

**DRAFT – APPROVED BY CHAIR TO BE VOTED BY FULL BOARD AT 9/8/21 MEETING**

***Westwood Finance and Warrant Commission***  
***June 2021 Annual Re-Organization Meeting***

***Wednesday, June 2, 2021***  
***Remote Meeting - ZOOM Webinar***  
***7:00 PM***  
***Meeting Minutes***

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Pursuant to Governor Baker's March 12 2020 Order suspending Certain Provisions of the Open Meeting Law MGL C. 30A Sec. 18 and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this public hearing of the Finance and Warrant Commission of Westwood, MA is being conducted largely by remote participation and we are not allowing in-person attendance by members of the public. Further, we have attempted to create at least 6 feet of space between all in physical attendance. The public is encouraged to join our meeting and participate fully. Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so during the portions of the hearing designated for public comment. You will be queued up by the system operator and prompted when it is your turn to speak. The Chair will continue to give guidance and instructions as needed.

**JOIN ZOOM MEETING:**

You are invited to a Zoom webinar.  
When: June 2, 2021 07:00 PM Eastern Time (US and Canada)  
Topic: Finance and Warrant Commission Meeting

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/84743087265?pwd=aVZnUDNTRVczSzJJQWdJdHIvS1RIQT09>

Passcode: 078120

Or Telephone:  
888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)  
Webinar ID: 847 4308 7265

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FinCom Administrator Jane O'Donnell called the meeting to order at 7:01 PM.

Finance and Warrant Commission members not in attendance Michael Gay and Angeila Hughes.

Ms. O'Donnell then granted permission to Westwood Media Center to live stream and record the meeting. She also asked if anyone else would like to record this meeting.

Ms. O'Donnell made introductory comments and welcomed all participants including remote members, presenters and members of public and press to the June 2021 FinCom Re-Organization Meeting. Ms. O'Donnell then called the ROLL.

Members were previously provided with the June 2021 agenda packet.

Those in attendance then recited the Pledge of Allegiance.

FinCom reappointments, retirements and appointments:

- Reappointments – Lauren FitzPatrick, George Hertz and Dianne McCarthy.
- Retirements – Peter Lentz and Mike Powers.
- Appointments – Mike Gay, Nadine Moujahed, Kristina Patyjewicz and Alex Yale.

Ms. O'Donnell welcomed Town Moderator, Jim O'Sullivan and thanked him for attending the meeting. Mr. O'Sullivan said a few words of welcome and offered his support to the FinCom. He also introduced, newly appointed members. Ms. O'Donnell then asked current members to take a moment to introduce themselves as well.

Ms. O'Donnell then introduced Lou Rizoli, President/Chair of the Westwood Housing Authority and Westwood Affordable Housing Associates, Inc. who provided an overview on the history of WAHA and past and current financing. Many FinCom members had requested that WAHA be an agenda item as soon as possible based on a lack of understanding regarding recent funding to WAHA, the non-profit arm of the Housing Authority here in Westwood, which holds and manages affordable rental units and whose mission is to advocate for affordable housing in Town.

Ms. O'Donnell then introduced former Chair Peter Lentz to thank him for his service during the particularly difficult COVID times and asked him to say a few words. Members expressed their gratitude for all his hard work!

Ms. O'Donnell then opened the floor for FinCom members to discuss the election of a new Chair for 2021-2022 season.

***Election of 2021 – 2022 Chair***

After a brief discussion, Ms. O'Donnell called for nominations to elect a new Chair. Dianne McCarthy was elected as the 2021- 2022 FinCom Chair. VOTE: Unanimous.

***Appointment of 2021 – 2022 Vice-Chair***

Chair Dianne McCarthy made the decision to appoint George Hertz as Vice-Chair for 2021-2022 season.

The meeting was then turned over to the new Chair and she presented the Fall Schedule for members to review the dates of the FinCom meetings leading up to the Special Town Meeting in the fall. Members then discussed in great detail the work that the FinCom needs to do leading up to this important Special Town Meeting, including the possibility of a FinCom Working Group who will drill down on the specifics, particularly regarding cost and finances related to the school building project. It was decided that Chair McCarthy will reach out to Emily Parks, Chris Coleman, Pam Dukeman to have preliminary discussions and then report back to FinCom with the goal of putting a FinCom plan in place leading up to the Special Town Meeting. Members expressed interest in knowing more about the implications of the Sheehan School proposed renovation, the long range plans of the Town and the specific details of each articles.

Next, Ms. O'Donnell and the Chair spoke briefly about new member training and asked new members to stay tuned for more details. She also let members know that she would be sending an updated version of Member Contact Information for their approval.

The Chair encouraged new members to reach out to "seasoned" members and encouraged them to speak up and give their opinions! She also shared that more is to come on our FinCom Mentor Program! Sub-Committees were discussed briefly with more to come as we move toward the 2022 Annual Town Meeting timeline. The Chair asked members to let her or Ms. O'Donnell know if they had a specific interest.

The Chair asked for approval of the March 29, 2021 meeting minutes. Those minutes were seconded and then approved by 10 in favor.

Chair then called for comments from Public and Press, seeing none, the Chair moved on.

Chair McCarthy thanked members for attending and asked for a motion to adjourn. A motion was offered and seconded. A ROLL CALL vote was taken with 10 in favor.

### **Meeting Adjourned at 8:25PM**

For a complete video of the 6/2/21 FinCom meeting please see the following link:  
<https://westwoodmediacenter.tv/>