

Westwood Finance and Warrant Commission
NOVEMBER, 16, 2022 REMOTE MEETING
ZOOM WEBINAR
6:00 PM
Meeting Minutes

Finance Commission Chairperson George Hertz called the meeting to order at 6:02PM. He read the Open Meeting Law pursuant to Chapter 20 of the Acts of 2021.

Finance and Warrant Commission members who were present: James Ferraro, Lauren Fitzpatrick, Mike Gay, George Hertz, Angeila Hughes, Caitlyn Jurczak, George Maroun, Kristina Patyjewicz, Christopher Poreda , Sean Weller and Alexander Yale.

Chairperson Hertz then granted permission to Westwood Media Center to live stream and record the meeting. He also asked if anyone else would like to record this meeting.

He then welcomed all participants, members, presenters and members of public and press to the FinCom November 2022 meeting.

Afterwards, Chairperson Hertz led members in the Pledge of Allegiance.

The Finance Commission administrator, Ms. Wong then called the ROLL.

Members were provided with the final agenda and the 10.12.22 meeting minutes prior to the meeting.

The Evening's Presenters:

- Nora Loughnane, Director of Community & Economic Development and Christopher Pfaff, Planning Board Chair – Informational Overview of Community & Economic Development and Westwood Planning Board

The Chair introduced the evening's presentation. Nora Loughnane (Director of Community & Economic Development) and Christopher Pfaff (Planning Board Chair) were present. Ms. Loughnane gave an informational overview of the department of Community & Economic Development. She outlined the divisions making up the Community & Economic Development department and listed the elected and appointed boards in which they assist. She then presented an organizational flowchart for their department and listed their ongoing projects. Ms Loughnane spent considerable time answering members' questions at the end of her presentation. She then turned over the presentation to Mr. Pfaff. Mr. Pfaff provided a general overview of how many members are in the planning board and what their role is. He presented the potential 2023 warrant articles for the zoning and general bylaw amendments. Mr. Pfaff then shared the Planning Board's upcoming meeting schedules for what they will be discussing. At the end of his

presentation, a Q&A from members took place. Chairperson Hertz thanked Ms Loughnane and Mr. Pfaff for their thorough presentation and for their time in answering questions about the Community & Economic Development and the Planning Board.

Ms. Loughnane will send her presentation slides to Ms. Wong for distribution to the FinCom members.

Member Discussion:

- Chair's update: Most of the members submitted their preference for subcommittee. The chair and vice chair will finalize the subcommittees and determine the chairs for each subcommittee before December's meeting.
- The chair asked members to review the town's 5 year capital budget book within the next month.
- For the long range capital subcommittee, Vice Chair Poreda plans to schedule meetings with the town division heads before Jan 2023 meetings.
- Chairperson Hertz stressed the importance for meeting attendance. For the upcoming meetings, the Zoom webinars will start at 7PM instead of 6PM. With the exception if a meeting is anticipated to be longer, the start time will go back to 6PM. Ms. Wong will send a calendar invite with the meeting information.
- Members were asked to review and approve the meeting minutes for October 12, 2022. One member requested the minutes to be amended with the discussion of a budget follow up question. A motion was offered and seconded. A ROLL call took place. Eleven members approved the minutes subject to the amended request. Four members were not present for the vote.
- The chair will put in a request in as part of the budget process a full 30 year table showing the exact cost in principal and interest over the period of the loan for the new school.

Chairperson Hertz asked if there were any questions from the public and press. There were no questions from the public and the press.

Chairperson Hertz thanked members for attending and asked for a motion to adjourn. A motion was offered and seconded. Eleven members were in favor. Four members were not present for the vote.

Meeting Adjourned at 7: 04PM

For a complete video of the 11/16/22 FinCom meeting please see the following link:
<https://westwoodmediacenter.tv/>