

**BOARD OF SEWER COMMISSIONERS
MEETING MINUTES**

**December 14, 2022
Zoom Remote Participation**

The meeting was called to order at 9:02am by Chair, Frank MacPherson

Present:

Sewer Commission Members: Frank MacPherson (Chair), David Krumsiek and Diane Hayes

Staff Members: Brendan Ryan, Todd Korchin, Debbie Lodge and Kerry Higgins

Minutes recorded by: Debbie Lodge and Kerry Higgins

A. Sewer administrator new hire:

B. Ryan spoke regarding new hire Debbie Lodge in early October; Debbie has jumped right in to manage/oversee sewer tasks and already sent out quarterly billing, happy to have her and an asset to the team.

B. Connection Fee:

B. Ryan opened with how fees are calculated and factored; why bedroom versus bathroom, assessors database and how additional bedrooms over 4 (pre-existing are automatically at 4 bedrooms) get additional fee of \$1100.00 are determined. D. Hayes questioned the fees, process, permits, and information, which is all listed on the sewer page of the website. A new inspection fee of \$300.00 is current and will stand. D. Krumsiek curious as to how long the prices/processes in place which were prior to T. Korchin's position (since 2006 with Angelo serving as Sewer Superintendent).

C. List of current homes with septic/cesspools (attachment):

B. Ryan referred to the list compiled by the DPW sewer department reflecting 219 homes currently on septic or cesspool. F. MacPherson inquired if there is a way to break these homes out with septic versus cesspool, B. Ryan went into great detail of the permit system (the online system is working great and much more mainstream) and will coordinate with the Board of Health to generate separate lists and ensure correct billing. D. Hayes asked about future sewer expansion and T. Korchin explained the overall cost implications and betterments.

D. Second Meter process/issues:

There was an overall discussion on second meter options and to research a more mainstream process on capturing the water readings twice a year (July and October). T. Korchin is currently in discussions with Lucas from the DWWD and surrounding towns for processes. The board asked for more information for the future meeting.

E. Clapboardtree Pump Station Update:

B. Ryan provided a construction update; UEL was the awarded bidder for the project and construction is slated to begin the week of April vacation 2023. Total cost for the project is approximately \$770k.

F. I & I Project Completion and Next Phase Discussion:

B. Ryan informed the project is currently performing its final inspection/CCTV today. The overall project went well, Norfolk/Westview was a previous sewer backup, but resolved in this program. F. MacPherson's inquiry, there were no illegal connection IDs or hiccups in this project., B. Ryan replied there was not.

G. Approval of August 18, 2022 Meeting Minutes:

Outstanding

August 18, 2022

Dave Krumsiek moved to approve, Diane Hayes seconded and Frank MacPherson approved.

Unanimous vote 3-0. D. Krumsiek, aye. D. Hayes, aye. F. MacPherson, aye.

F. MacPherson will drop off approved minutes from 6/1/22 and 8/18/22 this week

H. Additional Business:

None

I. Future Communication:

Next meeting will be held virtually, Wednesday, March 15th at 9:00am.

J. Adjournment:

F. MacPherson moved to adjourn the meeting at 9:55am, seconded by D. Hayes, third by D. Krumsiek, Unanimous vote 3-0. D. Krumsiek, aye. D. Hayes, aye. F. MacPherson aye.

Approved:

Date:



Sewer Commission, Chair

3/23/23

Date