

BOARD OF SEWER COMMISSIONERS MEETING
January 24, 2011
50 Carby Street, Small Conference Room
Minutes

2636

The meeting was called to order by Mr. Antonellis at 8:07 a.m.

Present: Mr. Antonellis, Mr. MacPherson, Mr. Connors, Mr. Angelo, Ms. Quiram, Ms. Collins, and Ms. Fiske. Minutes were recorded by Ms. Fiske.

MINUTES:

The Minutes of the December 13, 2010 meeting were accepted as written.

OPERATION/CAPITAL BUDGET:

Ms. Quiram distributed a copy of the first draft Operation Budget and informed the Board that it has not yet been reviewed by the Finance Commission. It is our understanding at this time that the Operation Budget will be level funded this year, with the exception of salary increases and the MWRA Assessment.

A copy of the Capital Budget has been submitted to the Finance Director, Ms. Dukeman.

Mr. Antonellis will make arrangements for a meeting with Ms. Quiram, Ms. Dukeman, Jim Gavin - the Town Treasurer, and himself; to go over the Sewer Division finances.

MWRA FUNDING UPDATE:

Ms. Quiram explained to the Commission that MWRA monies are allocated in phases and are based upon the gallons of sewage that we contribute to the system. In Westwood's Phase 6, we still have a remaining balance of \$170,000. As for Phase 7 the total funding amount is \$216,000; the breakdown is \$97,200 in grant monies and \$118,800 in zero interest loans.

CDM CONTRACT:

Ms. Quiram explained the CDM Draft Analysis Report, which is she said is broken down into project priorities. Priority 1 Project is lining Conant Road area, Pond Plain area, Dean Street and eleven manholes. This project will cost \$641,495; which is the amount that was requested in the Capital Improvement Plan this year. CDM is currently waiting for the spring time flow, and after that it will present the completed analysis report for Ms. Quiram's review. CDM has been requested to provide a scope of work for the Phase One Design, and upon receiving the specifications, will be ready for bidding. MWRA calculated the average cost of I/I remediation projects is \$4.90 per GPD removed, so if a town spends that amount or less, the system is paying for itself. The Manhole Project consisting mostly of lining 26 manholes, the cost of project/GPD removed is only fifty cents, which makes this project very cost effective.

**RULES/REGULATIONS/
STANDARD:**

Mr. Angelo distributed draft copies of the new Rules/Regulations/Standards to the Commission for its review. Mr. Antonellis offered to review this draft.

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SEWER DEPARTMENT

ACCOMPLISHMENT/ACTIVITIES:

A list of accomplishments and activities was distributed to the Commission. A departmental update will be a recurring agenda item.

Mr. Antonellis left the meeting at 8:30 a.m.


SECOND METERS:

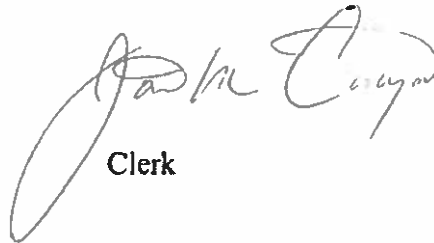
The town's March newsletter will feature an article on water conservation.

MWRA MEETING:

Mr. Angelo informed the Commission that the town won a lawsuit on charging connection fees. The Commission agreed to hire an attorney to review the Sewer Division policies/permits.

The meeting adjourned at approximately 8:50 a.m.

Respectfully submitted, 


Clerk