



# TOWN OF WESTWOOD

COMMONWEALTH OF MASSACHUSETTS

## OFFICE OF THE TOWN CLERK

*Dorothy A. Powers, M.C.C.M.C.*

Town Clerk  
Justice of the Peace  
Notary Public

**The Annual Town Election will be held on Tuesday, April 27, 2021**

**Nomination papers will be available at the Town Clerk's office, Westwood Town Hall, 580 High Street, on Tuesday, January 13, 2021 by appointment only for those registered Westwood voters who wish to run for Town positions. Candidates are required to submit signatures of fifty -50- Registered voters of the town for certification. It is suggested that at least sixty -60- signatures are submitted in the event not all signatures are valid. Please contact the Town Clerk at [dpowers@townhall.westwood.ma.us](mailto:dpowers@townhall.westwood.ma.us) or 781-326-3964, if you have any questions regarding the Election process.**

**The following elected offices will appear on the Ballot:**

**Board of Assessors - 1 Seat - 3 Year Term**

A board of assessors of 3 members shall be elected for 3-year overlapping terms. Members may receive such compensation as may be appropriated by the town meeting (4-2-1). The board of Assessors is responsible for the assessment and Administration of all local taxes provided for by Mass. General Laws. The primary function is to determine the value of all real and personal property located the Town of Westwood.

**Housing Authority-1 Seat-5 year Term**

A board of 5 members, 4 shall be elected for 5 year overlapping terms; 1 shall be a state appointee. Members shall serve without compensation. The board shall be responsible for exploring various financing alternatives for the development of affordable rental housing units, identify sites for redevelopment of affordable rental units, develop and manage affordable rental housing owned and operated by the Westwood Housing Authority and the WAHA.

**Library Trustee - 2 Seats - 3 Year Terms**

A board of 6 library trustees shall be elected for 3-year overlapping terms. Members shall serve without compensation.

The board shall be responsible for the administration and operation of the town library, including staffing, acquisitions, maintenance and the promulgation of library rules and regulations (4-5-1,4-5-2).

**Moderator - 1 Seat - 1 Year Term**

A Moderator shall be elected for a term of 1-year and shall preside at all sessions of the town meeting; shall serve without compensation (138-13)

**Planning Board - 2 Seats - 3 Year Terms**

A planning board of 5 members shall be elected for 3-year overlapping terms. Members shall serve without compensation.

The board shall meet regularly and shall maintain a public record of its proceedings, resolutions and determinations. It shall be responsible for the general, physical, economic and environmental planning of the town under the general laws, town charter (4-4-1, 4-4-2) and town by-laws.

**Planning Board-1 Seat-1 Year Term to fill a vacancy**

**School Committee - 1 Seat -3 Year Term**

A school committee of 5 members shall be elected for 3-year overlapping terms. Members shall serve without compensation. The committee shall have general charge of all public schools in the town, under the General Laws, town charter (4-1-1,4-1-2) and town by-laws.

**Selectman - 1 Seat - 3 Year Term**

A board of selectmen of 3 members shall be elected for 3-year overlapping terms. Members may receive such compensation as may be appropriated by the town meeting. The board shall have the power to establish, in the performance of its duties, rules and regulations not otherwise governed by the General Laws, town charter (3-1-1-3-6-1) and town by-laws.

**Sewer Commission - 1 Seat - 3 Year Term**

A board of sewer commissioners of 3 members shall be elected for 3-year overlapping terms. Members may receive such compensation as may be appropriated by the town meeting. The board of sewer commissioners shall be responsible for the development of general goals and long-term plans for the town's sewer system and shall also establish the fees, user charges or rates necessary to fully fund the sewer system operations (4-3-1, 4-3-2).

**Town Treasurer-1 Seat-3 Year Term**

A Town Treasurer shall be elected for a 3 year. may receive such compensation as may be appropriated by the town meeting

**Important dates for candidates to remember:**

**Tuesday, January 12, 2021-Nomination papers available in the Town Clerk's office.**

**Friday, March 5, 2021, 5:00 p.m.-Last day to obtain nomination papers. (MGL.ch.53§.9A)**

**Tuesday, March 9, 2021, 5:00 p.m.-Last day to submit nomination papers to Registrar of Voters for certification.**

**Thursday, March 25, 2021, 5:00 p.m.-Last day to object or withdraw nomination papers.**

**Wednesday, April 7, 2021**- Last day to register new voters or make changes to your voter registration for Town Election and Town Meeting.

**Tuesday, April 27, 2021**-Annual Town Election

*Polls open at 7:00AM and close at 8:00PM*

**Monday, May 3, 2021**-Annual Town Meeting

*6:30PM-Check-in*

*7:00PM-Recognitions and swearing in of newly elected officials*

*7:30PM-Business portion of meeting begins*