



TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS

Westwood Public Schools Request for Proposal - Equity Audit RFP # SCH-22-R-005 Addendum 01 February 17, 2022

I. General Information

Addendum 01 extends the bid due date until **10:00am on February 24, 2022**.

Addendum 01 adds an **Oral Presentation** to the proposal.

The Oral Presentations will be part of the overall proposal. As part of the proposal evaluation process, each proposer may be invited to make an Oral Presentation to the Town. These presentations will be scheduled upon receipt of the Non-Price and Price proposals. Oral Presentations may be made in person or remotely. Any presentation material used will be submitted to the Town. Oral Presentations shall not include any price or cost information. Detailed information regarding these presentations will be sent to the proposer-provided email. For planning purposes, these presentations will likely be scheduled on or about March 3, 2022.

Addendum 01 also answers bidder questions.

Q1 Is there a deadline for submitting questions?

A1 The deadline for submitting questions is Monday, February 21, 2022.

Q2 The RFP document shows a specified bid due date, but BidPrime shows a bid due date of March 17, 2022. What is the correct bid due date?

A2 The correct bid due date is always the date stated in the RFP, to include any addenda. The Town of Westwood has no input or control over what private companies post.

Q3 Can we have more than 4 pages for the Non-Price proposal?

A3 The page limit for the Non-Price proposal is extended to 6 pages. Proposals may also include supplemental attachments, which are not included in the 6-page limit.



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COMMONWEALTH OF MASSACHUSETTS**

II. ADDENDUM 01 RECEIPT ACKNOWLEDGEMENT FORM

BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM WITH THE PROPOSAL SUBMITTAL.

Signature _____

Name _____

(Please Print)

Title _____

Company _____

Date _____

End of Addendum No. 1