



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

RECEIVED

By Town Clerk at 3:54 pm, May 17, 2023

ORGANIZATION: Personnel Board

MEETING

PUBLIC HEARING

**AMENDED NOTICE:
DATE & TIME OF AMENDMENT:**

(Please circle one that applies)

DATE: May 23, 2023

TIME: 5:00 p.m.

LOCATION: Via Remote Participation

PURPOSE: Regular Meeting

REQUESTED BY: Molly Kean, Asst. Town Administrator/HR Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings *excluding Saturday, Sundays, and legal holidays*. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

****Disclaimer:** If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or selectboard@townhall.westwood.ma.us.

Pursuant to Chapter 20 of the Acts of 2021, on June 16, 2021, Former Governor, Charles Baker signed into law, An Act Extending Certain COVID-19 Measures Adopted during the State of Emergency. This Act includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020, Executive Order.

This meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so by using the Webinar link below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82569506242?pwd=bVhxczM5NVYxRIE0bWdmM3JjbzNIUT09>

Passcode: 546386 Or One tap mobile : +13092053325,,82569506242# US

+13126266799,,82569506242# US (Chicago) Or Telephone: Dial (for higher quality, dial a number based on your current location): +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 646 931 3860 US +1 929 205 6099 US (New York) +1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 669 900 6833 US (San Jose) +1 689 278 1000 US +1 719 359 4580 US +1 253 205 0468 US +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 360 209 5623 US +1 386 347 5053 US +1 507 473 4847 US +1 564 217 2000 US +1 669 444 9171 US 877 853 5257 US Toll Free 888 475 4499 US Toll Free 833 548 0276 US Toll Free 833 548 0282 US Toll Free Webinar ID: 825 6950 6242

International numbers available: <https://us02web.zoom.us/j/kcmffPZk9e>

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

- 1 Administrative, Technical and Professional (ATP) and 4 Library Job Descriptions
- Meeting Minutes from March 27, 2023

NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.