



PUBLIC NOTICE POSTING REQUEST TO OFFICE OF THE WESTWOOD TOWN CLERK

TIME STAMP

ORGANIZATION: **Finance and Warrant Commission** 20 A 10: 10

MEETING

PUBLIC HEARING (Please circle appropriately)

TOWN CLERK
TOWN OF WESTWOOD

DATE: **December 10, 2013**

TIME: **7:30 P.M.**

LOCATION: **Library Community Meeting Room**

PURPOSE: **Regular meeting**

REQUESTED BY: **Sheila Nee**

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturday, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in the adequate amount of time.

LIST OF TOPICS TO BE DISCUSSED

(For updates to this notice, please see www.townhall.westwood.ma.us)

- Town Clerk – Open Meeting Law.
- Finance Director – Budget Update.
- Selectmen Chairman:
 - Fire Department increased staffing plan.
 - Next steps – Police and Fire facilities.
- Approval of October 8, 2013 meeting minutes.

NOTE: Per changes to Open Meeting Law, effective July 1, 2010, notice of any meeting of public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". Topics must give enough specificity so that the public understands what will be discussed, but not necessarily all items that may come up. Please list those topics above.