- E. **VICE CHAIR'S UPDATE -**
  - Draft of Onboarding Document
- F. **OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE BOARD NOT PREVIOUSLY ANTICIPATED BY THE CHAIR –** Members Discussion – Topics of Interests, Concerns, Priorities for Future Meetings
- G. **OLD BUSINESS –** Revised Meeting Schedule, Approval of 06.12.23 Meeting
- H. **PUBLIC AND PRESS -.**
- I. **ADJOURNMENT – with Member Roll- Call Voting.**

**NOTE:** Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.