



Saturday, September 23, 2023

Westwood Day 2023 is just around the corner! The process for becoming a Food Court vendor is detailed below:

1. Complete the Westwood Day Temporary Food Application. This may be found on at: <https://westwoodma.viewpointcloud.com/categories/1073> Please submit the application on-line. If you have questions regarding the on-line application please contact the Westwood Board of Health; 781-320-1027.
****Please note that the Board of Health will begin accepting the Temporary Food Applications for Westwood Day starting July 1, 2023.**

2. Complete a CORI form, which is attached to this communication. This is to be completed by all persons who will physically be on the property/grounds at Westwood Day 2023. CORI forms may **not** be e-mailed. Submit, either via US mail or in person, the completed CORI forms to:
Town of Westwood Police Department
Jeff Silva, Chief of Police
590 High Street
Westwood, MA 02090

3. Complete the Westwood Day 2023 Food Court Application, which is attached to this communication. Please submit, via US mail, the applications with a check (fee structure on application), made out to the Town of Westwood, to:
Westwood Recreation Department
Westwood Day Food Court – Holly Coots
240 Nahatan Street
Westwood, MA 02090

The **Board of Health** will work with you on items related to health regulations. (attached checklist for inspection)

The **Westwood Police Department** will only contact you in the event there is a concern related to the CORI forms.

The **Recreation Department** will work with you on all other particulars related to Westwood Day 2023. Please e-mail with me any questions. Once the above steps have been successfully completed, you will receive a confirmation e-mail from the Westwood Recreation Department.

Approximately four weeks prior to the event, you will receive an e-mail with additional information related to the day: when to arrive, where to park, where to situate yourself, etc. On the day of the event, Saturday, September 23, 2023, as you drive into the complex, you will receive an envelope with your parking pass if needed. One parking pass per vendor will be issued.

At any time, please contact me directly with any questions related to the Food Court at Westwood Day 2023.

Holly Coots

Holly Coots
Westwood Recreation Department
hcoots@townhall.westwood.ma.us / 781-355-8096