

Location and time: Westwood Town Hall, 7:30 pm

Members in attendance: Maria Costantini (Chair), Stephen Harte (Vice Chair), Julie Gervais (Secretary), Kate La Croix (via phone), Claire Galkowski, Pam Kane

Others in attendance: Sue McGown, Dave Atkins

Routine Business

Approval of minutes. Minutes were approved from March and April. May notes were also approved.

Topics Discussed

Election of WEAC officers for next term:

Officers were elected:

- Steve Harte to be Chair
- Maria Costantini to be Vice Chair
- Julie Gervais to be Secretary
- Maria will confirm membership terms for other members
- Sue to apply for membership

Westwood Day:

- Kate developed a proposal for better recycling at Westwood Day. We are proposing to have 3 tables with two people per station. Staff will plan to be at the tables from 11am -2pm. Members will bring their sun shades to cover the recycling areas. Each station will have trash, recycling, and 2 composting bins. Members approved the proposal with changes. Steve will follow up on road race food and beverage and proper recycling options.
- Composting: Black Earth Composting will provide volunteers as well. There will be an area where residents can sign up for composting. We will also offer them space in our WEAC booth.
- Booth: WEAC will plan to have a booth. Sue will order the booth.
- Staffing: Members will be available to work at the recycling stations and in the booth, including Sue, Claire, Maria, Steve, Juliana, Kate and Julie
- Communication: WEAC is expected to be the communication channel for DPW in regards to trash and recycling.
- Vendor instructions: WEAC to provide instructions and suggestions for proper recycling. WEAC will encourage the vendors not to have balloons.
- Signage: It was discussed that we should have signs for trash, compost, recycling, as well as a large sign that says, "Bring your trash and recycling here". Sue will ask Black Earth about if

they will provide signs. Kate will look into banner costs. Claire will ask if her recycling friends have signs.

- Gloves: Volunteers will BYOG (Bring your own gloves)
- Maria will ask Good Energy about CEA materials to have in the booth.
- All volunteers need a CORI form completed in advance of Westwood Day.

CEA:

- CEA progress was discussed. Good Energy provided professional services agreement that was reviewed during the meeting. WEAC to send a letter to Mike recommending Good Energy be the broker. Maria will send changes to the Professional Services Agreement to Good Energy. Good Energy will make the changes and submit it to Mike who will submit it to the Westwood Select Board
- In regards to the CEA committee, there will be two members from WEAC, as well as three members from town TBD. WEAC representatives elected were Maria and Juliana. Steve will follow up with Mike about the committee members.

Green New Deal Update:

- Dave Atkins from the Charles River Green Coalition discussed their planned activities and how WEAC could get involved. On Aug 21st Representative Steve McMurty will be coming to their meeting at the Westwood Public Library. WEAC members are encouraged to attend.

Bylaws:

- Members reviewed edits to WEAC bylaws. Steve will send it on to Mike and ask to get it on the next Westwood Select Board meeting. Targeting Aug 5.

Meeting adjourned at 9:38 p.m.

Next meeting; Aug 15th at 7:30