



**TOWN OF WESTWOOD  
COMMONWEALTH OF MASSACHUSETTS**

**INVITATION FOR BIDS**

**On Call Boiler Services – Fiscal Year 2021**

**Bid # DPW-21-B-031**

**Addendum 01**

**March 22, 2021**

**I. GENERAL INFORMATION**

Addendum 01 answers the following questions:

- Q1 The current contract was advertised to run from July 1, 2020 to June 30, 2021. Why is this being rebid 3 months early?
- A1 The contract ceiling was reached before the end of the fiscal year.
- Q2 Will the contractor be able to bill for the actual rate paid or the rate used for the Basis of Award?
- A2 The number identified as the Basis of Award is a composite rate used strictly to determine the award. During the performance of the contract, the contractor shall bid actual rates.
- Q3 Can you please provide more explanation of the Bid Pricing Sheet?
- A3 The sample below shows how the Bid Pricing Sheet should be completed.

	Hourly Rates								
	4/1/2021 6/30/2021		7/1/2021 - 6/30/2022		7/1/2022 - 6/30/2023		Sum Hourly Rate	Multiplier	Basis for Award
Regular Hourly Rate (6AM – 6PM)	\$ 10.00	+	11.00	+	12.00	=	33.00	x 0.80	= 26.40
Overtime Hourly Rate (6PM – 6AM)	\$ 12.00	+	13.00	+	14.00	=	39.00	x 0.10	= 3.90
Weekend/Holiday Hourly Rate	\$ 15.00	+	15.00	+	15.00	=	45.00	x 0.10	= 4.50
									34.80
Sum of Above (Basis for Award) \$									

Percent markup on provided materials 8 % x \$200.00 = \$16.00



# **TOWN OF WESTWOOD COMMONWEALTH OF MASSACHUSETTS**

## **II. ADDENDUM 01 RECEIPT ACKNOWLEDGEMENT FORM**

**BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDUM WITH THE BID SUBMITTAL.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

(Please Print)

Title \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_

**End of Addendum No. 1**