



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

RECEIVED

By Town Clerk at 3:12 pm, Aug 26, 2022

ORGANIZATION: Personnel Board

MEETING

PUBLIC HEARING

**AMENDED NOTICE:
DATE & TIME OF AMENDMENT:**

(Please circle one that applies)

DATE: August 30, 2022

TIME: 7:00 p.m.

LOCATION: Via Remote Participation

PURPOSE: Regular Meeting

REQUESTED BY: Molly Kean, Asst. Town Administrator/HR Director

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

***Disclaimer: If you have a disability that requires certain accommodations, please contact the Select Board's office at least 48 hours before the meeting, excluding Saturday, Sundays and legal holidays at 781-326-4172 or selectboard@townhall.westwood.ma.us.*

Pursuant to Chapter 20 of the Acts of 2021, On June 16, 2021, Governor Baker signed into law An Act Extending Certain COVID-19 Measures Adopted during the State of Emergency. This Act includes an extension, until March 31, 2023, of the remote meeting provisions of his March 12, 2020, Executive Order.

This meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so by using the Webinar link below. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Town website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

To join the Personnel Board meeting via Zoom webinar:

You are invited to a Zoom webinar.

When: August 30, 2022 07:00 PM Eastern Time (US and Canada)

Topic: Personnel Board Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82603850837?pwd=eFdqNzVrdU5aSOlsM0x1UVpKSW9FUT09>

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

- Introduction of New Board Members and Election of Chair and Vice Chair
- Three ATP Job Descriptions
- Meeting Minutes from June 7, 2022

NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.