

MINUTES
RECREATION COMMISSION MEETING
May 23, 2022

Recreation board members present via Zoom webinar remote participate: Ann Delaney, Paul Tucceri, Mitch Katzman, Joyce Cannon, Katie Collins, Theresa Ann Laham

Invited Attendee:

Recreation Staff members present: Rich Adams, Susan Perry, Holly Coots

Call to order: 7:06pm, May 23, 2022

Public Comment: none

Consent Agenda:

- a) Motion to approve the consent agenda: Paul Tucceri moved to approve the consent agenda, Joyce Cannon seconded. Unanimously passed, no nays.

- b) Motion to approve the minutes: Katie Collins moved to approve the April 27, 2022 minutes, Mitch Katzman seconded. Minutes approved. Passed unanimously.

Monthly Report:

- Staffing: Hired camp behavior support specialist to work within the camp but can also support other resources. Currently works within the Special Ed program in Westwood and knows many of the current students who will also enroll in the summer program.
 - Hired BCBA for summer training and support full time staff
- Women's Basketball League started last week. ~25-30 women who were interested in the program. Hope to sustain this in upcoming years. Minimum age of 18 to participate.
- New program for this fall - intertown recreational field hockey league. Westwood Recreation does have equipment. Looking to acquire goalie gear but it's expensive and personalized. Plan to get more coaches this year due to high demand of last year's registration.

Commission Member reports:

- a) **Commission Leadership:** Three potential open positions. Rich to find out if there are any potential new members. Need to vote at the next meeting to decide who will take open positions and whether the commission needs to move to rotating positions. Can be sworn in even if not in attendance.
 - a. Each commission member will submit email to Rich by June 10th (Subject: Commission Recommendations) to nominate Chair, Vice Chair, Secretary
- b) **New Member - Theresa Laham:** New member of the commission. Welcome!!! Sworn in and has completed required trainings.

Director/Staff report:

- a) **Event Updates:**
 - a. **Fishing Derby:** 40 children and 11 adults officially entered despite a cold and windy day.
 - i. No sponsorship the last few years

b) Winter 2021 Stats Report:

- a. 1100 patrons registered. \$170k in revenue
 - i. All of proceeds go back into a revolving account
 - ii. Budget for the town is salaries + \$15-16k from the town
 - iii. Expenses come out of revolving fund
 - iv. Remit revenue back to the town in December
- b. Daily swim no longer exists, during COVID, transitioned to registered lap swim
 - i. Early morning swim times are popular - waitlisted
 - ii. Easier for members to make reservations, opens up more parking, safer for integrated preschool

c) Program Updates:

- a. Summer: Purchasing equipment and supplies. Training planned and hiring is pretty much complete.

d) Aquatics Update:

- a. Only a handful of applications for aquatics manager.
- b. Part time supervisor resigned - down 60 hours but the team is working to make up the time.
- c. Increased lifeguard salary scale (\$17/hr)
- d. How else can we advertise? Patch, ask Hometown Weekly or Westwood Minute to write an article, post on Westwood pool website
- e. Should be able to accommodate summer camp swim lesson registrations
- f. There was a long waitlist for Saturday swim lessons and was able to add an aide to lessons to increase spots
 - i. able to get ~60 people off waitlist
- g. New chlorinator installed and tile planned for August

e) Fields and Facilities

- a. Pickleball: Paul joined Sue and Rich to meet with an engineer.
 - i. Received quote - cost estimate
 - ii. Waiting to contractualize
 - iii. Budget needs to be approved (plan to use revolving fund)
 - iv. Then will go out to bid
 - v. Location is near the COA and Middle School - would include 3 courts
 - vi. Sheehan quote - 6 courts, involved demolition, \$250k
- b. WHS Tennis Courts: planning to resurface June 13th. Courts will be closed for a week.
 - i. ~\$70k to resurface all 6 courts

Other items not reasonably anticipated by the Chairman 48 hours in advance of the meeting:

- none

Next meeting: Tuesday, June 21, 2022 tentative meeting date

Motion to adjourn by Ann Delaney, second by Theresa Ann Laham, passed unanimously.
Recreation Commission May 23, 2022 meeting adjourned at 8:34pm

Submitted by Katie Collins