

AGENDA

FINANCE AND WARRANT COMMISSION

DECEMBER MEETING

Wednesday, December 7th, 2022

REMOTE MEETING - ZOOM WEBINAR

7:00 P.M.

Pursuant to Chapter 20 of the Acts of 2021, On June 16, 2022, Governor Baker signed into law an Act Extending Certain COVID-19 Measures Adopted during the State of Emergency. This Act includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020, Executive Order. This meeting will be conducted via in-person & remote means. Members of the public who wish to access the meeting may do so either in- person or by using the Webinar link below. In-person attendance of members of the public will be permitted based on space availability following CDC, State and Local guidelines, every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means and in-person. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The meeting will be live streamed by Westwood Media Center and the public can view the meeting there or on our government channels broadcasting the meeting on Comcast channel 12 and Verizon channel 42.

The public is encouraged to watch our meeting via Westwood Media Center live stream and join via Zoom webinar as instructed below. The public will be allowed to make comments, if they wish to do so, during the portions of the meeting designated for public comment.

Please click the link below to join the webinar:

You are invited to a Zoom webinar.

When: Dec 7, 2022 07:00 PM Eastern Time (US and Canada)

Topic: Finance and Warrant Commission Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86464106325?pwd=RcTcejJCRm9RV0tTM0wyQXJBek1qUT09>

Passcode: 865499

Or One tap mobile :

US: +13126266799,,86464106325# or +16469313860,,86464106325#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 669 900 6833 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282

(Toll Free) or 877 853 5257 (Toll Free)

Webinar ID: 864 6410 6325

- I. Call to Order at 7:00 P.M.
- II. Grant permission to Westwood Media Center to live stream and videotape the meeting. Ask if anyone else wishes to record this meeting.
- III. Welcome all participants including members, presenters, and members of the public and press.
- IV. Pledge of Allegiance.
- V. **Member Roll-Call.**
- VI. Chair's update –
- VII. New Business –
- VIII. Old Business – Discussion of 2023 Subcommittee Process and Assignments, Approval of 11.16.22 Minutes.
- IX. Public and Press -
- X. Adjournment – **Roll-Call Vote.**

Westwood Finance and Warrant Commission
NOVEMBER, 16, 2022 REMOTE MEETING
ZOOM WEBINAR
6:00 PM
Meeting Minutes

Finance Commission Chairperson George Hertz called the meeting to order at 6:02PM. He read the Open Meeting Law pursuant to Chapter 20 of the Acts of 2021.

Finance and Warrant Commission members who were present: James Ferraro, Lauren Fitzpatrick, Mike Gay, George Hertz, Angeila Hughes, Caitlyn Jurczak, George Maroun, Kristina Patyjewicz, Christopher Poreda , Sean Weller and Alexander Yale.

Chairperson Hertz then granted permission to Westwood Media Center to live stream and record the meeting. He also asked if anyone else would like to record this meeting.

He then welcomed all participants, members, presenters and members of public and press to the FinCom November 2022 meeting.

Afterwards, Chairperson Hertz led members in the Pledge of Allegiance.

The Finance Commission administrator, Ms. Wong then called the ROLL.

Members were provided with the final agenda and the 10.12.22 meeting minutes prior to the meeting.

The Evening's Presenters:

- Nora Loughnane, Director of Community & Economic Development and Christopher Pfaff, Planning Board Chair – Informational Overview of Community & Economic Development and Westwood Planning Board

The Chair introduced the evening's presentation. Nora Loughnane (Director of Community & Economic Development) and Christopher Pfaff (Planning Board Chair) were present. Ms. Loughnane gave an informational overview of the department of Community & Economic Development. She outlined the divisions making up the Community & Economic Development department and listed the elected and appointed boards in which they assist. She then presented an organizational flowchart for their department and listed their ongoing projects. Ms Loughnane spent considerable time answering members' questions at the end of her presentation. She then turned over the presentation to Mr. Pfaff. Mr. Pfaff provided a general overview of how many members are in the planning board and what their role is. He presented the potential 2023 warrant articles for the zoning and general bylaw amendments. Mr. Pfaff then shared the Planning Board's upcoming meeting schedules for what they will be discussing. At the end of his

presentation, a Q&A from members took place. Chairperson Hertz thanked Ms Loughnane and Mr. Pfaff for their thorough presentation and for their time in answering questions about the Community & Economic Development and the Planning Board.

Ms. Loughnane will send her presentation slides to Ms. Wong for distribution to the FinCom members.

Member Discussion:

- Chair's update: Most of the members submitted their preference for subcommittee. The chair and vice chair will finalize the subcommittees and determine the chairs for each subcommittee before December's meeting.
- The chair asked members to review the town's 5 year capital budget book within the next month.
- For the long range capital subcommittee, Vice Chair Poreda plans to schedule meetings with the town division heads before Jan 2023 meetings.
- Chairperson Hertz stressed the importance for meeting attendance. For the upcoming meetings, the Zoom webinars will start at 7PM instead of 6PM. With the exception if a meeting is anticipated to be longer, the start time will go back to 6PM. Ms. Wong will send a calendar invite with the meeting information.
- Members were asked to review and approve the meeting minutes for October 12, 2022. One member requested the minutes to be amended with the discussion of a budget follow up question. A motion was offered and seconded. A ROLL call took place. Eleven members approved the minutes subject to the amended request. Four members were not present for the vote.
- The chair will put in a request in as part of the budget process a full 30 year table showing the exact cost in principal and interest over the period of the loan for the new school.

Chairperson Hertz asked if there were any questions from the public and press. There were no questions from the public and the press.

Chairperson Hertz thanked members for attending and asked for a motion to adjourn. A motion was offered and seconded. Eleven members were in favor. Four members were not present for the vote.

Meeting Adjourned at 7: 04PM

For a complete video of the 11/16/22 FinCom meeting please see the following link:
<https://westwoodmediacenter.tv/>